

Montgomery College
Academic Services Council Meeting Minutes

Tuesday, November 30, 2021

2:00 PM– 4:00 PM

(via Zoom)

Attendees

Present: Shakenna Adams-Gormley, Fiona Glade, Jan Shapiro, Shelly Bennett, Alex Galen, Milton Nash, Carlo Sanchez, Erik Swanson, Miriam Zemen

Absent: Stacey Gustavson (excused), Muhammad Keynemouyi, Kiersten Newtoff, Hareem Tahir

Proxy: Kim Sanders Brown (proxy for Stacey Gustavson)

Guests: Clevette Ridguard

Call to Order

Chair Shakenna Adams-Gormley called the meeting to order at 2:02 p.m.

Constituent Concerns

- **Our role:** The Academic Services Council is to consider discussions on academic support programs including assessment centers, labs, registration, scheduling, website information, and transfer and articulation agreements, and forward suggestions to the College Council, the Senior Vice Presidents or other councils, as appropriate, for further consideration and/or action.

- Constituent Concerns - none

Approval of Minutes and Agenda

- November 2 Minutes
 - One amendment was made to the minutes – a correction of one of the constituent concerns
 - Jan Shapiro requested a motion to approve the November 2 minutes
 - Motion to approve was made (Shelly Bennett) and seconded (MiriamZemen)
 - Approved. Vote – majority/unanimous approval via Zoom (all current present approve)

GOAL Discussion:

Erik offered the following update:

Presented the idea to the department chairs. Explained it's not new work, that information is shared anyway. May take time to build consensus. Some eager beavers have made suggestions for collecting and maintaining the information. There had been a legacy system

that might be able to be revived and updated. Next step is to bolt down the delivery method. Choose the home for the information by the end of the semester. Then begin to populate it with information.

Chair's Report

Mask Requirement remains in place for Montgomery College

Mobile Market

Volunteers needed for drive through distribution
GT December 8

The SHaW Center is offering virtual QPR classes for faculty, staff, and students throughout the '21-'22 academic year. Suicide Gatekeeper Training

Thursday, November 18 from 1-2 p.m.

Thursday, February 10 from 1-2 p.m.

Monday, March 28 from 3-4 p.m.

Tuesday, April 28 from 11 a.m.-12 p.m.

Register now at bit.ly/SHaWQPR

The Mental Health First Aid certification course is now available online!

Since the pandemic, the instances of mental health crises have been on the rise. This training teaches participants how to identify when someone might be dealing with a mental health problem and how to intervene in a mental health crisis situation.

The course begins with approximately 2 hours of content that participants must view prior to the training. Then a live 6-hour Zoom training will take place on the date you register for. Upon successful completion of the course, all participants will receive a 3-year Mental Health First Aid certification.

The Student Health and Wellness (SHaW) Center for Success is excited to be offering this training for faculty and staff. The cost is \$23.95 per person. Instructions on how to pay will be sent once you are registered. Registration is now available on MCLearns and closes 2 weeks prior to each class.

Trainings will be offered on:

Friday, January 14

Tuesday, February 22

Tuesday, April 12

Germantown Campus Council Fundraiser – December 8, 2021

The Germantown Campus Council is also sponsoring a fundraiser with California Tortilla-Paramount (263 Spectrum Avenue, Gaithersburg, MD 20879; 240-541-4170) on December 8. Twenty-five percent (25%) from purchases made on this day will be donated back to the College for the Germantown Campus food pantry. There are two ways to participate:

- If you order in-store, you will need to mention Montgomery College.

- If you are ordering online or with the app, add "Spirit Day" to your cart (\$0).
- Please note that orders through Uber Eats and other delivery services do not count for the fundraiser.

If you have any questions, please contact the GT Council at germantowncouncil@montgomerycollege.edu. Enjoy a meal you don't have to cook and support the Germantown Campus food pantry. A win-win for everyone. See flyer attached. <https://insidemc.montgomerycollege.edu/attach/b1a9672d-265f-35b4-01c2-3934fce18510/CaliforniaTortillaFundraiser.gif>

Office of Equity & Inclusion-

The Office of Equity and Inclusion presents Four hundred Souls: First Friday Book Discussion on Friday, December 3, 2021, from 1:30 p.m. - 3 p.m.

All MC students, faculty, staff, and the community are welcome to join us via Zoom as we explore, digest, and engage in a dialogue on the book, Four Hundred Souls (#1 New York Times Bestseller). A chorus of extraordinary voices tells the epic story of the four-hundred-year journey of African Americans from 1619 to the present--edited by Ibram X. Kendi, author of How to Be an Antiracist, and Keisha N. Blain, author of Set the World on Fire. In this 1.5-hour session, we will delve deeply and discuss the second part of "400 Souls."

During our discussion on December 3, 2021 we will be discussing the following sections;

- Part 5: Sally Hemmings (1789-1794) page 158-161 Higher Education (1799-1804) page 166-168 Queer Sexuality (1814-1819) page 177-180
- Part 6: Freedom's Journal (1824-1829) page 191-194 Racial Passing (1839-1844) page 201-204 Dred Scott (1854-1859) page 214-217
- Part 7: The Civil War (1864-1869) page 230-233 Reconstruction (1869-1874) page 234-238 Philadelphia (1884-1889) page 249-253

Register in advance for this meeting:

<https://montgomerycollege.zoom.us/meeting/register/tJEtceGqrzgoH9WlxUi5041OFdkqBNlkv5LT>

Spring 2022 Equity Week is Coming!!

It's time to sign our own permission slips and proactively take the initiative to recognize, repair, rebuild and re-invent ourselves and those around us. Thus, our theme for this year is HEAL: Reframing The Narrative. Please join us in our healing process by submitting your program for our Spring 2022 Equity Week by clicking the link below. The deadline for proposals is Friday, December 10 at 5 p.m. Contact George Rice at George.Rice@montgomerycollege.edu if you have any questions or concerns. <https://forms.office.com/r/fBEirQ26EG>

Faculty Showcase 2021: Nov. 28 - Dec. 2

MC's Faculty Showcase provides full and part-time faculty with an opportunity to learn from each other through the demonstration and exploration of promising teaching practices with colleagues across disciplines.

This year's theme, ELEVATE & CELEBRATE MC, will showcase how faculty and instructors are bringing innovation to the classroom to enhance teaching as we continue to transform MC into a post-pandemic institution.

For more information, visit the Faculty Showcase website:

<https://www.montgomerycollege.edu/offices/elite/faculty-showcase.html>

Student Senate Return to Campus Townhall, Dec. 1

On December 1, from 4-6 p.m., all three Student Senates will be hosting a virtual Return to Campus Townhall meeting. Experts on the return to campus plan will be there to answer questions about anything related to vaccine mandates, in-person classes and what campus life will look like. There will also be a live Q&A section where students can ask their own personal questions to the panelists. The first 60 students to register for the Town Hall get free MC apparel.

Register: <https://bit.ly/SSTOWNHALL>

For questions please email Kimberly.jones@montgomerycollege.edu.

Share your Cultural Holiday Traditions or Recipes for the MC news Letter:

Do you have a special cultural tradition or recipe for the holidays you'd like to share with Montgomery College? Tell us about it and include a photo for a chance to be featured on the @MC newsletter. Open to students, faculty, and staff. Email vanessa.zambrano@montgomerycollege.edu by Thursday, Dec. 2.

Thanksgiving Food Drive

The Rockville Student Activities Board is hosting a "Thanksgiving Food Drive" from November 15th to November 30th. All canned goods and non-perishable food items will be accepted at the Rockville Office of Student Life, located in the Long Nguyen and Kimmy Duong Student Services Center in SV104. *All donations will be given to Montgomery College's own MC SHaW Center food pantry!!

Join the Global Giving Movement: #GivingTuesday, Nov. 30

November 30th is #GivingTuesday, a time when every act of generosity counts. Each means even more when we invite others to give together. This year, for our students, the need is greater than ever. We already received more than 3,100 scholarship applications from students like Edwin. Please give them hope and make a donation at montgomerycollege.edu/givingtuesday and invite others to do the same. Together we can help make our community stronger.

For more information please contact Colleen Dolak at colleen.dolak@montgomerycollege.edu.

\$50,000 Available: MC Innovation Fund Grants

This year's theme is "Strategies leading to increased enrollment, retention, engagement, or reducing barriers for student completion and success in a hybrid educational environment."

Additional information as well as examples of previous grant awardees, can be found at <https://www.montgomerycollege.edu/special-programs/innovation-works/index.html#mcinnovationfundgrant>. Grant questions should be directed to innovationworks@montgomerycollege.edu and click the link Innovation Fund Grants.

The deadline to apply is Monday, March 21, 2022.

Award winners will be notified at the end of April and will be recognized at the closing meeting in May.

If selected, projects may start during the summer or fall semester of 2022 and must conclude by the end of the spring semester in May 2023. See general timeline below.

Timeline for the Innovation Fund Grants is as follows:

March 21, 2022: Submission deadline for grant applications.

April 2022: President's Executive Cabinet selects winners and notifications sent to grant applicants.

May 2022: Grant winners recognized at closing meeting and announced in Inside MC.

May 2023: Projects conclude by end of semester.

June 2024: Submit project evaluations and reflections.

Campus Vaccination and Testing Sites

Rockville: Counseling and Advising Building (CB). Open daily from 9 a.m. to 6 p.m. to students, staff, and the general public. Walk-ins welcome; appointments available new window.

Takoma Park/Silver Spring: ST Building, 1st floor. Open Thursdays to students, staff, and the general public. Next clinic: September 30, time TBD. Walk-ins only.

Germantown: Bioscience Education Center (BE) 151/152. Open daily from 9 a.m. to 6 p.m.

Text your ZIP code to 438829 to receive a list of vaccine locations nearest to you.

En Español: Envíe su código postal por mensaje de texto al número 822862 para recibir una lista de los centros de vacunación más cercanos a usted.

Announcements & Adjournment

- Motion was made to adjourn by Fiona, seconded by Miriam
- Without objection, meeting adjourned

The meeting was adjourned at 2:33 p.m.