

MC GOVERNANCE

Staff Council

Thursday, December 7, 2023

Meeting 7

1:00-3:00 PM, via Zoom

MINUTES

Members Present: Nghi Nguyen (Chair), Surayya Johnson (Vice Chair), Miho Shimizu (Secretary), Thanh King, Daphne Alfelor, Dwayne Henry, Javon Inman, Betsy Leonard, Nicole Given, Rebecca Razavi, Val Melgosa, Stephanie Krasnoff, Angie Moy, and Adaora Nwiquwe

Liaison: Dr. Michelle Campbell

Guest(s): Mr. Steve Greenfield and Dr. Brad Stewart

Absent: Katie Nguyen

Call to Order

- The regular meeting was called to order at 1:03 pm by Chair Nghi Nguyen.

Constituent Concerns

- No concerns

Meeting Minutes

- The November 16th minutes are approved as written.

Mr. Steve Greenfield, *Interim Vice President/Provost of Applied Technologies, Gudelsky Institute for Technical Education, and Workforce Development and Continuing Education*, and **Dr. Brad Stewart**, *Vice President/Provost of Communication, Health Sciences, Health and Physical Education, and Humanities*

- The East County Education Center Updates
 - The new location will serve a diverse population in the community.
 - WDCE and credit courses, and various student services will be offered
 - It will be a mini version of campuses
 - The plan is to open the center as early as April

New Business

- No new business

Unfinished Business

- All Staff Council concerns have been brought to College Council
 - Staff Council will be notified when there are updates with these concerns
 - EV Charging concern is closed: All charging units are now operating
 - SVPAA has reached out to staff member to address part of the FWA concern
- Council Goals
 - Volunteering in the mobile market for a total of 10 times is in progress
 - Council members have been volunteering at the mobile markets every month
 - The food and hygiene products drive subcommittee will meet after the council meeting
- Betsy Leonard will be on the Excellence in Equity Awards Committee

Chair's Report

- Staff Council concerns were brought to the College Council
 - IT Support Specialist Job Classification
 - EAP Submission
 - Updated Flexible Work Arrangements Procedure (Academic Affairs)
 - Time Off Balance Discrepancy
- [FY24 Annual Required Collegewide Training for Employees](#)
- Appointment of the Senior Vice President for Academic Affairs/College Provost, Dr. Deidre Price
- [Staff Distinguished Award](#): The deadline to submit a nomination is Friday, February 9.
- [Outstanding Staff Awards](#): All nominations are due by 11:59 p.m. on Friday, March 1, 2024.
- Safe Zone Trainings: Spring 2024 training dates are available. [Register on Workday](#).
- [SHaW Center Events Mobile Market](#)
- MC's Office of Equity and Inclusion is back with our FIRST FRIDAYS Book Discussion Series! Register for Sessions: <https://bit.ly/FY24Fridays>
- First Blood Drive of 2024. The American Red Cross will be in the Bioscience Education Center (BE) on Wednesday, January 3, 2024, from 12-5 p.m. [Appointment](#) is recommended.
- Save the Date for the Spring Opening Meeting on Tuesday, January 16, 2024, at the Takoma Park Silver/Spring Campus in the Cultural Arts Center.
- Professional Week starts Monday, January 15th
 - [ELITE Professional Day](#) – Thursday, January 18th
 - ChatGPT and Generative AI Workshops (staff)
- MCRPA Travel Adventures Magazine: [PDF](#) | [Magazine](#)
- [Staff Enrichment Day](#) is now accepting Workshop Proposal, Staff Distinguished Award Nominations.

- Last day for Staff and Administrators to Use Personal and Annual Time Off for the Calendar Year: December 22, 2023

Adjourned at 1:53 PM

- Motioned by Daphne Alfelor. Javon Inman Seconded. Unanimously approved.

NEXT COUNCIL MEETINGS

February 8, February 22, March 7, March 21, April 4, April 18, and May 2

Submitted by
Miho Shimizu, Staff Council Secretary