

## INSTITUTIONAL ARTICULATED PATHWAY AGREEMENT

between

## MONTGOMERY COLLEGE AND SALISBURY UNIVERSITY

This Institutional Articulated Pathway Agreement (“Agreement”) is entered into as of the date of full execution below between Montgomery College (“Montgomery College”), located in Montgomery County, Maryland, and Salisbury University (“Salisbury University”), a constituent institution of the University System of Maryland located in Salisbury, Maryland (collectively, the “Parties”).

### Recitals

*Whereas*, the Parties are committed to providing a smooth transition for students wishing to earn an associate of arts degree and a baccalaureate degree; and

*Whereas*, the intent of the Parties is to avoid duplication of curricula, where appropriate, within articulated programs of studies; and

*Whereas*, the Parties agree that the educational growth of students is better served through cooperative educational planning and optimal utilization of resources.

*Therefore*, this Agreement commits the Parties to full support of an articulation process to deliver coursework for students, resulting in the associate of arts degree from Montgomery College and credit toward a baccalaureate degree at Salisbury University. The Parties agree to the following:

#### 1. Purpose

This Agreement serves as the formal collaboration document for Montgomery College and Salisbury University to deliver seamless pathways from completion of an associate’s degree in the Community Health Area of Concentration at Montgomery College, to completion of a bachelor’s degree in Community Health from Salisbury University. The approved pathways are described in Appendix A, which is made a part of this Agreement.

#### 2. Joint Institutional Responsibilities

- (a) Both institutions agree to follow the joint program curriculum and course-by-course articulation delineated in this Agreement and attached as Appendix A, and as may be amended from time to time.
- (b) Both educational institutions will cooperate toward developing, disseminating, and presenting the articulated program information to students.

### 3. Academic Requirements

- (a) Graduates of Montgomery College who have completed the approved degree programs with a 2.0 or higher will be considered for admission in accordance with Salisbury University's Transfer Student Policies.
- (b) Students intending to transfer should apply for admission by the priority deadline for the semester in which they intend to enroll.
- (c) When enrolled in a Salisbury University course, the student is subject to all policies and procedures applicable to Salisbury University students. When enrolled in a Montgomery College course, a student is subject to all policies and procedures applicable to Montgomery College students. Additional joint policies and procedures may be adopted and implemented at the discretion of both Parties.
- (d) The Parties recognize that course scheduling beyond the associate's degree level resides exclusively with Salisbury University and will be coordinated with Montgomery College by the designated Salisbury University representative. Where academic calendars differ, the partners will work together to coordinate class offerings and class schedules.
- (e) Students are subject to all specific policies pertaining to students admitted to the Salisbury University baccalaureate degree program in Community Health.

### 4. Ongoing Collaboration/Modification/Termination

This Agreement is based on the present curricula contained in the attached Appendix A. The degree requirements will be reviewed biennially to re-examine this Agreement. Both institutions agree to communicate program changes in a timely manner to avoid disruption to student progress toward degree completion. This Agreement may not be modified without prior written consent between both parties. Neither party may assign any rights or interests or delegate its duties and responsibilities under this Agreement, in whole or in part, without the express prior written consent of the other party.

### 5. Term

- (a) This Agreement shall be effective from the date of last signature below through July 31, 2024, unless extended or renewed by mutual written agreement of the Parties. Either party may terminate this Agreement upon sixty (60) days written notice to the point of contact listed in this Agreement, via email or USPS. In the event of termination, each party agrees, to the extent reasonably and financially practicable, to permit any student fully or conditionally admitted to the program the opportunity to complete the degree, where possible.
- (b) Both Parties may at any time may initiate changes to this Agreement, including Appendix A. Both Parties reserve the right to modify the programs as deemed necessary and agree to inform the appropriate representatives of the other Institution of recommended changes. This Agreement may be modified only by a writing signed by both parties. Changes should be

shared in written format executed by both parties, via email or USPS, with at least thirty (30) days' notice for implementation.

6. Privacy

The disclosure of information related to individual students is governed and limited by the federal Family Educational Rights and Privacy Act (FERPA).

7. Designated Representatives and Notices

Each party has identified an individual as the designated program representative for their institution for purposes of implementing this Agreement and for any notices required to be given under this Agreement. All notices under this Agreement must be in writing and must be delivered in person, by U.S. mail or by email.

For Montgomery College:

Dr. Sanjay Rai  
Senior Vice President for Academic Affairs  
Montgomery College, E425  
9221 Corporate Blvd.  
Rockville, MD 20850  
Email:

For Salisbury University:

Richard Wilkens  
Associate Provost  
Salisbury University  
Holloway Hall  
Salisbury, MD 21801  
rtwilkens@salisbury.edu

8. General Provisions

- (a) Each Institution is responsible for the administration of its respective courses, including content, requirements, faculty and student services (to include, but not limited to, admissions, financial aid, class registration, etc.).
- (b) Notwithstanding anything in this Agreement to the contrary, both Parties retain full authority over their respective courses, programs, and requirements. Both Parties reserve the right to make changes to their respective courses, programs, and requirements. However, each Party shall give to the other reasonable notice and details of changes to this articulation Agreement and other changes in its courses, programs, and requirements that may affect this Agreement. Further, neither Party will terminate this Agreement at a time that would deter a "cohort-in-progress" from completing graduation within the originally designated timeframe.
- (c) The Parties shall publicize any joint offerings in their respective catalogs, website, and other materials as appropriate. Notwithstanding the foregoing, neither Party may use the names or marks of the other without the prior approval of the other Party.
- (d) The Parties shall inform students in their respective programs of the complementary program opportunities available at each other's respective institution, support each other's marketing

efforts toward the same, and encourage such students to apply to programs consistent with an individual student's interests.

- (e) Nothing in this Agreement is intended to form a joint venture between the Parties. Nothing in this MOU is intended to create rights or benefits for any person or entity other than the Parties.
- (f) This Agreement integrates the entire agreement of the Parties and supersedes any and all prior and/or contemporaneous agreements between the Parties, written or oral, with respect to the subject matter of this Agreement.

The Parties signing below are the authorized representatives of their respective institution.

**Montgomery College**

*S K Rai*

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Dr. Sanjay Rai  
Senior Vice President for Academic Affairs

**Salisbury University**

*Karen Olmstead 8/15/19*

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Karen L. Olmstead, Ph.D.  
Provost and Senior Vice President  
For Academic Affairs

## **APPENDIX A**

As part of this Agreement, the following has been included:

1. **Recommended Transfer Pathways for completion of Montgomery College and Salisbury University requirements:**

**AA in Community Health Area of Concentration to BS in Community Health**

2. **Montgomery College students must adhere to the requirements attached, as amended from time to time. Montgomery College students who do so may transfer from Montgomery College to Salisbury University in accordance with Salisbury University's Transfer Student Policy.**