

MC GOVERNANCE

Montgomery College
College Council Meeting #13
Minutes

Tuesday, April 23, 2024
1:00 – 3:00 PM
Zoom

Attendees

Present: Shakenna Adams-Gormley (Chair), Dr. Paul Miller (Vice-chair), Tilandra Rhyne (Secretary), Amanda Darr, Dr. Anestine Theophile-LaFond, Dr. Christine Creffton, Katie Goldstein, Nghi Nguyen, Ernest Cartledge, Matt Wilson, Jefferson Vasquez Reyes, Akima Rogers, RabbeeAwan

Absent: Brenda Knopp

Proxy: Dr. Anestine Theophile-LaFond for Brenda Knopp

Guests: Dr. Jermaine F. Williams, Dr. Meghan Gibbons, Dr. Michelle Scott, Dr. Debbie Van Camp, Dr. Monica Brown, Dr. Carolyn Terry, Dr. Sharon Fechter, Dr. Deidre Price, Sherwin Collette, Tonya Addleman, Josephine Trawick, Lisannie Montilla, Marcus Rosano Sophia Mason

Liaison: Dr. Stephen D. Cain

Governance Director: Dr. Clevette Ridguard

Call to Order

There was a quorum to conduct business. Shakenna Adams-Gormley (Chair) called the meeting to order at 1:00 pm.

Approval of Agenda and Minutes

Rabbee Awan made a motion to approve the minutes for April 9, 2024, as written, and Dr. Paul Miller seconded the motion. The minutes were approved as written. The agenda for April 23, 2024, was approved as written.

Constituent Concerns

Akima Rogers, Administrator Council:

- The first concern raised was about the prohibition of digital note taking applications at governance meetings that is just following the announcement that members may not

use digital note taking applications to assist with taking minutes at governance meetings. The Council seeks clarification on why AI is not allowed as a note-taking tool for meetings.

- The second concern pertains to the use of Mc's email distribution lists. Currently, anyone within the college can email entire groups on a given list. And anyone can respond to the whole group. The request was made for the College to look into monitoring or filtering these emails. It was noted MC/s Communications Office does monitor the list. They also accept feedback about any misuse.

Wilson, Takoma Park/Silver Spring Campus Council:

- An ELAP placement advisor, who expressed having met with over 120 students during winter and spring break found that most prefer in-person classes, but many cannot be due to limited sections offered. The scheduling committee uses an algorithm that does not consider [faculty] input, and expressed reporting this to the placement coordinator, chairs, and dean. The individual offered to conduct a survey but was denied. Students often have poor internet connections or noisy homes, making it difficult for them to concentrate. There is evidence that English language learners benefit from in-person instruction. In summer, one section of the ELAP capstone course, ELAI 990, will be taught in Rockville, while all other sections are remote. The individual offered to teach one section in person at TP/SS but was told they could not. This situation is similar to other ELAP courses, ELAR. 980, ELAS 980, and ELAW 980.

Chair's Report (*Shakenna Adams-Gormley, College Council Chair*)

Shakenna Adams - Gormley presented a PowerPoint presentation of the upcoming college events and important dates. To view the details of the report please visit the Governance Blackboard community.

Presidential Remarks (*Dr. Jermaine F. Williams, College President*)

Dr. Williams expressed gratitude for the support of students and staff during the end-of-semester events. He highlighted the growth and expansion of the college, including the addition of the East County Education Center. Dr. Williams also mentioned several honors ceremonies, including Harry Harden and ACES, and LDI (Leadership Development Institute). He also mentioned the ribbon cutting on a new manufacturing facility on the Germantown Campus, which will allow students to interact with technology industry professionals. Additionally, Dr. Williams reported that Hughes has agreed to provide internships, apprenticeships, and employment opportunities to students, creating a direct pipeline for students into high tech careers.

Policy Updates (*Dr. Debbie Van Camp, Director of Planning and Policy*)

Ms. Sophia Mason, Director of HRSTM (Human Resources and Strategic Talent Management) Business Services

Dr. Debbie Van Camp presented a PowerPoint presentation on the recently approved policy updates that came before the Board of Trustees. To view the details of the report please visit the Governance Blackboard community.

Summer Staff Professional Development Days (*Richard Forrest, Training and*

Development Coordinator)

Richard Forrest presented a PowerPoint presentation on ELITE's workshops for the summer months. To view the details of the report please visit the Governance Blackboard community.

Constituency Concerns Updates *(Shakenna Adams-Gormley, College Council Chair)*

Shakenna Adams – Gormley reviewed the College Council's constituent concern tracking report, sharing with the council the status of concerns that remain open and those that have been closed to date.

Governance Updates *(Dr. Clevette Ridguard, Governance Director)*

Dr. Clevette Ridguard presented a PowerPoint presentation highlighting the governance elections results, including data on the number of employees who participated in the nominations and elections process. To view the details of the report please visit the Governance Blackboard community. The council engaged in a short activity to provide feedback about what works with governance, what can be improved, and what more governance can do to enhance our efforts.

College Council Chair Election *(Dr. Clevette Ridguard, Governance Director)*

Dr. Clevette Ridguard provided an overview of the College Council chair election process, including roles and responsibilities, then opened the floor to nominations. Tilandra Rhyne nominated Shakenna Adams-Gormley. The nomination was seconded by Dr. Anestine Theophile-LaFond. Akima Rogers made a motion to close nominations and cast a unanimous vote. The motion was seconded by Dr. Paul Miller. A unanimous vote was cast to re-elect Shakenna Adams-Gormley as College Council Chair.

Announcements

- The second memo for the Blackboard Learn Ultra transition went out yesterday. There is early bird training being offered the week of graduation. Each day there are two training opportunities, building new courses in Blackboard Learn Ultra and course conversion. There will also be open labs on each of the campuses for one day that week.
- May is Asian Pacific Heritage month. All are invited to stop by next Wednesday at Theater Arts Arena for the Asian Pacific Kickoff event from 11 to 2 Pm. Please review the email that went out to view the full schedule of events taking place.
- The Administrator Council will be hosting its last support activity for our student athletes which will be to attend the athletic banquet that will be held the evening of the last college council meeting on the Rockville Campus.
- The Faculty Council is working to fill in all of the gaps currently with the Academic Appeals Committee, the Great Dispute Committee, and working to get representatives to be on the committees, to serve our students. Please recommend faculty to consider joining these committees.

Adjournment *(Shakenna Adams-Gormley, College Council Chair)*

Shakenna Adams-Gormley requested a motion for the meeting to end. Tilandra Rhyne made a motion to adjourn the meeting. Anestine Theophile- LaFond seconded the motion. The meeting was adjourned at 2:22 p.m.