



MONTHLY MEETING AGENDA

DATE: 21 November 2008

HOST: College of Southern Maryland

PLACE: College of Southern Maryland – LaPlata Campus
8730 Mitchell Road
Center for Business and Industry (BI)
Conference Center Rooms BI-124
P.O. Box 910
La Plata, MD 20646-0910

DIRECTIONS: <http://www.csmd.edu/about/campuses/laplata/directions.html>

CAMPUS MAP: <http://www.csmd.edu/about/campuses/laplata/campusmap.html>

PARKING: Parking will be blocked off in Parking Lot 6;
Follow signs to guide parking and pedestrian traffic.

TIME: 9:00 a.m. – 2:00 p.m.

RSVP: Margaret Thomas at 301-934-7734 or Margaret@csmd.edu **NLT COB**
Friday, November 14, 2008

CLOSINGS: Emergency Closing Hotline 301.369.1999, 800.650.4023, or
<http://www.csmd.edu/emergency.html>
If CSM - LaPlata is closed, the meeting will be cancelled. If CSM -
LaPlata opening is delayed, the meeting will proceed as scheduled.

AGENDA: Please print and bring the agenda to the meeting. No formal break is scheduled until lunch. Please quietly excuse yourself as needed.

1. 9:00 a.m. – Continental Breakfast
2. 9:30 a.m. – Call to Order
3. Attendance and Introductions (new members or guests)
 - Presentation of Bobble Head Mark
4. General Topics for Discussion
 - Approval of October 24, 2008 meeting minutes.

5. Officer Reports

- Chair – David Capp
- Vice Chair – James Taylor
- Secretary – Sandra Filippi
- Treasurer – Kristina Schramm

6. Agency Reports

- MACC – Brad Phillips
- DBM – Lindsay Wines
 - Office of Capital Budget Hearing debrief
- DGS – Bob Machin
- MHEC – David Beard
 - Update of MD CC Facilities Manual to reflect BPW process changes reported by DGS September 19, 2008

7. Capital Project Status Reports

Allegany	Anne Arundel	BCCC
Carroll	CCBC	Chesapeake
Cecil	CSM	Frederick
Garrett	Hagerstown	Howard
Montgomery	Prince George's	Wor – Wic

8. Old Business

- Prioritization Model snap shot for next year
- Letter from Dr. James H. Johnson, Jr., Chair of the AACC BOT, to the MACC Board of Directors
- Web Site Hosting; IR affinity group has a web page

9. New Business

- TBD

10. 11:00 a.m. – Speaker TBD

11. 12:00 p.m. – Lunch featuring *Build Your Own Sandwich*

12. 1:00 p.m. – Tour of Francis P. Chiamonte, M.D. Center for Science and Technology. The newly renovated Francis P. Chiamonte, M.D. Center for Science and Technology (ST Building) is CSM's newest facility. Renovations were completed and the building was dedicated in the fall of 2008. The building is named after [Francis P. Chiamonte, M.D.](#), founder of Southern Maryland Hospital Center (SMHC).

13. 2:00 p.m. – Adjourn

FY 2009 MEETING SCHEDULE			
DATE	PLACE	DATE	PLACE
September 19, 2008	Carroll	January 23, 2009	Howard
September 25, 2008 (AM)	Office of Capital Budgeting Hearings	February 20, 2009	CCBC
September 26, 2008 (PM)	Office of Capital Budgeting Hearings	March 27, 2009	Chesapeake
October 24, 2008	PGCC	April 24, 2009	Anne Arundel
November 21, 2008	CSM	May 20, 2009	MC @ 40 WG (BBRC)
December 2008	No scheduling	June 1 – 3, 2009	FPC Conference @ Dunes Manor OC MD
		June 3 – 5, 2009	Business Officers Conference @ OC