

**APPROVED, June 19, 2006**

**Board of Trustees Minutes  
Montgomery Community College  
May 15, 2006**

The Board of Trustees of Montgomery Community College met in public session on May 15, 2006. The regular public meeting was called to order by the Chair. The following Board members were present:

Dr. Sylvia W. Crowder, Chair  
Ms. Roberta F. Shulman, First Vice Chair  
Mr. Gene W. Counihan  
Dr. Jong-on Hahm

Dr. Robert E. Shoenberg  
Dr. Owen D. Nichols  
Ms. Kanika Hughley  
Mr. Stephen Kaufman

Dr. Charlene R. Nunley, secretary-treasurer of the Board of Trustees and president of the College was present. Trustees Michael C. Lin and Mary Cothran were absent.

**Subject: Approval of the Agenda and  
Minutes of April 17, 2006**

On motion by Trustee Nichols, seconded by Trustee Hughley, the agenda and minutes were approved as read.

**Resolution No. 06-05-036 Subject: Tribute to Trustee Emeritus Darwin R. Drewyer**  
**Resolution No. 06-05-037 Subject: Tribute to Trustee Emerita Jean Goodwin Ross**  
**Resolution No. 06-05-038 Subject: Retirement Recognition of Mr. Paul A. Hayduk**

On motion by Trustee Nichols, seconded by Trustee Hughley, the Board approved and adopted the above subject resolutions. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 2-5.)

Dr. Nunley provided comments on the life of Mrs. Jean Ross. She was a long-term chair of the Board of Trustees. Dr. Nunley indicated that she was looking at doing something else for Mrs. Ross here at the College. She was a big part of the history of Montgomery College and a significant loss.

Ms. Jennie Wells, Acting Dean of Student Development, Takoma Park/Silver Spring Campus, provided comments on the life and services of Mr. Paul A. Hayduk at the College.

Mr. Hayduk provided remarks and thanked the Board and Dr. Nunley for the recognition.

**Subject: Comments Period**

There were no speakers to come before the Board.

**Subject: President's Report to the Board**

Dr. Mary Kay Shartle-Galotto introduced Ms. Marie Fetzner, Director of On-Line Information and Distance Learning.

Dr. Nunley commented on Commencement and associated activities. Dr. Nunley reported that the Governor signed the Cade bill and indicated that it was great fun to be there for the bill signing. This was a wonderful moment for community colleges. The budget hearing was held with the Education Committee of the County Council. Dr. Nunley thanked Trustees Shoenberg and Counihan for attending. It was a very positive meeting and she expects the Council will

approve the budget that the County Executive has recommended and may add some additional faculty positions and some additional technology money off of the reconciliation list.

Trustee Crowder announced that Dr. Nunley has been named to a National Science Foundation panel that will look at how to increase participation of minorities in the sciences and in engineering.

**Subject: Trustee Information Report**

Trustee Shoenberg paid tribute to the individuals who were responsible for some of the activities that generate a profit for continuing to generate a profit. In particular, he thanked Vice President George Payne.

**Resolution No. 06-05-039**

**Subject: Personnel Actions Confirmation**

On motion by Trustee Nichols, seconded by Trustee Hahm, the Board approved and adopted the above subject resolution. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 6-8).

**Resolution No. 06-05-040**

**Subject: Appointment of a Presidential Search Committee**

On motion by Trustee Shoenberg, seconded by Trustee Shulman, the Board approved and adopted the above subject resolution. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 9-10).

Trustee Shoenberg commented on the Presidential Search Committee. The Search Committee members have not been notified of their appointments, but are aware of their nominations. He commented on the various categories of constituencies and how important the committee will be in helping to screen candidates.

**Resolution No. 06-05-041**

**Subject: Revision of Policy on Fiscal Control**

On motion by Trustee Counihan, seconded by Trustee Nichols, the Board approved and adopted the above subject resolution. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 11-13).

Mr. Marshall Moore, Chief Business Officer, provided background information on the policy and commented on the revised policy.

**Subject: Update on Presidential Search Process**

Trustee Shoenberg, Chair of the Presidential Search Committee, provided information on the scope of the search. He indicated that the Board sub-committee has been at work on two matters – the Presidential Search Committee and choosing a firm to serve as search consultant to the Board. He indicated that an RFP was issued some weeks ago and the Procurement Office received nine responses from most of the major search firms. The group has been narrowed down to four firms and interviews will be conducted tomorrow. One firm will be recommended to the Board to be the consultant for this process.

A representative of the selected firm will be with the Board at its spring retreat on June 8 and 9. The representative will also conduct interviews/focus groups with people on campus and off campus. The Search Committee consists almost entirely of people who are associated directly in one way or another with the College community. The consultant will talk to several groups

from the community as a whole. Input will come from these groups on the kind of person they believe the College should be looking for and the principal characteristics of that person. All of this input will be in the service of putting together a brochure which will describe those characteristics as well as describe the College and the kind of opportunities that await people who choose to become candidates for the presidency. This is the template from which the Presidential Search Committee will work and the Committee will meet once in June and the advertisement for the position will be placed in various forms. An advertisement will be made again in the fall. Interviews will be conducted in October and the Board should make its decision by the end of November or early December. The final three or four candidates will be invited to the College for interviews and there will be broad input and hopefully this process should be wrapped up by the end of the calendar year.

Trustee Crowder indicated that regularly during this process, the Board will provide the College with updates.

**Subject: New Business, Announcements, and Adjournment**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session (closed session) on May 15, when two site matters (subsection 3) – Takoma Park/Silver Spring Campus Update and the Germantown Campus Update were discussed; and two personnel matters (subsection 1) - a medallion recommendation and the presidential search were discussed.

The business on the agenda having been completed and with the consent of all Board members present, the Chair adjourned the meeting at 8:30pm.

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Chair

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Secretary-Treasurer

Recorder: Arlean B. Graham