

# Montgomery College--Takoma Park/Silver Spring Campus

## S.O.S. - - SERVICES OFFERED STUDENTS- - S.O.S.

These services are available on campus to support your success.

Many centers also have web pages, which can be accessed at [www.montgomerycollege.edu](http://www.montgomerycollege.edu).

FOR HELP WITH:	CONTACT:	FOR THESE SERVICES:
Academic assistance and accommodations for students with disabilities	Assistive Technology and Academic Support Center Student Services 230 240-567-1610	Access to and assistance with assistive technology (AT), including software and equipment Tutoring for students with a referral from Counseling
Career and transfer information	Career & Transfer Center Student Services 154 240-567-1480	Resume and cover letter design, job search help, and job listings on <a href="http://www.montgomerycollege.edu/ejobs">www.montgomerycollege.edu/ejobs</a> Workshops, career assessments Transfer information Internet access for career, transfer, and job search
Academic or personal concerns interfering with success in college	Learning Skills Support Services Health Sciences Center 241 240-567-5537	Individual & group assistance and workshops on academic success skills (study skills, time management, test taking, etc.) Assistance with problems inhibiting academic success Referral to appropriate resources
Research help using the Internet & full text databases from on and off campus (CF Library specific to arts resources)	Library Reference Desk Resource Center 215 240-567-1536 --and-- Art Library, Cafritz 145 240-567-5812	Assistance with reference and picture sources for online or on-campus classes Tutorials in finding and citing information for assignments
Mathematics, Accounting, and Statistics	Math Learning Center Pavilion 1 101-D 240-567-1675 --and-- Math Pavilion 249 240-567-3893 (MP)	Mathematical software One-on-one & small group tutoring Modules for specific math courses on request
Health Sciences	Medical Learning Center Health Sciences 221 240-567-5591 or 5592	Assistance by lab assistants with use of various health science software applications, CD's, and other related resources
Biology, Chemistry, and Physics courses	Science Learning Center Science North 101 240-567-1427	Short-term assistance with science problems Workshops and/or study groups for science courses Use of CD's, videos, models, microscopes, reference books, handouts, and computer programs for science courses
Social Sciences courses (EC, ED, HS, MH, PL, PS, PY, SO)	Social Sciences Computer Center (SSCC) Commons 110 240-567-3888	Individualized tutoring; practice tests and quizzes Research resources; textbook and video library Computers, interactive software, printers Assistance from student aides
Access to computers for course work in: CA/CS, Math, English, Graphic Art, Screenwriting, and standardized software like MS Office Suite	Student Technology Center Student Services 304 240-567-1657	Labs open to currently enrolled MC students Lab aides are on duty to assist users Group project areas available
Reading, writing, world languages, and speech courses; reading and writing assignments for any course	Writing, Reading, and Language Center Resource Center 105 240-567-1556	Tutoring in English grammar, writing, reading and world languages Computer and audio tutorials for English, Reading, Speech, and world language courses Print materials for courses in English and Reading

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## STUDENT DEVELOPMENT

Student Development includes all of the services under the auspices of the Dean of Student Development. These services support and enhance students' success in achieving academic, career, and personal goals through learning activities that occur outside the classroom.

### COUNSELING CENTER

**Student Services Center, Room 122, 240-567-1480**

Counseling services are available year-round and on designated weekends. Walk-in assistance is available, but students are encouraged to make appointments with counselors for specific concerns such as transfer planning, career development, academic planning, and personal concerns. Counseling and advising services also include Disability Support Services, academic support programs, career and transfer workshops, and academic development throughout the year.

### CAREER AND TRANSFER CENTER

**Student Services Center, Room 154, 240-567-1480**

The Career and Transfer Center provides access to listings of jobs in the community at [www.montgomerycollege.edu/ejobs](http://www.montgomerycollege.edu/ejobs), workshops, one-on-one assistance, Internet access, and computerized, print, and video materials for help with job search, career choice, and transfer issues.

### STUDENT LIFE

**Student Services Center, Room 216, 240-567-1482**

Student Life provides students with a wide variety of opportunities in organizational leadership training, program development, special interest clubs, and experience with campus newspaper, Service Learning, and out-of-class learning.

### STUDENT ATHLETICS

**Falcon Hall, 240-567-1449**

Student Athletics provides both male and female students an opportunity to participate and compete in athletic programs and events. The Student Athletics program is currently operating as an Intramural Sports Program during our spring and fall semesters.

### ASSESSMENT CENTER

**Student Services Center, Room 323, 240-567-1555**

The Assessment Center provides assessment testing for new and current students, and make-up exams for courses (as arranged by the instructor). All tests are by appointment. Photo ID's are required.

### ASSISTIVE TECHNOLOGY & ACADEMIC SUPPORT CENTER

**Student Services Center, Room 230, 240-567-1610**

The Assistive technology Center provides access to specialized software for use by students with disabilities, as well as tutoring for students with a referral from a DSS counselor.

## OTHER SUPPORT SERVICES ON CAMPUS

### ADMISSIONS AND ENROLLMENT MANAGEMENT

**Student Services Center, Room 122, 240-567-1501**

Admission to the College, admission to selective health science programs, assistance with international student visa/1-20 procedures, registration for credit and non-credit classes, transcript requests, evaluation of transfer credit, graduation processing, enrollment verification, scheduling of classes, and related services. Photo ID required for all transactions.

### FINANCIAL AID

**Student Services Center, Room 233, 240-567-5100**

Assistance in applying for and receiving federal and state grants, scholarships, and loans which have varying eligibility requirements. Help in locating on-campus and off-campus employment. Assistance in completing the Free Application for Federal Student Aid on the web.

### CHILD CARE CENTER

**DC Building, 301-650-1517**

Child care and early learning experiences for children ages 2-1/2 to 5. Maryland State Department of Education licensed and fully accredited by the National Association for the Education of Young Children. Part and full-time programs available. Open 7:00 a.m. until 6:00 p.m. Pre-registration required. (Located at corner of Philadelphia & Takoma Avenues)

### SECURITY

**Student Services Center, Room 117, 240-567-1600**

Open 24 hours a day, 7 days a week. Provides escorts on campus property, and assistance in security and medical emergencies. Enforces campus parking regulations. (TP/SS campus parking regulations flyer available at Security office).