

APPROVED, December 12, 2005

**Board of Trustees Minutes
Montgomery Community College
November 14, 2005**

The Board of Trustees of Montgomery Community College met in public session on November 14, 2005, in Globe Hall, Germantown Campus. The regular public meeting was called to order by the Chair. The following Board members were present:

Dr. Sylvia W. Crowder, Chair
Ms. Roberta F. Shulman, First Vice Chair
Dr. Jong-on Hahm
Mr. Gene W. Counihan

Ms. Kanika Hughley
Mr. Stephen Z. Kaufman
Dr. Owen D. Nichols

Dr. Charlene R. Nunley, secretary-treasurer of the Board of Trustees and president of the College was present. Trustees Michael C. Lin, Robert E. Shoenberg, and Mary E. Cothran were absent.

**Subject: Approval of Agenda and Minutes of
October 10, 2005**

On motion by Trustee Nichols, seconded by Trustee Hahm, the agenda and minutes were approved as read.

Resolution No. 05-116

Subject: Tribute to Ms. Julida Kilafwakun

Resolution No. 05-117

Subject: Tribute to Mr. Robert Ritter

Resolution No. 05-118

**Subject: Award of Silver Medallion and Recognition of
Retirement of Professor Edward Butler**

On motion by Trustee Nichols, seconded by Trustee Shulman, the Board approved and adopted the above subject resolutions. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, page 2-5.)

Dean Kathy Michaelian provided remarks on the life and service of Ms. Julida Kilafwakun at Montgomery College. Colleagues from Ms. Kilafwakun's unit accepted the tribute and will forward it to the family.

Dean Kathy Michaelian provided remarks on the life and service of Mr. Robert Ritter at Montgomery College. Mrs. Ritter thanked Dr. Nunley and the Board for the tribute.

Dean Kathy Michaelian provided comments on the life and service of Professor Edward Butler at the College. Dr. Nunley and Trustee Crowder presented the framed resolution, medallion, and gift to Professor Butler. Professor Butler provided brief remarks and thanked Dr. Nunley and the Board for the recognition.

Subject: Comments Period

There were no speakers to come before the Board.

Subject: President's Report to the Board

Dr. Nunley reported that she received a call from Congressman Van Hollen and he indicated that he had secured a grant in the Energy and Water Appropriation Bill for \$500,000 for the infrastructure for the Bioscience Park at the Germantown Campus.

Dr. Nunley commented on the annual Alumni trip to New York and indicated that it was very well

done and there was a wonderful reception with the New York alumni.

Dr. Nunley reported that the College received the report from the external auditors tonight and noted that for the fifth year in a row, there was no management letter with the audit and an unqualified opinion. She noted that Mr. Marshall Moore, Chief Business Officer, and individuals in the Finance Office deserve great tribute for that achievement which was not easy. Dr. Nunley thanked Mr. Moore and his team.

Dr. Shartle-Galotto commented on the Maryland Transfer Advantage Program Agreement which is a dual enrollment program that was signed on November 4. The College has been working on this agreement over the past year which will allow Montgomery College students to apply to this program and be dually enrolled at the College and the University of Maryland College Park. If students maintain a 3.2 GPA and complete 15 hours, they then are eligible to receive advising from College Park advisors and to take courses at a reduced cost and then transfer after 30 credits, seamlessly to the University of Maryland.

Subject: Germantown Campus Annual Report

Dr. Hercules Pinkney, Vice President and Provost, introduced members of the Student Senate, chairs of the faculty governance groups, and campus deans and directors. Student representatives, George Zamora, President of the Student Senate, and Monique Jack, Secretary of the Student Senate spoke to the Board about their college experiences, student clubs on the campus, a book loaning system, the Campus Connector bus service, and various other projects that students will undertake during the year.

Trustee Kaufman commented and Trustee Counihan asked for more information on the students' interest in the Campus Connector. Mr. Zamora provided some statistical information on the demand for the bus service and the book loaning system.

Dr. Pinkney introduced the Vice President of the Student Senate, Shawn Smith, and the treasurer, Andy Jupen. Dr. Pinkney thanked the students for coming and sharing with the Board. Dr. Pinkney shared information on the campus' community involvement and how it is influencing things that are going on in Germantown and some advocacy efforts. Dr. Pinkney cited information from the Gaithersburg-Germantown Chamber of Commerce's Germantown Economic Development Strategy Report. Dr. Pinkney talked about the looming space shortage on the Campus and the related advocacy efforts.

In response to Trustee Hahm's question, Dr. Pinkney stated that there is a pressing problem with web labs to support the science programs and there is a lack of general purpose classrooms now. He indicated that there is a shortage of space for faculty and staff also.

Subject: Report on the Foundation Executive Committee Meeting

Trustee Shulman reported on the Foundation Executive Committee Meeting held on October 12, and the Board of Directors meeting held on November 9. She highlighted several topics from the meetings that included new members, the Foundation's committee structure, the successful bond issue for the King Street property, the presentation of the audit which had no management letter, finalization of the case statement for the capital campaign, and indicated that the Foundation received \$6 million in gifts in FY05.

Resolution No.

Subject: Consent Calendar

- 05-119 Personnel Actions Confirmation
- 05-120 National Awareness Month Celebrations 2006
- 05-121 Lease Agreement for Central Administration Office Space at
40 W. Gude Drive
- 05-122 Approval of Change Order for Campus Center Mechanical
Systems Modernization

On motion by Trustee Nichols, seconded by Trustee Hahm, the Board approved and adopted the above subject resolutions. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 6-16.)

Resolution No. 05-123

**Subject: Adoption of the FY2007-2008 Biennial
Capital Budget**

On motion by Trustee Hahm, seconded by Trustee Nichols the Board approved and adopted the above subject resolution. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 17-18.)

**Subject: New Business, Announcements, and
Adjournment**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session on November 14, when two site matters (subsection 3) – Takoma Park Campus Update and Germantown Development Update were discussed.

The business on the agenda having been completed and with the consent of all Board members present, the Chair adjourned the meeting at 8:45pm.

Chair

Secretary-Treasurer

Recorder: Arlean B. Graham