

**INSTITUTIONAL ARTICULATED  
PATHWAY AGREEMENT**

Montgomery College


**Associate of Applied Science in Criminal Justice**


and

Shepherd University


**Bachelor of Science in Sociology, Criminal Justice Concentration**

Entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016.  
(date) (month)

  
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Dr. Christopher Ames  
Provost  
Shepherd University

  
\_\_\_\_\_  
Dr. Sanjay Rai  
Senior Vice President for Academic Affairs  
Montgomery College

  
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Dr. Ann Marie Legreid  
Dean of the School of Business and Social  
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Seth Marc Kamen (w proxy for DEAN+CHAIR)  
Articulation, Transfer and Academic Services  
Manager  
Montgomery College

## **INSTITUTIONAL ARTICULATED PATHWAY AGREEMENT**

Montgomery College (MC), a community college in Montgomery County, Maryland, and Shepherd University (SU), a postsecondary institution in Shepherdstown, West Virginia, agree to the following pathway that will lead to the award of a Bachelor of Science in Sociology, Criminal Justice concentration.

### **PURPOSE OF AGREEMENT**

This agreement is entered into in the interests of our students. The general purpose of this agreement is to make clear the terms of this institutional articulated pathway. It will set expectations for administrators, faculty and staff at both institutions, and foster a working relationship between the parties. Finally, it will encourage students to continue their education for their own personal and professional development.

### **BENEFITS TO STUDENTS**

SU offers the following benefits for MC students who transfer under this Agreement:

- Application fee waiver (Add amount)
- Transfer Advising Access
- Transfer Orientation
- Guaranteed Admission with completed A.A.S. in Criminal Justice and a 2.8 GPA
- Eligibility for T.O.P.S. program (dual admission) which could result in either a 25% or 35% tuition discount

### **ADMINISTRATIVE PRINCIPLES**

The following general principles guide the operation of this agreement:

1. The pathway is designed for graduates of the A.A.S. in Criminal Justice at MC. A maximum of 72 credit hours from MC will be allowed towards fulfillment of the 120 credit hours required for baccalaureate completion at SU.
2. Shepherd will follow its own published policies relating to the transfer of non-transcribed MC credit, credit for prior learning, and standardized nationally-recognized exams.
3. SU will promote completion of an associate's degree before transfer.
4. This agreement is for the purposes of transfer credit only, and does not address nor guarantee any expectations of institutional or degree admissions requirements, financial aid and scholarship eligibility unless otherwise noted.
5. SU will establish a mechanism to provide information on the academic progress of the MC student enrolled as a result of this agreement.
6. This agreement becomes effective on the date set forth on the first page of this document. Should either party wish to terminate the agreement, one semester, or six months' notice must be provided in writing. The institutions will work together to provide information for students currently using the pathway.
7. Both institutions agree to notify the other, in writing, of curriculum changes within sixty days of the change. Changes to curriculum can be made without completing the signatory process. The degree requirements will be reviewed biennially; the agreement will expire after five years.

8. The office of record for institutional partnership agreements at SU is the Office of Enrollment Management. The office of record for agreements at Montgomery College is the Office of the Senior Vice President for Academic Affairs.

### APPENDICES

As part of this agreement, the following have been included.

1. Course by course articulations, including satisfaction of general education requirements at both MC and SU.
2. Upper Division requirements, to be completed at SU.
3. A Montgomery College degree audit showing classes required for an A.A.S. in Criminal Justice.

These appendices can be changed by mutual agreement, without the procedural process review or revision of the entire institutional articulated pathway.