

MONTGOMERY COLLEGE GOVERNANCE
Faculty Council
February 1, 2024

Attendees

- **Members present:** Anestine Theophile-LaFond, Brenda Knopp, Kimberly Driver, Linda Robinson, Harry Singleton, Carolyn Terry, Diego Hernandez, Dana Baker, Brandon Wallace, Miriam Zemen, Teri Hurst, Antonio del Castillo, Kateema Lee, Thomas Chen, Tamesha Robinson, Colleen King,
- **Proxies present:** Anestine For Omowale Elson; Tom Chen for Carole Wolin, Brenda Knopp for Alla Webb
- **Constituents present:** Charmain Watson, Yvette Taylor, Dianne Cherry
- **Invited guests:** Deidre Price, SVPAA; Shannon Roundtree Community engagement specialist
- **Council Liaison:** Carolyn Terry
- **Governance Director:** Clevette Ridguard

Call to Order

The regular meeting was called to order at 12:00 pm by Anestine Theophile-LaFond, co-chair. There was a quorum to conduct governance business.

Approval of the Agenda / Minutes

The agenda for today's meeting was approved as written.

Due to some challenges in the weeks prior the Minutes for the December 7, 2023, were tabled. Minutes will be presented at subsequent meeting on February 15.

This meeting was recorded for internal use only.

Constituent Concerns

At this time, guests were invited to speak by Dana Baker: There were no constituent concerns

Co-Chair's Report: Co-Chair's report: PPT attached to minutes.

- Informed meeting on various happenings at the college including ELITE workshops, Governance day, and call for nominations for Outstanding faculty and Staff Awards

Guest: Dr Deidre Price newly appointed Senior Vice President for Academic Affairs and College Provost gave inaugural address to FC. She introduced herself and shared on some of her aspirations for the job.

She hopes to support students' dream for academic success irrespective of students' level of preparation, collaborate with faculty and acclimate to the different configurations of the college community. Dr Price acknowledge the work that FC did regarding faculty guidelines for AI.

Committee Reports * See Supporting Documents for full reports

- **College-wide Curriculum Committee (CCC): Harry Singleton**
 - Committee has not as yet met for the semester

- **General Education Standing Committee (GEC): Kimberly Driver:**
Requested feedback regarding faculty use of Wordpress for Eportfolio. The Gen Ed committee is conducting research to determine if the college should discontinue using Wordpress in favor of another platform.
Faculty are asked to complete the survey to provide feedback on the revised rubrics
- **Academic Regulations Committee (Regs): Diego Hernandez**
Meeting not as yet convened. Reported that collaboration with interim SVPAA and Debbie Van Camp brought about clear Academic Regulations approval process. The process now includes the SVP for Student Affairs and can be advanced without waiting for the President's Advisory Committee and the Chief Operating Officer groups.
- **Campus Reports**
 - Germantown Faculty Senate – not available
 - Rockville Faculty Senate – Antonio Del Castillo
 - Recruiting effort continues
 - Guest speaker series to include FC member Brandon Wallace
 - Support TP/SS and Germantown with participation/recruiting efforts if they desired
 - TPSS – Not available

Guest: Shannon Roundtree shared on his work among the college community to help make a difference in Civic Engagement. He focuses on Community outreach and collaborative leadership. He engages faculty in curriculum integration and institution support. Roundtree's PPT presentation is attached to the minutes.

Faculty Council Business:

FC members asked to schedule a meeting or get on the agenda of a scheduled department/discipline/unit meeting to present their area with the following:

- Faculty guidelines on use of AI
- Accommodations for Faith-based and Religious practices
- FC goal for 2023-2024 with suggestion on how faculty can encourage students in Civic Engagement

Members must communicate with Faculty Council with information on each individual's meeting time and date.

Reflection: Each member reflected on the meeting and ranked the meeting on a scale of 1- 5, with justification

Co-chair Anestine Theophile-LaFond thanked the council members, expressed appreciation for their efforts and wished all a Happy new year and yielded back 10 minutes.

ADJOURNMENT:

Motion to adjourn at 1:50 pm.

**Any presentations or supporting documents shared at this meeting will be available on the Faculty Council AY 2023-2024 Teams site.*

Meeting adjourned at 2:00 pm

Respectfully submitted by

Alla Webb, Faculty Council Secretary