



2008 LONDON THEATRE TOUR

Registration Form

- Use this form to register for the 2008 London Theatre Tour, **March 10–16, 2008**.
- Please include a **\$500** per person deposit with all registrations submitted before **November 16, 2007**.
- An additional **\$1,000** per person payment will be due on **November 16, 2007**, and the remaining balance will be due on **January 4, 2008**.
- Full payment is required with all registrations submitted after **December 20, 2007**.
- Make checks payable to **Montgomery College Alumni Association** and mail payment and registration form to Montgomery College Alumni Association, 900 Hungerford Drive, Suite 200, Rockville, MD 20850.

Please check all that apply:

- This application is for **double occupancy** (\$2,850 per person). My roommate's name is listed below. *Each participant must provide a completed registration form.*
- This application is for **single occupancy** (\$3,150).

I am (please check any that apply): MC Alumna/us MC Employee MC Retiree

Name as it appears on your Passport: _____ Gender: M / F

Address: _____

City, State, Zip: _____

Passport Number: _____ Passport Expiration Date: _____

Phone (daytime): _____ (evening): _____

E-mail (home): _____ (work): _____

Roommate: _____

We prefer: two twin beds one full-size or larger bed Smoking room Non-smoking room

Payment: Check enclosed Visa MasterCard

Account No.: _____ Expiration: _____ C.V.V. No.: _____

Name on Card: _____ Amount: \$ _____

Please provide the number of a cell phone you'll bring on the trip: _____

U.S. cell phones may not function overseas. Verify your service in advance.

Your Cell Phone Number

In case of emergency, notify: _____
Name

Their Phone Number

AS A CONDITION OF PARTICIPATION, EACH PARTICIPANT MUST AGREE TO THE TERMS AND CONDITIONS SET FORTH HEREIN AND TO EXECUTE A WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT.

Agreement and Acknowledgement: I have read and agree to the terms and conditions of participation in this tour as detailed on the back of this application form. I have received the Waiver of Liability and Hold Harmless Agreement and understand that I must execute said waiver and agreement as a condition of participation.

Signature _____ Date _____

Questions? Call the Alumni Office: 240-567-5378

Update or apply for your passport today!

Terms and Conditions

Deposits/Payments: A deposit of \$500.00 per person is required at registration. An additional payment of \$1,000.00 is due on November 16, 2007. The final balance is due on January 4, 2008; this amount will be \$1,350.00 per person for double occupancy and \$1,650.00 for single occupancy. Participants registering after December 20 should submit the full cost of the package along with their applications: \$2,850.00 per person for double occupancy or \$3,150.00 for single occupancy.

Tour Package Benefits and Limitations: The package price includes *only* the following: Roundtrip airfare from the Washington, DC area to London; five nights' accommodations at a conveniently located London hotel; four tickets to West End plays; three theatre tours; airport transfers to and from the hotel on a chartered or commercial shuttle; a group dinner on the final evening, and full-time services of on-site host. Breakfast is included with the hotel accommodations.

Not Included in Tour Cost: The package price *does not include* the following: Domestic airfare; cost of passports or visas; personal expenses such as meals, beverages, laundry, or telecommunications; ground transportation other than airport/hotel transfers; gratuities; optional sightseeing excursions or additional theatre tickets; expenses on the U.S. mainland; excess baggage fees; airport taxes; and all other items not mentioned as being included. *Certain basic insurance is included (see description at the back of this document); you are encouraged to review this coverage and consider purchasing additional coverage.*

Accommodations/Roommates: The Montgomery College Alumni Association reserves the right to substitute accommodations of similar or better quality than the advertised accommodations. Availability of double occupancy rates is subject to the Association's receipt of a roommate's completed registration form and payment.

Cancellation Penalties: Because the Montgomery College Alumni Association must make reservations and deposits well in advance of travel dates, participants who must cancel for any reason will necessarily forfeit a certain portion of their payments as follows: Cancellations from the date of registration to November 16, 2007—full refund of payments made

minus \$50.00. Cancellations from November 16, 2007 through December 20, 2007—full refund of payments made minus \$500.00. Cancellations made after December 20, 2007—no refund is guaranteed, but the Association will refund any amount not already applied to program costs. No refunds will be made for unused portions of a trip, and all cancellations **MUST** be made in writing. (The date written notification is received by the Association is the official cancellation date.) If payments are not made by the designated dates, it will be assumed that the participant has withdrawn from the tour and no further reservations will be made on his/her behalf; refunds will **NOT** be issued automatically. Basic travel insurance is provided by Travel Guard International as part of the trip package price. Participants are strongly encouraged to review this basic coverage and explore options for additional coverage as they may find necessary for their own circumstances. The Montgomery College Alumni Association reserves the right to cancel any trip prior to departure, in which case a full refund of all payments made will be given to participants; however, we are not responsible for any other trip preparation costs such as non-refundable air tickets, insurance or document fees, or any other expenses.

Eligibility for Participation: All participants must be at least eighteen years of age at the time of departure, physically and mentally healthy, and legally able to enter the U.K. and U.S.A. with appropriate passports and/or visas. The Montgomery College Alumni Association assumes no responsibility for obtaining medical care, prescription or non-prescription drugs, or special dietary foods for participants. Travelers must obtain their own travel documents, including a passport that will be valid for six months after the intended return date. Participants who are not U.S. citizens are responsible for meeting any visa requirements for entering the U.K. or the U.S.A.

Disclaimer: The Montgomery College Alumni Association assumes no responsibility whatsoever for injury, loss, or damage to person or property in connection with our services as caused by acts of God, detention, annoyance, delays, expenses arising from flight cancellations or government quarantines, strikes, thefts, failure of any means of conveyance to arrive or depart as scheduled, civil disturbances, terrorism, government restrictions or regulations, or changes in transit or hotel services over which it has no control.





Waiver of Liability and Hold Harmless Agreement

Release executed by _____ (*Full name of individual*),
_____ (*Address*),

to Montgomery College and the Montgomery College Foundation, Inc.,
Montgomery County, Maryland.

1. I understand and agree that Montgomery College, the Montgomery College Foundation, Inc., and its unit, the Montgomery College Alumni Association, hereinafter referred to collectively as "The College," serves only to assist in making necessary arrangements for the participants in the 2008 London Theatre Tour and in no way represents, or acts as agent for, transportation carriers, hotels, and other suppliers of services connected with the 2008 London Theatre Tour; further, I understand that the College does not warrant the services provided under this program nor does it assume any responsibility for the performance of the services. I further understand and agree as follows:
 - a. Travel and services are subject to the terms and conditions under which such accommodations, services and transportation are offered or provided, and The College and its employees, trustees, directors, agents, representatives, and assigns, accept no responsibility or liability therefor.
 - b. The College is not liable for any injury, damage, loss, accident, delay or other irregularity which may be caused by the defect of any vehicle or the negligence or default of any company or person engaged in carrying out or performing any of the services involved.
 - c. The College is not responsible for losses or expenses due to sickness, weather, strikes, hostilities, wars, natural disasters or other causes.
 - d. All services and accommodations are subject to the laws of the country in which they are provided.
 - e. The College reserves the right to make changes in the published itineraries whenever, in its sole judgment, conditions so warrant, or if it deems necessary for the comfort, convenience, or safety of the 2008 London Theatre Tour participants.
 - f. The College reserves the right to withdraw without penalty the 2008 London Theatre Tour announced.
 - g. The College also reserves the right to decline to accept any person as a participant in the 2008 London Theatre Tour, or to require any participant to withdraw from the 2008 London Theatre Tour at any time, when such an action is determined by the appropriate representative of The College to be in the best interest of the health, safety, and general welfare of the 2008 London Theatre Tour group or of the individual participant.
 - h. Baggage and personal effects are the sole responsibility of the participants at all times.
 - i. Dates, schedules, program details and costs, although given in good faith and based on information available upon publication of the brochure, are subject to change and revision.
2. In consideration of being permitted to participate in the 2008 London Theatre Tour, to be held March 10 through March 16, 2008, I, the undersigned, hereby in advance **RELEASE, WAIVE, FOREVER DISCHARGE, AND COVENANT NOT TO SUE** The College, including Montgomery College, the Montgomery College Foundation, Inc., their trustees, directors, employees, and any students acting as such (hereinafter referred to as **RELEASEES**), from, and against any and all liability for any harm, injury, damage, claims, actions, causes of actions, costs, demands and expenses of any nature whatsoever which I may have or which may hereafter accrue to me, arising out of or related to any loss, damage, or injury, including but not limited to suffering and death, that may be sustained by me, or to any property belonging to me, including my personal vehicles parked on The College's property during the 2008 London Theatre Tour, **WHETHER CAUSED BY THE NEGLIGENCE OR CARELESSNESS OF THE RELEASEES**, or otherwise, while participating in the 2008 London Theatre Tour, or while in, on, upon, or in transit to or from the premises where the activity is being conducted.

- 3. I, the undersigned, have read carefully the schedule of activities for the 2008 London Theatre Tour as well as the conditions of applications and participation as set forth in the flyer and itinerary. I know that unanticipated and unexpected dangers may arise during such activities. I recognize and accept any risks thereof and the conditions set forth therein, including without limitation the refund restriction policy if an individual cancels.
- 4. I VOLUNTARILY PARTICIPATE IN THE 2008 LONDON THEATRE TOUR AND VOLUNTARILY ASSUME FULL RESPONSIBILITY FOR ANY RISKS OF LOSS, PROPERTY DAMAGE OR PERSONAL INJURY, INCLUDING BUT NOT LIMITED TO SUFFERING AND/OR DEATH, whether foreseen or unforeseen, that may be sustained by me, or any loss or damage to property owned by me, as a result of my participation in said activity or any independent research or activities taken as an adjunct thereto, including, but not limited to instructions, training, and incidental operations, or otherwise. I understand and agree that RELEASEES assume no responsibility for any injury or damage which might arise out of or in connection in any way with my participation in said activity or any independent research or other activities taken as an adjunct thereto including but not limited to instructions, training, and incidental operations.
- 5. I understand and agree that RELEASEES do not have medical personnel available. I understand and agree that RELEASEES are granted permission to authorize emergency medical treatment, if necessary, and that such action by RELEASEES shall be subject to the terms of this agreement. I understand and agree that RELEASEES assume no responsibility for any injury or damage which might arise out of or in connection with such authorized emergency medical treatment.
- 6. It is my express intent that this release and hold harmless agreement shall bind the members of my family and spouse, if I am alive, and my estate, heirs, administrators, personal representatives, or assigns, if I am deceased, and shall be deemed as a RELEASE, WAIVER, DISCHARGE and COVENANT NOT TO SUE the above named RELEASEES, I further agree to SAVE AND HOLD HARMLESS, INDEMNIFY AND DEFEND RELEASEES from any claim by me, or my family, arising out of my participation in the 2008 London Theatre Tour.
- 7. I hereby further agree that this agreement shall be construed in accordance with the Laws of the State of Maryland.
- 8. IN SIGNING THIS RELEASE, I ACKNOWLEDGE AND REPRESENT THAT I have fully informed myself of the contents of the foregoing Waiver of Liability and Hold Harmless Agreement by reading it before I sign it, that I understand it and that I sign this document voluntarily as my own free act and deed; no oral representations, statements or inducements, apart from the foregoing written agreement, have been made. I further state that I am at least eighteen (18) years of age and fully competent to sign this agreement, and that I execute this Release for full, adequate and complete consideration fully intending to be bound by same.
- 9. If any term or provision of this Agreement shall be held illegal, unenforceable, or in conflict with any law governing this Agreement, the validity of the remaining portions shall not be affected thereby.

IN WITNESS WHEREOF, I have executed this release on _____ (Date)

**THIS IS A RELEASE
READ BEFORE SIGNING**

PARTICIPANT:

WITNESS:

Signature

Signature

Printed Name

Printed Name



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INSURANCE NOTICE

Basic travel insurance is provided by Travel Guard International as part of the trip package price. Coverage details are provided on the next page.

Participants are strongly encouraged to review this basic coverage and explore options for additional coverage as they may find necessary for their own circumstances.

Schedule of Coverage and Benefit Amounts

Tour Cost Trip Cancellation & Interruption

Trip Cancellation and Interruption pays for forfeited, non-refundable, unused payments or deposits if due to:

- Unforeseen sickness, injury, or death of the Insured, a Traveling Companion or Family Member. (*Certain exclusions apply.*)
- Weather conditions causing delay or cancellation of travel.
- Your home being made uninhabitable by fire, flood, vandalism, burglary, or natural disaster.
- Your being subpoenaed, required to serve on jury duty, hijacked, or quarantined.
- Being involved in or delayed due to a traffic accident en route to departure.

Reasons not covered:

- Carrier-caused delays such as mechanical difficulties (covered under Travel Delay).
- Travel arrangements cancelled by the tour operator, airline, or cruise line.
- Change in plans (“I just don’t want to go.”).
- Normal pregnancy or childbirth.
- Financial circumstances (“I can’t afford to go.”).
- Business or contractual obligations (“My boss changed my vacation.”).
- Any government regulation or prohibition, war, civil disorder, nuclear reaction, or contamination.

\$500 Travel Delay

Reimburses up to \$100 a day for additional accommodations and traveling expenses if delayed for 12 hours due to:

- Carrier delay such as mechanical difficulties or weather.
- Lost passport, money, or travel documents.
- Natural disaster.
- Injury or sickness of the Insured or Traveling Companion.

\$1,000 Baggage & Travel Documents

- Reimburses for loss, theft, damage, and mysterious disappearance of baggage and personal effects.
- Primary coverage — no need to present a claim to another carrier such as Homeowner’s.
- Covers loss due to unauthorized use of credit cards if the Insured has complied with credit card conditions.
- Pays for administrative fees to reissue lost or stolen tickets.
- Coverage for cameras, musical instruments, breakage of brittle or fragile articles, and golf and scuba equipment.

\$100 Baggage Delay

- Reimburses for the purchase of essential items if bags are delayed for more than 24 hours.

\$10,000 Medical Expense

- No daily limits or deductibles.
- Pays for doctor, hospital, ambulance services, and prosthetic devices. Initial treatment must be received during trip. We will pay for covered expenses for up to one year from date of injury/sickness.
- Pays for emergency dental expenses during the trip.

\$20,000 Emergency Medical Transportation

- Evacuation to nearest adequate medical facility.
- Up to \$5,000 for medical escort.
- Transportation of remains upon death.

\$25,000 Accidental Death & Dismemberment

- Covers death and loss of limb or eyesight within 180 days of an accident.

Travel Guard® Assistance

This is a service benefit.

- Advancement of funds to cover on-site medical expenses.
- Telephone interpretation services in major languages.
- Replacement of lost passport and other incidentals as may be required.
- Assistance to locate local physicians, dentists, or medical facilities.
- Professionals will monitor the Insured’s condition and contact their personal physician.
- Evacuation to a hospital, treatment facility, or back home.
- 24-hour emergency hotline.

Livetravel

24-hour hotline to make emergency travel changes, such as rebooking flights, hotel reservations, tracking lost luggage and more! Call 1-800-826-8597 for assistance.

Live Messaging

Relay of e-mail or phone message to family, friends or business associates.

Emergency Cash Transfer

Assistance in coordinating an emergency cash advance.

Pre-Trip Travel Advice

Around-the-clock access to passport, visa, inoculation and vaccine requirements; travel advisories; embassy and consulate contacts; travel health advisories; weather and currency information — all for your planned destination.

— OPTIONAL COVERAGE —

\$25,000 Primary Collision Damage Waiver

- Collision and comprehensive coverage for any damage that the car rental contract holds the Insured responsible for.
- No deductibles.

PRE-EXISTING MEDICAL CONDITION EXCLUSION APPLICABLE TO ALL COVERAGES

We will not pay for loss or expense incurred as the result of injury or Sickness of an Insured or Family Member which manifests itself during the 60 days immediately preceding and including the Effective Date, unless the condition is controlled through the taking of prescription drugs or medication and remains controlled throughout the 60-day period. A sickness has manifested itself when: (a) medical care or treatment has been given; (b) there exist symptoms which would cause a reasonably prudent person to seek diagnosis, care, or treatment.

Note: The above exclusion will be waived if insurance is purchased by final trip payment. This is applicable to all coverages contained in the policy. You must be medically able to travel when you pay your premium. In the event that a claim is filed, the injury or illness must be substantiated to our Claims Department.

Termination Date: All coverage ends on the earlier of: (a) the date the trip is completed; (b) the scheduled trip completion date; (c) the Insured’s arrival at the return destination on a round trip, or the destination on a one-way trip; or (d) cancellation of the trip covered by the policy. The Effective Date is the date the premium is paid.