



MARYLAND COMMUNITY COLLEGE FACILITIES PLANNERS COUNCIL MEETING

FPC Web Site – www.montgomerycollege.edu/departments/fpc

Next Facilities Planners Council Meeting:

DATE: February 22, 2019

HOST: Prince George's Community College

LOCATION and CAMPUS MAP:

We look forward to seeing you on **Friday February 22, 2019** at **Prince George's Community College**. **RSVP by February 15th to Diedre Gibson: gibsondy@pgcc.edu**

Prince George's Community College
301 Largo Rd.
Largo, MD 20774
**Facilities Management/College Police Building (i.e. #13 on the map)
Roll Call Room**

Directions: <https://www.bing.com/search?q=prince+george's+community+college,+MD&src=IE-TopResult&FORM=IETR02&conversationid=>

Campus Map: See attachment

PARKING: **Lot P – no parking pass required**

TIME: 8:30 a.m. – 2:00 p.m. – **Call To Order moved to 9:00 am**

RSVP: Please RSVP to Diedre Gibson at gibsondy@pgcc.edu **by Friday, February 15th** to have an accurate headcount for their planning of space and food. **Please note the February 15th deadline to Kristina in the meeting minutes.**

INCLEMENT

WEATHER: https://www.pgcc.edu/About_PGCC/Closing_and_Delay_Procedures.aspx

AGENDA: Set cell phone to *VIBRATE* No formal break is scheduled until lunch. Please quietly excuse yourself as needed.

1. 8:30 a.m. – Continental Breakfast

2. 9:00 a.m. – Call to Order/Attendance and Introductions
3. 9:30 a.m. – Officer Reports
 - Chair – Kristina Schramm
 - Vice Chair – Jamie Karn
 - Secretary – Kerry Norberg
 - Treasurer – Travis Hopkins
4. 9:45 a.m. – Agency Reports
 - DBM – Phillip Fleischer
 - DGS – Clarence Felder
 - MHEC – Cynthia Tims
 - MACC – Brad Phillips - Senate Bill 12 update
5. 10:00 a.m. – Old Business
 - Update and discussion on FY19 goals
 - GOAL #1: Continuing Education Extended Study – Jamie Karn update.
 - GOAL #2: Best Practices – combined with Goal # 4 – Kathy Meager update.
 - GOAL #3: Promotion of CC – State Website Links – Shelly Bilello and Travis Hopkins update.
 - GOAL #4: Agency Information – with Goal #2
 - GOAL #5: FPC Website – Kristina Schramm update.
6. 11:00 a.m. – DGS Agency – Encumbrance & Closeout Process
Presented by Clarence Felder
7. 12:00 p.m. – Lunch
8. 12:45 p.m. – New Business
 - Presentation by Zachary Segal, a University of Maryland researcher, concerning enrollment projection models and last-dollar scholarships (and their effect on enrollment) **Rescheduled to April 26th**
9. 2:00 p.m. – Tour of the Center of Performing Arts (former known as the Queen Anne building). Wear proper shoes for this construction site. Hardhats and protective eye wear will be provided.
10. 3:00 p.m. - Adjourn

UPCOMING MEETINGS:

MEETING DATE	MEETING LOCATION
Friday, February 22, 2019	Prince George's Community College
Friday, April 26, 2019	Howard Community College
June 6-7, 2019	Garrett College