

MONTGOMERY COLLEGE BOARD OF TRUSTEES

RECORD OF RESOLUTIONS December 12, 2005 Board Meeting

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**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **05-124**
Adopted on: 12/12/05

Agenda Item Number: _____
December 12, 2005

Subject: Tribute to Mr. Jim Burke

WHEREAS, the sudden death on August 31, 2005, of Mr. Jim Burke has deeply saddened his colleagues and friends at Montgomery College; and

WHEREAS, he joined the College in 1997 as the Instructional Lab Coordinator for the TV/Radio Program in the Communication Arts Technologies Department; and

WHEREAS, Mr. Burke, an accomplished electronic engineer, demonstrated an exceptional level of technical expertise and ensured that the instructional lab equipment and computers were kept in top operating condition for faculty and students; and

WHEREAS, he was admired as an active musician, playing the trombone in several local bands, including *Larry and the Lads*, *5 Degrees*, *Applejack*, *Showboat*, *Sweet Apple*, and *Cool Jerks*; and

WHEREAS, Mr. Burke was well-liked by his colleagues and students and known for his contagious smile and kindness; and

WHEREAS, Mr. Burke's untimely passing causes a deep and profound loss for the students, faculty, and staff; and

WHEREAS, the Vice President and Provost, and the President of the College recommend that the Board adopt the following resolution; now therefore be it

Resolved, That the members of the Board of Trustees express their great sorrow at the passing of Mr. Jim Burke and extend their deepest sympathy to his family members and friends; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to the family of Mr. Jim Burke.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **05-125**
Adopted on: 12/12/05

Agenda Item Number: _____
December 12, 2005

**Subject: Tribute to and Award of Emeritus Status and Silver Medallion
Posthumously to Professor James Lindberg**

WHEREAS, the death on September 15, 2005, of Professor James Lindberg, faculty member and chairperson in the Department of Sociology, Anthropology, and Criminal Justice at the Rockville Campus, has deeply saddened and left a void with his colleagues and friends at Montgomery College; and

WHEREAS, Professor James Lindberg served Montgomery College with dedication and distinction for thirty-eight years and retired as of June 30, 2005; and

WHEREAS, as a faculty member at the Rockville Campus, Professor Lindberg is recognized for meritorious leadership to the Department of Sociology, Anthropology, and Criminal Justice, serving as a department chair for nine non-consecutive years between 1967 and 2005; and

WHEREAS, as department chair, Professor Lindberg fostered departmental cohesiveness and productive collaborations with other departments and campuses, cultivated high academic standards, mentored faculty, and promoted professional development opportunities; and

WHEREAS, Professor Lindberg actively participated in the efforts to develop the Honors Program by teaching honors courses and by serving as campus Honors Coordinator; and

WHEREAS, Professor Lindberg inspired numerous students at all levels through teaching and counseling, and he consistently received strong teaching evaluations throughout his tenure; and

WHEREAS, Professor Lindberg received the Faculty Outstanding Service Award during the 2004-05 academic year; and

WHEREAS, he improved the academic program through his leadership efforts to integrate scholarship on women, write across the curriculum, internationalize the curriculum, and develop hybrid distance learning courses; and

WHEREAS, he initiated articulation agreements with UMBC Shady Grove for sociology courses and spearheaded the development of new courses such as Juvenile Delinquency and Drug and Alcohol Addiction; and

WHEREAS, as an active scholar, Professor Lindberg served as a Smithsonian Fellow, an International Education Fellow, and a Paul Peck Humanities Institute Fellow; and presented papers at numerous professional conferences and workshops such as the Academy of Criminal Justice Sciences and the National Community College Chairs Academy; and

WHEREAS, he provided exemplary leadership to the community, promoting dialogue on the impact of globalization, championing the establishment of the childcare center on the Rockville Campus, and serving on numerous campus and local committees, including the Citizens for Quality Civilization; and

WHEREAS, he served as Sabbatical Leave Committee chair, as an Affiliated Community Counseling Incorporated board member, as a Suburban Hospital volunteer substance abuse counselor, and as a Montgomery County volunteer counselor for drug and alcohol abuse and battered persons; and

WHEREAS, his colleagues held him in high regard for his service, tireless energy, professionalism, fellowship, vision, and staunch student advocacy; and

WHEREAS, his untimely death represents a profound loss for students, faculty, staff, and friends at Montgomery College; and

WHEREAS, the Board of Trustees' policy provides that "All faculty members and administrators holding faculty rank who retire with a minimum of ten years' service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees"; and

WHEREAS, College policy provides for the awarding of a Silver Medallion to recognize distinguished service to the College; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Professor James Lindberg posthumously on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor James Lindberg and extend their deepest sympathy to his family members, friends, and colleagues; and be it further

Resolved, That Professor James Lindberg is awarded posthumously the Silver Medallion in recognition of his service to the College and community, and as an expression of gratitude of the College for his dedication and professional commitment to the College; and be it further

Resolved, That Professor James Lindberg be granted posthumously the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to the family of Professor James Lindberg.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **05-126**
Adopted on: 12/12/05

Agenda Item Number: _____
December 12, 2005

Subject: Retirement Recognition and Award of Emeritus Status to Dr. Robert J. Kauppi

WHEREAS, Dr. Robert J. Kauppi has served Montgomery College with dedication for thirty-seven years and retired from the College as of June 30, 2005; and

WHEREAS, he is known by his colleagues and his students as a knowledgeable and dedicated counselor and teacher of Student Development and Psychology; and

WHEREAS, he is recognized by colleagues as a good mentor and advisor who worked diligently to serve students and to advocate for their success; and

WHEREAS, Dr. Kauppi served as a dedicated member of the Montgomery College Speakers Bureau; and

WHEREAS, he served as the College's liaison to a variety of community health and human services agencies; and

WHEREAS, Dr. Kauppi's interest in the human condition led him to pursue and complete a Ph.D. program in 1981; and

WHEREAS, Dr. Kauppi is a Licensed Clinical Psychologist and a distinguished member of the American Psychological Association; and

WHEREAS, he has served as primary advisor for the Rockville Campus baseball team; and

WHEREAS, Dr. Kauppi was the editor of the *Community Resource Guide*, which enabled departments to identify community resources for students "at-a-glance"; and

WHEREAS, the Board of Trustees' policy provides that "All faculty members and administrators holding faculty rank who retire with a minimum of ten years' service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees"; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Robert J. Kauppi for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Robert J. Kauppi is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Dr. Robert J. Kauppi.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **05-127**
Adopted on: 12/12/05

Agenda Item Number: _____
December 12, 2005

Subject: Retirement of Ms. Jo-Anne Caisse

WHEREAS, Ms. Jo-Anne Caisse served Montgomery College as a staff member at the Rockville Campus for nine years and retired as of December 31, 2004; and

WHEREAS, Ms. Caisse served as an office assistant in the department of Reading, English as a Second Language, Foreign Languages, and Philosophy, supporting the administrative aide in this very large and extremely busy department with 39 full-time faculty, approximately 90 adjunct faculty, and enrollment of approximately 4,700 students per semester; and

WHEREAS, Ms. Caisse provided clerical support for many department faculty; and

WHEREAS, Ms. Caisse assisted the chair and the administrative aide with many large tasks of the department, including the production of the departmental exams for the American English Language Program (AELP), the development of the department's master teaching schedule and office hours, and the collection of faculty syllabi and course materials; and

WHEREAS, Ms. Caisse provided information to the public and to students about the department and the College; and

WHEREAS, Ms. Caisse assisted and often provided comfort to students, many of whom were new to the College and also new to the country and culture; and

WHEREAS, the Board of Trustees' policy provides for the public recognition of outstanding service to the College; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Ms. Jo-Anne Caisse on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Jo-Anne Caisse for her service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Jo-Anne Caisse.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **05-128**
Adopted on: 12/12/05

Agenda Item Number: _____
December 12, 2005

Subject: Retirement of Ms. Kellie Flor-Robinson

WHEREAS, Ms. Kellie Flor-Robinson has served Montgomery College with dedication and distinction for more than 25 years; and

WHEREAS, Ms. Flor-Robinson worked at the mailroom and became the Mailroom Supervisor; and

WHEREAS, after obtaining her Associate of Arts degree in Criminal Justice, she joined the Security department and was promoted to a Security Officer II in 1992; and

WHEREAS, Ms. Flor-Robinson served as Acting Safety & Security Supervisor for over one year; and

WHEREAS, Ms. Flor-Robinson received an Outstanding Service Award for her public service, organizational skills, decision-making abilities, and leadership skills; and

WHEREAS, Ms. Flor-Robinson exceeded expectations in the majority of her primary work responsibilities; and

WHEREAS, she was always willing to accept additional responsibilities; and

WHEREAS, Ms. Flor-Robinson showed self-confidence, authority, and enthusiasm in her position; and

WHEREAS, she demonstrated strong interpersonal skills and excelled in leading and motivating people; and

WHEREAS, the President of the College recommends this public recognition of Ms. Flor-Robinson on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Kellie Flor-Robinson for her many contributions to the College, and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Ms. Kellie Flor-Robinson.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **05-129**
Adopted on:12/12/05

Agenda Item Number: _____
December 12, 2005

Subject: Retirement of Ms. Geraldine Prather

WHEREAS, Ms. Geraldine Prather has served Montgomery College with dedication and distinction for 39 years and retired from the College as of June 30, 2005; and

WHEREAS, in her earlier capacity as Data Control Technician from 1979 to 1990, Ms. Prather provided superior service and received many letters of recognition form various College units; and

WHEREAS, Ms. Prather served with distinction as Staff Senator for Computing Services in 1987 for a one-year term and received a special recognition for coordinating the transportation for the annual meeting; and

WHEREAS, she received a Special Recognition Award in 1990 for her dedication in supporting her users through system upgrades and ensuring all system processing ran smoothly; and

WHEREAS, in her capacity as Computer Operator II, Ms. Prather received an Employee of the Month Award in March 1990 for consistently providing outstanding service to the College; and

WHEREAS, in her capacity as Computer Operator II from 1990 to 1995, Ms. Prather provided excellent support and dedication to the College community and was recognized in December 1991 with a letter of appreciation; and

WHEREAS, in her capacity as Network Services Specialist (1995 – 2005), Ms. Prather completed the *Network+* and *A+* technical certification training classes, which are noteworthy accomplishments in the computer profession; and

WHEREAS, Ms. Prather demonstrated team work, professionalism, prompt and efficient customer service with students, faculty and staff; and

WHEREAS, she was an asset to the Office of Information Technology; and

WHEREAS, Ms. Prather's commitment to her work was evident in the efficient manner in which she carried out her duties, as reflected in her overall high ratings on her performance evaluations and in the extraordinary notations of appreciation received from the College community; and

WHEREAS, the students, faculty, staff, and particularly the Instructional Technology Team of the Takoma Park/Silver Spring Campus will miss her enthusiasm, commitment, and presence; and

WHEREAS, the President of the College recommends this public recognition of Ms. Geraldine Prather on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Geraldine Prather for her many contributions to the College, and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Ms. Geraldine Prather.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **05-130**
Adopted on: 12/12/05

Agenda Item Number: _____
December 12, 2005

Subject: Retirement of Associate Professor Renee Sanders-Edwards

WHEREAS, in her capacity as a counselor and Professor of Student Development, Associate Professor Renee Sanders-Edwards served Montgomery College with dedication and distinction for thirteen years and retired on August 19, 2005; and

WHEREAS, Professor Sanders-Edwards has contributed to the academic success of countless students at the Germantown and Takoma Park/Silver Spring Campuses and has served students, faculty, administrators, and staff with dedication and commitment; and

WHEREAS, Professor Sanders-Edwards has been beloved by her students and colleagues for her student focus, commitment to teaching, and collegiality; and

WHEREAS, Professor Sanders-Edwards was a compassionate teacher and mentor who generously shared her time and wisdom; and

WHEREAS, Professor Sanders-Edwards served with dedication as department chair of the Counseling Department on the Takoma Park/Silver Spring Campus for three years; and

WHEREAS, Professor Sanders-Edwards participated in the development of a cooperative program between developmental English and Counseling to aid those students who have multiple barriers to academic success; and

WHEREAS, Professor Sanders-Edwards shared with her colleagues a special expertise in academic planning and career development and exhibited an unquestionable commitment to the scholastic and personal development of students; and

WHEREAS, the President of the College recommends this public recognition of Professor Renee Sanders-Edwards' retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their appreciation to Professor Renee Sanders-Edwards for her valuable contributions and service to the College and extend to her best wishes for happy and productive retirement years; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be forwarded to Professor Renee Sanders-Edwards.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
December 12, 2005

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by State Law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACK-UP INFORMATION

Board Resolution
Personnel Actions Confirmation Report

RESOURCE PERSON(S)

Ms. Lawyer

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **05-131**
Adopted on: 12/12/05

Agenda Item Number: _____
December 12, 2005

Subject: Personnel Actions Confirmation

WHEREAS, by State Law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, the attached summaries indicate related personnel actions taken by the College during the period from and including November 1, 2005, to and including November 30, 2005; and

WHEREAS, the President of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, that the Board of Trustees accepts the attached report and confirms the action of the President.

Attachments

CRN:abg

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From and Including November 1, 2005, to and Including November 30, 2005

STAFF

STAFF EMPLOYMENTS

Effective Date	Name	Position Title	Grade	Location
11/14/2005	Cosgrove, Laura R	Student Info Systems Mgr	L	Admissions & Records RV
11/14/2005	Halpern, Judith R	Customer Serv Asst	F	WD & CE
11/14/2005	LaRocca, Margaret S	Office Asst/10 Mos/PT	D	Arts/Humanities/Social Sciences
11/14/2005	Lee, Richard T	Blg Service Worker	A	Facilities Maintenance RV
11/28/2005	Murthy, Vani K	Library Technical Services Mgr	L	IT Learning Center Tech Svcs R

STAFF SEPARATIONS

11/5/2005	Brigham, Randy L	Construction Trades Wkr	H	Facilities Construction GT
11/5/2005	Fortson, Clemantis A	Analyst/Programmer	L	Office of Info Tech
11/10/2005	Irizarry, Barbara E	Admin Aide	F	Applied Technologies RV
11/28/2005	Ruiz, Yanira Y	Senior Admin Aide	G	Student Development RV
11/30/2005	Shenosky, Donald J	Acad Comp Lab Supr	K	Information Technology TP

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	3	0	0	1	0	4
Male	0	1	0	0	0	1
TOTAL	3	1	0	1	0	5

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	0	2	1	0	0	3
Male	2	0	0	0	0	2
TOTAL	2	2	1	0	0	5

FACULTY

FACULTY EMPLOYMENTS: None

Effective Date	Name	Position Title	Location
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FACULTY SEPARATIONS: None

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
December 12, 2005

**AWARD OF CONTRACT
ROOF REPLACEMENTS AT ROCKVILLE CAMPUS
BID NO. 606-005**

BACKGROUND

As a part of Facilities' ongoing roof maintenance, repair and replacement program, all College roofs are inspected annually by maintenance staff. Every three years, an engineering survey of all roofs is performed by a roofing consultant. The surveys form the basis for funding requests to the County and State for major repairs and replacements in the Capital Budget. Three Rockville Campus roofs were identified for replacement in the last roof survey. They are the Counseling and Advising Building, the Student Services Building, and the library roof at the Gordon and Marilyn Macklin Tower.

Project specifications were prepared by an engineering consultant and Facilities staff, and the project was advertised for bid on October 7, 2005. Bids were opened on November 9, 2005, and 14 bids were received. The bids ranged from \$278,900 to \$734,999. The estimated project cost was \$300,000.

Sufficient funds are available for this project in the FY2006 Capital Budget Roof Replacement Project. References provided by the firm were checked and positive responses were received.

RECOMMENDATION

It is recommended that, contingent on Maryland State Board of Public Works approval, an award of contract for \$278,900 be made to Metropolitan Siding & Windows, Inc., Waldorf, Maryland, as the recommended low bidder for the replacement of the Counseling and Advising Building roof, the Student Services Building roof, and the library roof of the Gordon and Marilyn Macklin Tower at the Rockville Campus.

BACK-UP INFORMATION

Board Resolution
Summary of Bids (Board only)
Bidders' List (Board only)

RESOURCE PERSONS

Mr. Capp
Mr. Moore
Ms. Wormack

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **05-132**
Adopted on: 12/12/05

Agenda Item Number: _____
December 12, 2005

**Subject: Award of Contract for Roof Replacements at
Rockville Campus, Bid No. 606-005**

WHEREAS, the Chief Facilities Officer has requested the replacement of the Counseling and Advising Building roof, the Student Services Building roof, and the library roof of the Gordon and Marilyn Macklin Tower at the Rockville Campus; and

WHEREAS, the Director of Procurement certifies that specifications were developed by appropriate College staff and consultants; and

WHEREAS, the Chief Business Officer certifies that contingent upon State Board of Public Works approval, funds are available in the FY2006 Capital Budget for this purpose; and

WHEREAS, pursuant to Md. (Educ.) Code Ann. Sec. 16-311, invitations to bid were publicly advertised in *The Washington Examiner*, *Baltimore Sun*, and *The Washington Post* newspapers on October 7, 2005, and listed by two reporting agencies; and

WHEREAS, 49 contractors received bid documents and 14 responses were received in the Office of Procurement, and were publicly opened, read aloud, and logged-in beginning at 3:00 p.m. local time on November 9, 2005; and

WHEREAS, after analysis of the bids, it was determined that the low bid of \$278,900 submitted by Metropolitan Siding & Windows, Inc., meets all College specifications and is therefore the low responsible bid; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That contingent upon Maryland State Board of Public Works approval, a contract for providing all necessary materials, labor, equipment, and insurance for the replacement of the Counseling and Advising Building roof, the Student Services Building roof, and the library roof of the Gordon and Marilyn Macklin Tower at the Rockville Campus is awarded to Metropolitan Siding & Windows, Inc., at the firm's bid price of \$278,900; and be it further

Resolved, That the Board of Trustees respectfully requests of the Maryland State Board of Public Works full 50% State funding for the contract to replace the Counseling and Advising Building roof, the Student Services Building roof, and the library roof at the Gordon and Marilyn Macklin Tower at the Rockville Campus; and be it further

Resolved, That the President is authorized to execute a contract with Metropolitan Siding & Windows Inc., Waldorf, Maryland, on behalf of the College.

CRN:abg