Drop Form

Do not use this form for Youth Classes, Ed2Go Online Classes, and/or ESL Classes.
Visit www.montgomerycollege.edu and search for WDCE refund Policy for special instructions.

NOTE: To receive a full refund for a class, you must officially drop the class before the refund date indicated on your registration form. For one-day classes, you must drop the class before the class start date.

College ID Number: M 2 [ ][ ][ ][ ][ ][ ]

Birth Date [ ][ ] - [ ][ ] - [ ][ ][ ][ ]
Month   Day   Year

[ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]
Last Name

[ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]
First Name

[ ]
Middle Initial

Home Phone [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]   **E-Mail** _____

Please drop the following class(es):

CRN #	Course #	Course Title	Start Date

Reason for dropping the class(es):

If you registered and paid online via MYMC, refunds will be posted to your credit card used. Students registering in person, by mail, or by fax, will receive refunds by check.

_____   _____
Student Signature Required   Date

To submit completed form:

Mail to: Montgomery College WD&CE
Attn: Drop/Refund Request
51 Mannakee Street, CC220
Rockville, Maryland 20850

Or Fax to: 240-683-6945

Or in Person: Deliver to any WDCE Customer Service office.

| For Office Use Only |
| Received Date: |

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