

MC GOVERNANCE

MONTGOMERY COLLEGE
WDCE Council Minutes
12/20/2022
8:30 a.m. – 10:00 a.m. via Zoom

Attendees

Members present

- Transcie Almonte-Sabio
- Rabbee Awan
- Naomi Daremblum
- Anna Donohoe
- M.J. Park
- Natasha G. Sacks
- Dorothy Umans
- Vathany Say
- Emma R. Wilson
- Nadir Zeblah

Members absent

- Walter Lange
- Zoila Marroquín

Call to Order

- Meeting began at 8:30am.
- Meeting will be recorded for minutes review purposes only

Constituent Concerns

- No concerns expressed or shared

Approval of Meeting Minutes and Agenda

- Agenda for today's meeting was approved. Dorothy moved to approve; Emma seconded.
- Meeting minutes from **10/18/2022** were displayed for review of corrections raised.
 - Motion to approve 10/18/2022 minutes by Emma; Naomi seconded.
 - 10/18/2022 minutes were approved as corrected.

Proxies present

- None

Members excused

- None

Invited Guests

- Carolyn Terry
- Clevette Ridguard
- Yvette Taylor
- Sharon Wilder
- Monica Byrd

Guests

- Eric Scharf
- Genevieve Liu
- Fizie Haleem

- Meeting minutes from **11/15/2022** were displayed for review.
 - Motion to approve 11/15/2022 minutes by Dorothy; Transcie seconded.
 - 11/15/2022 minutes were approved as written.

WDCE Updates

Dr Carolyn Terry, Associate Senior Vice President for Academic Affairs

- WDCE Taskforce work has been completed. Report was submitted to Dr Williams after lots of editing around Thanksgiving. It is under review right now, and we are hoping it will be published to the community next semester [spring 2023]
- A committee made up of deans from each of our programs was set up specifically to look at workforce development, and we have been making presentations to the board. The first presentation was last week. The board were happy to learn about the diversity of our students in the last presentation
- The next report to the board will be in February, and the third presentation in April will be about opportunities. One example is the registration system and challenges with it. It is a high-profile topic, and lots of work is happening around this to identify options moving forward.
- Dr Terry expressed her gratitude for the work the WDCE Council has done, and shared that “after 34 years at the college, I’ve finally figured out what workforce development does. I appreciate you all and hope you have a great holiday.”

MC Antiracism strategy Guest Speaker: Sharon Wilder

CEIO, Office of Equity and Inclusion

- The Office of Equity and Inclusion (OEI) started five years ago with just two people, and it has grown to be a robust office with many programs and initiatives. Examples include PACEI, Let’s Talk, the micro credential badge, training, coaching/mentoring, an OEI newsletter twice per year, collaboration with faculty, search advocacy with HRSTM, surveys and evaluations, and more.
- Ms. Wilder gave an informative presentation on Equity and Inclusion with a focus on Antiracism. The main topics covered in the presentation were:
 - Purpose, vision, and structure of the Office of Equity and Inclusion
 - Framework Towards Change at MC: a cycle
 - Roadmap for Success Goals for Equity and Inclusion
 - Timeline of OEI activities and initiatives since 2020

- Looking ahead to Academic Year 2022-2023
- Ms. Wilder is available by email to answer any questions about the OEI:
sharon.bland@montgomerycollege.edu

Health and Wellness Guest Speaker: Monica M. Byrd

Professor, Health Enhancement, Exercise Science & Physical Education

- Ms. Byrd gave an interactive presentation on health and wellness with a focus on Stress Management and Burnout
- The main topics covered in the presentation were:
 - The upside of stress (Stress Arc visual)
 - Defining burnout and compassion fatigue
 - How the body and brain respond to trauma
 - Techniques to combat stress such as diaphragmatic breathing, mindfulness, meditation
 - Suggestion to set “Valentine’s Day Goals” instead of New Year’s Resolutions
 - Resource list for techniques, organizations, websites, and further reading/listening
- Natasha shared Ms. Byrd’s presentation with council members already. Ms. Byrd can be reached at monica.byrd@montgomerycollege.edu

Chair Report by Rabbee Awan

- Reminder to take use-or-lose leave and personal days before 12/23/2022
- Nominations for outstanding faculty and staff due by Mar 1 2023
- Staff Enrichment Day: 3/15/2023 on the TPSS campus
- Required trainings reminder- some due by 12/23/2023
- SafeZone training coming up on 1/5/2023 in Rockville (more dates for Spring also)
- Please share with your teams that there is \$40,000 available through MC Innovation Grants-proposals are due by 3/21/2023.
- Reminder: college is closed 12/24/2022-1/2/2023. Email HRSTM with questions, HR help desk is closed during that time.

WDCE Goal Updates (Natasha Sacks & Anna Donohoe)

WDCE Governance Council Vice Chair & Secretary

Goal #1 Updates (Natasha)

- Committee members working on this goal are, Natasha, Naomi and Dorothy

- Creating a marketing/outreach flier with all of our offerings in WDCE. The theme is *Dream, Achieve and Strive: WDCE in Action*
- Chart is designed to organize WDCE offerings in a meaningful way that makes it easy for people to see where they start.
- Call for input from program directors has been around 90%; still waiting on Gudelsky.
- We won't be able to include every single offering because WDCE is vast, but want to include what program directors shared in particular.
- Next steps: meeting as a team to go through program director responses to compile them to send to Amy Moore to create a design and format for printing.
- The formatted draft will also be shared with the council for review.

Goal #2 Updates (Anna)

- We are collaborating with the College Council to support their work on mental health in addition to the ongoing compilation of MC campus and community resources for students, faculty and staff around mental health.
- We will be finalizing the online resource list for Spring 2023 (online via Padlet) and any associated materials (paper flyers) in late January for submission in February.
- Mark your calendars for on-campus mental health fairs happening the week of April 24th 2023. Event times and locations are forthcoming.
 - We need at least THREE volunteers for this! If you are not able to attend, please nominate someone from your team
- We are continuing to invite guests to our meeting to share information about mental health (guests so far include: Natalie Martinez from DSS and Monica Byrd who we heard from today).
- If anyone has resources they would like to submit to the list, please email them to Anna and CC wdcecouncil@montgomerycollege.edu by January 20, 2023.

Announcements and Adjournment

- Next meeting on Feb 21, 2023
- Meeting adjourned at 9:59. Motion to adjourn by Transcie, second by Anna