

**From:** [Need To Know](#)  
**To:** [Need To Know](#)  
**Subject:** Non-Discrimination Notice  
**Date:** Friday, January 25, 2019 10:52:41 AM  
**Attachments:** [2019-01-25 Notice of Non-Discrimination Student Complaint Resolution - Spring 2019.pdf](#)

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Memorandum

Office of Compliance, Risk, and Ethics

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**To:** Montgomery College Students  
**From:** Christopher Moy, Director of ADA and Title IX Compliance  
**Subject:** **Notice of Non-Discrimination**  
**Date:** January 25, 2019

Montgomery College is committed to equal opportunity that assures access, equity, and diversity in its educational programs and activities. The College prohibits discrimination against any person on the basis of age, color, citizenship status, current or former military status, disability, gender, gender identity and expression, genetic information, national origin, marital status, race, religion, sex, or sexual orientation. For more information about grievance procedures, see MC's [Equal Education Opportunity Non-Discrimination Policy – 41002](#).

In accordance with Title IX of the Education Amendments, Montgomery College prohibits sex discrimination, including sexual misconduct. "Sexual misconduct" is an umbrella term that encompasses various types of prohibited conduct, including sexual harassment, sexual assault, domestic violence, dating violence, sexual exploitation, sexual intimidation, and stalking. Sexual misconduct will not be tolerated and the College will consider any violation as a significant act of misconduct that will result in disciplinary action. When made aware of possible discrimination, the College will take prompt action to end the sexual misconduct, prevent its recurrence, and remedy its effects. For more information about grievance procedures, see [MC's Sexual Misconduct Policy – 31001](#).

Questions regarding equal opportunity/non-discrimination or Title IX, or to file a complaint, please contact the College's Title IX Coordinator: **Mr. Christopher Moy, 900 Hungerford Drive, Suite 315, Rockville, MD 20850, 240-567-5412, [christopher.moy@montgomerycollege.edu](mailto:christopher.moy@montgomerycollege.edu)**.

In accordance with Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act as Amended (ADAAA 2009), Montgomery College prohibits discrimination based on disability in its educational programs and activities. Questions regarding disability discrimination grievance process and/or requests for accommodations may be directed to:

- [Disability Support Services](#)
- Director of ADA and Title IX Compliance, [Christopher Moy](#), 240-567-5412

Students may also report incidents to the Department of Education's Office of Civil Rights:

Office for Civil Rights

Telephone: 215-656-8541

**Philadelphia Office**

U.S. Department of Education  
The Wanamaker Building  
100 Penn Square East, Suite 515  
Philadelphia, PA 19107-3323

Facsimile: 215-656-8605  
Email: [OCR.Philadelphia@ed.gov](mailto:OCR.Philadelphia@ed.gov)

As an institution participating in Federal student aid programs, Montgomery College is required to comply with Title IV of the Higher Education Act of 1965. Further Title 34 CFR 668.43 (b) states:

*"The institution must make available for review to any enrolled or prospective student upon request, a copy of the documents describing the institution's accreditation and its State, Federal, or tribal approval or licensing. The institution must also provide its students or prospective students with contact information for filing complaints with its accreditor and with its State approval or licensing entity and any other relevant State official or agency that would appropriately handle a student's complaint."*

Montgomery College makes every effort to resolve student complaints internally, using policies and procedures outlined in the current Montgomery College catalog or Student Handbook. Students are expected to fully utilize any and all of the outlined administrative procedures to address concerns and/or complaints in as timely a manner as possible. Students can find the administrative procedures at [Montgomery College Student Complaint Resolution](#).

If you need assistance or have a question about the Student Complaint Resolution, please contact: **Mr. Christopher Moy, Director of ADA and Title IX Compliance, 900 Hungerford Drive, Suite 315, Rockville, MD 20850, 240-567-5412, [christopher.moy@montgomerycollege.edu](mailto:christopher.moy@montgomerycollege.edu).**

If an issue cannot be resolved by the College, a student may file a complaint with the [Maryland Higher Education Commission \(MHEC\)](#). The link above provides information on MHEC's complaint policies and procedures.

Maryland Higher Education Commission  
6 North Liberty Street  
Baltimore, MD 21201

Telephone: 410-767-3300  
Telephone: 800-974-0208

Unresolved complaints may also be filed with the [Middle States Commission on Higher Education \(MSCHE\)](#), the College's regional accrediting agency, once all other avenues have been exhausted. The link above provides information on MSCHE's complaint policies and procedures.

Middle States Commission on Higher Education  
3624 Market Street, 2nd Floor West  
Philadelphia, PA 19104

Telephone: 267-284-5000  
Email: [info@msche.org](mailto:info@msche.org)