

MONTGOMERY COLLEGE
Department of Mathematics
Rockville Campus

Computer Lab Policies and Procedures
HU 302 ICL Lab

These regulations are given to ensure access and provide for the safety, convenience, and security of all. Failure to comply with lab policies may result in disciplinary action.

- Computers in this lab are equipped only with ICL course software. They are for use ONLY by CURRENT REGISTERED MA 091 STUDENTS who have purchased textbooks with software licenses for the ICL software.
- DO NOT attempt to install or run unauthorized software or save software or data to a disk.
- Students are not permitted in the room without an instructor or staff person present.
- Food, drinks, and chewing gum ARE NOT PERMITTED in this classroom during class or lab hours. Cell phones must be turned OFF.
- Labs close PROMPTLY at the posted hours. Be certain you plan accordingly in taking quizzes.
- Always log off and take all your personal belongings with you when leaving the lab. If the lab will be closing, please turn off your machine.
- In order to provide service as equitable as possible, access to the terminals during class times and lab times is on a first-come first-served basis with preference given to students during their scheduled class times.
- You must adhere to all aspects of the Student Code of Conduct.
- Do not have casual conversation or conduct other business in the ICL room. Be quiet and use the ICL room only for algebra lessons.
- Additional announcements will be posted in the classroom during the semester. Please read carefully.