

RESUME TEMPLATE

Amy Smith
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Objective

A challenging and rewarding position as a counselor working with youth populations

Special Skills

- Bilingual-Spanish/English
- Success with violent youth offenders
- Comfortable with urban environment

Certifications/Trainings

Certified Rehabilitation Counselor, Counselor #13853
Licensed Professional Counselor (CA), #9012

Employment History

1996 - Present Head Youth Counselor

Abraxas Youth Correctional Facility, Los Angeles, CA

Provided supervision for a group of 20 youth counselors, and worked directly with a diverse population of 200 juvenile offenders. Designed and implemented rehabilitation programs designed to help facilitate a smooth transition for children who would return to their regular families and schools upon completing their term at Abraxas. Established group therapy methods and a theatre arts program, both still in existence at the facility today.

1992 - 1996 Counselor

Mission Valley High School, San Diego, CA

Provided counseling for 2,000 students, ages 14 through 18. Familiarized students with the college admissions process; helped students prepare applications. Provided vocational counseling for students who were more technically inclined and desired to enter trade school. Ensured mental and emotional well-being of the student body.

Education/Relevant Courses

1988 B.A., Sociology & Education
 Columbia University, New York, NY

Volunteer Experience

1999-Present San Leandro YMCA, San Leandro, CA
1996-1998 Shook Nursing Home, San Francisco, CA