

General Education Meeting Agenda October 16, 2008

Members present: Vicky Dorworth – R, Maureen Edwards – R, Michael Farrell – R, Sharon Fechter – R, Margaret Latimer – G, Phil Ringeisen – G, Anne Schleicher (Chair) – G, Sean Smith – G

- 1) Minutes from 9/18 and 10/2 approved; viewable on the General Education Website under “Meetings and Minutes” www.montgomerycollege.edu/genedcom
- 2) Courses that do not receive approval will be returned to disciplines with information about submitting an appeal. Appeals that provide new information will be considered. Anne will work on a formal description of the appeals process.
- 3) The Timeline was adjusted, as shown on the chart below. Disciplines seeking an appeal will be encouraged to submit appeals on a rolling basis during throughout the Review Period, with a final deadline of October 15th, 2009.

Distribution Courses	Electronic Copies of the Form & Attachments Due to General Education Committee	General Education Committee's Report due to the Collegewide Curriculum Committee
English Composition , Mathematics Speech Communication , Health	Nov. 20, 2008	Dec. 19, 2008
Behavioral and Social Sciences	Jan. 29, 2009	Feb. 20, 2009
Natural Sciences	March 5, 2009	April 3, 2009
Arts and Humanities	April 16, 2009	Sept. 4, 2009
Appeals Review Period	September 3, 2009 – October 15, 2009	Oct. 30, 2009
Click on Distribution Title to see Course Forms submitted to date	Note: Course forms are given a preliminary review when submitted; early application is encouraged.	

- 4) It was agreed that all Course Review Forms received will be posted on MCInfonet for committee members to view prior to Review Meetings. Faculty will be able to access this page through the MCInfonet sign-in process. The password for this system is different from the MyMC password; for assistance with passwords, call the IT Helpdesk, 240-567-7222. <http://mcinfonet.org/gened/FORMS.htm>
- 5) The Committee used a “Draft Course Reapplication Review Form” to practice the review process with two actual course forms that have been submitted. During this review, it was decided that the wording on both the Committee’s Cover Review Form and on the Course Review Form would be changed.
 - a) On the Course Review Form, Items 6.1.B and 6.2.B will read as follows:
 - 6.1.A. First general education competency:**
 - 6.1.B. Course outcomes ~~and representative assignments~~ related to this competency:**

List related course outcomes for first general education competency:	List and briefly describe types of representative assignments and/or activities that are commonly used to introduce and reinforce course outcomes related to this competency. Examples include tests, end-of-chapter homework problems, essays, research papers, and oral presentations. Change to: <u>Briefly explain how this outcome develops this competency:</u>

- b) Item 8, Global and Cultural Awareness Designation, needs to be expanded. Although the Course Review form was developed with an eye toward simplicity, it was agreed that the definition of this area should appear on the Course Review form itself. The suggested change is as follows:

Current: 8. [Global and Cultural Awareness Designation](#) : **Optional** – complete only if the course is seeking this

additional classification (formerly called a "Multicultural" requirement). Courses must provide information describing a primary focus or in-depth study of global or cultural diversity issues (click [link](#) for details).

How course provides a global perspective focus or a cultural diversity focus:

Explain how this course provides a global perspective focus or a cultural diversity focus.

Change to:

8. [Global and Cultural Awareness Designation](#) : **Optional** – complete only if the course is seeking this additional classification (formerly called a "Multicultural" requirement). You may delete this section when submitting the Review Form if it does not apply.

Students in Associate of Arts and Associate of Science degree programs will include one class designated as a “Global and Cultural Perspectives” course from within the General Education Distribution Areas. The course will have a primary focus or will provide in-depth study that leads students to an appreciation of the differences as well as commonalities among people by studying the ideas, history, values, and/or creative expressions of diverse groups from the perspectives of the groups under study. Courses will have either a Global Awareness focus or a Cultural Diversity focus, defined below:

- A. A **Global Awareness** focus course is composed of subject matter that addresses or leads to an understanding of the world outside the United States. The course may be an in-depth area study that is concerned with the examination of culture-specific elements of a region, country, or culture group outside the United States, with the study contributing to an understanding of the world; a world language course with a significant cultural component; a comparative cultural study with an emphasis on areas outside the United States; or an in-depth study of cultural interrelationships that are global in scope and not centered on the United States, such as the global interdependence produced by problems of world ecology, multinational corporations, migration, or the threat of nuclear war.
- B. The **Cultural Diversity** focused-course must contribute to an understanding of cultural diversity. It should be an in-depth study of culture-specific elements, cultural experiences, or cultural contributions (in areas such as education, history, language, literature, art, music, science, politics, work, religion, and philosophy) of women, racial minority groups, and/or ethnic minority groups; a comparative study of the diverse cultural contributions, experiences, or world views of two or more ethnic or racial minority groups; or a study of the social, economic, political, or psychological dimensions of relations between and among racial, ethnic, and gender groups.

Please list course outcomes that develop either

- A. a global awareness focus
- B. a cultural diversity focus

Course outcomes related this focus	Additional comments (optional)

Note: Catalog course descriptions should also reflect this focus. Disciplines wishing to update a catalog course description should contact a CAP (Curriculum Advisory Person) to complete Form L, Minor Revision of a Course, assuming that most recent Course Outcomes submitted to the Collegewide Curriculum Committee remain the same.

Disciplines wishing to revise both Course Outcomes and a Catalog Description must complete Form K, Major Revision of Course Content, Course Outcomes, or Resource Requirements. Refer to a campus CAP for details.

5. Item 9 on the Course Review Form, Attachment A, Documentation of Transferability, was discussed. New wording on Review Form developed.

6. The form used by the General Education Committee to review courses will be adjusted to match the suggested changes to the Course Review Form.