

# Transfer Basics *at Montgomery College*

## Answers to Common Questions...

### WHERE DO I BEGIN MY TRANSFER PLANNING?

Start by creating a transfer plan.

If you are successful academically at MC, you should be able to transfer to the four year college of your choice.

However, It is extremely important for you to begin your transfer planning early.

Choosing a school is a big decision. Consider your personal criteria to help you develop a list of possible transfer schools.

You are encouraged to make an appointment with a counselor to help you successfully achieve your transfer goals.

Keep in mind that while you may get some answers from a walk-in contact, usually more time is required.

### WHICH OF MY COURSES WILL TRANSFER?

The best course selections are general education courses. You can find a list of foundation & distribution courses in the college catalog under the general education program.

Courses will usually transfer if comparable courses are offered at the transfer institution at the freshman or sophomore level.

Courses in your major may or may not transfer. However, introductory courses in a major usually transfer.

Upper level major Courses may not. Developmental courses & technical courses usually do not transfer.

ARTSYS can be used to look at the transferability of courses from MC to 4-year institutions in MD.

### HOW DO I USE THE ARTSYS SYSTEM?

You may access ARTSYS from the MC Transfer web site or <http://artweb.usmd.edu/>

To determine the recommended transfer courses for your major:

1. click on RECOMMENDED TRANSFER PROGRAMS
2. Select Montgomery College as the TRANSFER FROM" INSTITUTION
3. Select a "TRANSFER TO" INSTITUTION
4. Click on "SUBMIT"
5. click on "NEXT"
6. Click on a major (highlighted in red)

Courses in **black** = courses within the major that can be taken at MC.

Course Areas in **RED** = a list of MC courses, which fulfill that particular requirement.

Scroll to the bottom for other important information relevant to that major.

### ARE THERE OTHER TRANSFER RESOURCES?

Each campus offers a variety of transfer resources, programs & activities.

Visit the Transfer Center on your campus to view guide books & computers for conducting transfer research. You may also access CollegeSource.org, which allows you to search college catalogs.

Be sure to attend a Transfer Day to meet with representatives from regional colleges & universities.

You may qualify for a Transfer Scholarship. Research these programs carefully, since many have early priority deadlines.

More information can be found on the Montgomery Colleges' Transfer web site (see link at bottom of page).

<http://www.montgomerycollege.edu/transfer/>

TO SCHEDULE AN APPOINTMENT, CALL: 240-567-7734 (Germantown) — 240-567-5063 (Rockville) — 240-567-1480 (TP/SS)

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## Answers to 8 Common Questions...

### 5 HOW MANY CREDITS DO I NEED TO TRANSFER?

To be admitted as a transfer student, most schools require:

approximately 30 transferable credit hours; a college level English and math course; & at least a 3.00 GPA

If you complete 56 credits with at least a 2.00 GPA (or AA degree), you are *eligible* for admission to institutions in the University Maryland System

Note: Your major may require a higher GPA & other additional requirements.

Highly competitive universities have higher GPA requirements & may consider high school grades & standardized test scores as part of the admissions criteria.

### 6 SHOULD I COMPLETE THE ASSOCIATES DEGREE?

You can complete up to 60 transferable credits at MC without earning an AA degree.

The maximum number of credits that most four-year schools will accept from MC is 60 credits.

The Associate's degree will satisfy the lower level general education requirements at many four year institutions, *but not all.*

It also will not guarantee that courses in your major will transfer.

Consultation and careful planning with a counselor are strongly recommended.

Schedule an Appointment:  
Germantown; 240-567-7734  
Rockville: 240-567-5063  
TP/SS: 240-567-1480

### 7 ONCE I DECIDE WHERE TO GO, WHAT'S NEXT?

Most schools offer the option of using an on-line application.

Apply to any Maryland State college or university on-line by using the State of Maryland On-Line Application System at <http://apply.usmd.edu>.

If you plan to apply to other schools, look for the availability of on-line applications through each school's website, or call the school's admissions office for an application.

Research specific admission requirements. Some schools require high school transcripts, standardized test scores or faculty recommendations. \* International students may need TOEFL scores.

You are encouraged to include an essay & letters of recommendation.

### 8 HOW DO I REQUEST A TRANSCRIPT?

You will need an official Montgomery College transcript sent. (Official means in a sealed envelope.)

Complete the "Transcript Request" form for each transcript. Each official transcript is \$5.00.

The forms can be obtained from the Admissions and Records Office on your campus or on MYMC.

Be prepared to include the address of the transfer institution.

Official transcripts can be mailed directly by the Registrar or you may hand-carry (sealed) to the school.

For answers to other transfer questions, go to MC's Transfer Page at:

<http://www.montgomerycollege.edu/transfer/>

