


**To:** Ms. Cathy Giovannetti, College Council Chair

**From:** Dr. Stephen D. Cain, Acting President 

**Subject:** **College Council Recommendation 18-05: Hire Noncredit Students as Student Assistants**

**Date:** October 11, 2018

Thank you and all the members of the College's participatory governance system for your leadership in considering issues of importance to the Montgomery College community. I have received and reviewed the College Council's recommendation 18-05: Hire noncredit students as student assistants. The Council's full recommendation is attached.

On April 24, 2018, the College Council voted to move forward recommendation 18-05 submitted by the Workforce Development & Continuing Education (WDCE) Campus Council. The WDCE Council believes students enrolled in noncredit courses offered through Workforce Development & Continuing Education (WDCE) should be provided with similar student experiences when compared to credit students. The WDCE Council recommended the criteria for student assistants be expanded to include noncredit students who were currently enrolled and have completed at least 45 instructional hours within the previous fiscal year.

On June 27, 2018, Dr. Pollard and the senior administrative leadership team addressed this recommendation. After extensive research, it was determined that all "enrolled" students, who meet all the requirements, are eligible to apply for student assistant positions. Therefore, students enrolled in WDCE courses would also be eligible for student assistant employment. However, since WDCE students cannot apply for Federal Work Study assistance, these positions are open only to those students who qualify for federal financial aid.

Any further questions concerning this recommendation should be directed to Ms. Donna Schena, interim senior vice president for administrative and fiscal services.

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