

**AGENDA:** Set cell phone to *VIBRATE* No formal break is scheduled until lunch. Please quietly excuse yourself as needed.

1. 8:30 a.m. – Continental Breakfast
2. 9:00 a.m. – Call to Order/Attendance and Introductions
3. 9:30 a.m. – Officer Reports
  - Chair – Kristina Schramm
  - Vice Chair: Jamie Karn & Secretary: Kerry Norberg – no report/absent
  - Treasurer – Travis Hopkins
4. 9:45 a.m. – Agency Reports
  - DBM – Phillip Fleischer
  - DGS – Clarence Felder
  - MHEC – Cynthia Tims
  - MACC – Brad Phillips
5. 10:00 a.m. – Old Business
  - Update and discussion on FY19 goals
    - GOAL #1: Continuing Education Extended Study – Jamie Karn – phone in discussion
    - GOAL #2: Best Practices – combined with Goal # 4 – Kathy Meager update.
    - GOAL #3: Promotion of CC – State Website Links – Shelly Bilello and Travis Hopkins update.
    - GOAL #4: Agency Information – with Goal #2
    - GOAL #5: FPC Website – Kristina Schramm update.
6. 11:00 a.m. – MHEC Agency – Five-Year Capital Improvement Programs (CIP) & Budget Requests with July 1 Deadlines  
Presented by Cynthia Tims
7. 12:00 p.m. – Lunch
8. 12:45 p.m. – New Business
  - Enrollment Projection Models presentation by Zachary Segal, a University of Maryland researcher.
  - Update on Education Session: Noel Chesser confirmed
9. 2:00 p.m. – Our tour will be of the Science, Engineering and Technology Building.
10. 3:00 p.m. - Adjourn

**UPCOMING MEETINGS:**

**MEETING DATE**

June 6-7, 2019

**MEETING LOCATION**

Garrett College