



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College, Rockville, Maryland
Central Services Building, 9221 Corporate Boulevard, Room S109
In-person or via Zoom Webinar • Webinar ID: 999 2655 5358
December 11, 2023

1. CONVENE PUBLIC MEETING

The Montgomery College Board of Trustees convened at 6:37 p.m. on December 11, 2023, in room S109 of the Central Services Building, located at 9211 Corporate Boulevard, Rockville, Maryland, to conduct the public session of its December meeting. The public was invited to participate in person or via Zoom teleconference.

2. ROLL CALL

Trustees Present: Trustee Michael A. Brintnall, Chair
Trustee Frieda K. Lacey, First Vice Chair
Trustee Gloria Aparicio Blackwell, Second Vice Chair (joined online)
Trustee Sheryl Brissett Chapman
Trustee Annice Cody
Trustee Judy Docca (joined online)
Trustee Omar A. Lazo
Trustee Robert F. Levey

Trustee Absent: Trustee Maricé I. Morales
Trustee Rishi G. Nixon

3. APPROVAL OF AGENDA

Trustee Levey made a motion to approve the public meeting agenda. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

4. TRIBUTE

BR#24-12-021 Tribute and Posthumous Award of Bronze Medallion to Mr. Dennis P. Mulligan

Trustee Level made a motion to approve the tribute and posthumous award of Bronze Medallion. Trustee Lazo seconded. A vote was taken and the motion passed unanimously.

Dr. Frank Trezza, collegewide dean of visual, performing, and media arts, gave remarks about the life and service of Mr. Dennis Mulligan.

5. REPORTS

A. President's Report

Dr. Williams began his report with kudos to students who won several awards from the Community College Humanities Association Literary Journal Competition for their entries in the College's Sligo Journal of Arts and Letters. He recognized Professor Michael LeBlanc, editor-in-chief of the journal, and Professor David Lott, poetry editor, for their work with students on this fantastic journal.

Continuing his recognition of outstanding students, Dr. Williams mentioned Luiz Mata Lopez, who was awarded by the National Collegiate Honors Council as the Outstanding Honors Student at a Two-Year Institution at its 2023 Conference. Mr. Lopez follows Nida Khan, the MC student who won the award in 2022.

From the faculty realm, Dr. Williams acknowledged Dr. Kenneth Jassie, art history professor, and Dr. Jamie Gillan, English professor, for their tireless work on this year's Portraits of Life exhibit, which remembers Holocaust Survivors of Montgomery County. Dr. Williams also acknowledged Dr. Rebecca Thomas, chair of the biology department, who was awarded the Professor Chan Two-Year College Award for the Engaged Teaching of Biology by the National Association of Biology Teachers at its recent annual conference.

Turning his attention to the vast partnerships that support the College, Dr. Williams highlighted examples that included the governor's new State's Service Year program, which came to the Rockville Campus for professional development; the Maryland Apprenticeship and Training Program, located in the Maryland Department of Labor; and the partnership formed between the Montgomery College Foundation and Adventist HealthCare, a collaboration that provides enhanced opportunities for nursing students in our community.

Dr. Williams concluded his report by expressing his gratitude to the Board of Trustees and thanking trustees for dedicating their time to ensuring that Montgomery College can continue to make a positive impact on our community and enhance our level of impact.

B. Committee Report

Committee Chair Lazo reported that the Budget and Financial Sustainability Committee met on December 6. At that meeting, the Committee received a preview of the proposed FY25 Current, Enterprise, and Other Funds Budgets, also known as the operating budget. Committee Chair Lazo expressed support for the preliminary budget, which would be presented to the full board later that evening.

In addition to the operating budget preview, the Committee also received updates on the College's Fitch rating and on the implementation of the new enterprise resource management system, Workday.

C. Chair's Report

Board Chair Brintnall began his report with recognition of Trustee Cody, who has been named one of the Most Powerful Women in Washington by Washingtonian Magazine.

As president of the Holy Cross Health Network, Trustee Cody leads the not-for-profit health system that serves the two most populous counties in Maryland—Montgomery and Prince George’s.

Transitioning to recent events, Board Chair Brintnall reported that he joined several MC students last month in testifying remotely before the Montgomery County Delegation for the Priorities Hearing. Chair Brintnall delivered a message of thanks and encouragement of continued support.

Board Chair Brintnall indicated earlier that evening, several trustees attended the Minority Legislative Breakfast, which was hosted by the African American Chamber of Commerce of Montgomery County, the Asian American Political Alliance, and the Hispanic Chamber of Commerce of Montgomery County.

Concluding his report, Board Chair Brintnall thanked those trustees who planned on attending the Montgomery Legislative Breakfast on December 15, which is often seen as the unofficial kickoff of the Maryland General Assembly season.

6. CONSENT AGENDA

	November 13, 2023 Public Vote and Closed Session Minutes
	November 13, 2023 Public Meeting Minutes
BR#24-12-022	Personnel Actions Confirmation Report
BR#24-12-023	Graduates Receiving Certificates and Associate Degrees in Fall 2023

Trustee Lacey made a motion to approve the consent agenda. Trustee Levey seconded.

A vote was taken and the motion passed unanimously.

7. AWARDS OF CONTRACT (SOLE SOURCE)

BR#24-12-024	Sole Source Award of Contract, Enhancement of Existing Ad Astra Agreement for Scheduling Predictive Analysis
BR#24-12-025	Sole Source Award of Contract, Banner Software as a Service Subscription

Trustee Lacey made a motion to approve the two sole source awards of contract. Trustee Levey seconded.

A vote was taken and the motion passed unanimously.

8. REGULATORY MATTER

BR#24-12-026	The Montgomery College Audited Financial Statements for Year Ended June 30, 2023
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Trustee Brissett Chapman made a motion to approve the regulatory matter. Trustee Levey seconded.

A vote was taken and the motion passed unanimously.

9. BUDGET MATTER

Mr. Sherwin Collette and Ms. Liz Greaney gave a presentation regarding the proposed FY25

Current, Enterprise, and Other Funds Budgets. The presentation set context for the development of the operating budget and looked at student enrollment trends, current fund revenue and expenditure assumptions, and other funds budget projections. Trustees engaged in robust discussion regarding specific factors and considerations.

The final FY25 operating budget request will be presented to the board for action at their January public meeting.

10. NEW BUSINESS

There was no new business to come before the board.

11. TRUSTEE COMMENTS

Trustee Docca thanked staff for their concern regarding the weather and asked about reading agenda material. She commented that with the addition of Montgomery College facts to the reading agenda, trustees were now well equipped with information to use when talking to the county delegation and county council.

Chair Brintnall expressed his appreciation for leadership and staff throughout the College and thanked his trustee colleagues for their energy, kindness, and service to students. He wished everyone a wonderful end of the season.

11. ADJOURNMENT

Board Chair Brintnall declared the meeting adjourned at 7:41p.m.

Signature on file

Dr. Michael A. Brintnall
Chair, Board of Trustees

Signature on file

Dr. Jermaine F. Williams
President and Secretary-Treasurer,
Board of Trustees

Recorder: Lily Lee
Approved on: January 24, 2024