

APPROVED, December 12, 2006

**Board of Trustees Minutes
Montgomery Community College
November 20, 2006**

The Board of Trustees of Montgomery Community College met in public session in Globe Hall, High Technology and Science Center, Germantown Campus, on November 20, 2006. The regular public meeting was called to order by the Chair. The following Board members were present:

Dr. Sylvia W. Crowder, Chair
Dr. Michael C. Lin, Second Vice Chair
Dr. Jong-on Hahm

Dr. Robert E. Shoenberg
Dr. Owen D. Nichols
Mr. Gene Counihan

Dr. Charlene R. Nunley, secretary-treasurer of the Board of Trustees and president of the College was present. Trustees Gigi Godwin, Roberta Shulman, Steve Kaufman, and Vanessa Coleman were absent.

**Subject: Approval of the Agenda and Minutes
of October 16, 2006**

On motion by Trustee Nichols, seconded by Trustee Lin, the agenda and minutes of October 16, 2006 were approved.

On motion by Trustee Shoenberg, seconded by Trustee Nichols, the Board approved and adopted the following resolutions. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 2-15).

Resolution No. 06-11-119 **Subject: Retirement Recognition and Emeritus
Status for Dr. Vincent McManaman**

Dr. McManaman was not present.

Resolution No. 06-11-120 **Subject: Award of Bronze Medallion and Retirement
Recognition for Mr. John E. Softy**

Mr. David Capp, Chief Facilities Officer, provided comments on the life and service of Mr. John E. Softy at Montgomery College. Mr. Softy provided brief comments and thanked Dr. Nunley and the Board for the recognition.

Resolution No. 06-11-121 **Subject: Award of Silver Medallion and Retirement
Recognition for Dr. Diane Daniel**

Dean Tony Hawkins provided comments on the life and service of Dr. Diane Daniel at Montgomery College. Dr. Daniel provided brief comments and thanked Dr. Nunley and the Board for the recognition.

Resolution No. 06-11-122 **Subject: Award of Silver Medallion and Retirement
Recognition for Dr. W. Robert Coley**

Dean Kathy Michaelian provided comments on the life and service of Dr. W. Robert Coley at Montgomery College. Dr. Coley provided brief remarks and thanked Dr. Nunley and the Board for the recognition.

Resolution No. 06-11-123

Subject: Award of Silver Medallion and Retirement Recognition for Professor Thomas Price

Dean Karen Roseberry provided comments on the life and service of Professor Thomas Price at Montgomery College. Professor Price provided brief remarks and thanked Dr. Nunley and the Board for the recognition.

Resolution No. 06-11-124

Subject: Award of Silver Medallion and Retirement Recognition for Professor David Kieffer

Dean Kathy Michaelian provided comments on the life and service of Professor David Kieffer at Montgomery College. Professor Kieffer provided brief remarks and thanked Dr. Nunley and the Board for the recognition.

Subject: Comments Period

There were no speakers to come before the Board.

Subject: President's Report to the Board

Dr. Nunley highlighted the articulation agreement with University of Maryland, Baltimore County (UMBC) which is a unique transfer program to create targeted academic and scholarship opportunities for MC students who want to earn their bachelor's degree at UMBC. She also highlighted the first annual scholarship conference at the College. The program was designed for MC students, public school students, and their parents to come and learn about scholarship opportunities to go to Montgomery College or other colleges. It was well attended.

Subject: Rockville Campus Expansion Task Force

Dr. Judy Ackerman, Vice President and Provost, Rockville Campus, presented the Campus Expansion Task Force Report. She reported that the campus has taken a lot of time planning which was important and is working with facilitators to help keep them on track and plan the time line. The first meeting was on October 25, and there is a Website. There are 18 community members and eight College staff members. Dr. Ackerman reported on the outcomes of the meetings that were held. The next meeting will be in January.

Subject: Germantown Campus Annual Report

Dr. Hercules Pinkney, Vice President and Provost, Germantown Campus, present the Campus Annual Report. He introduced student, faculty, and staff leaders. Two of the Student Senate leaders briefed the Board on activities in which the Senate has been involved and distributed handouts. Trustee Shoenberg commended the students on the creation of the *Student Senate Award of Excellence*. Trustee Counihan asked about the Campus Connector and Dean Roseberry responded.

Dr. Pinkney provided highlights of the annual report. He indicated that most efforts last year were devoted to supporting the College Vision Statement and the principles of the Learning College. The lease purchase of the Goldenrod Building has been a primary concern because it will help with the space problem on the campus. The business park negotiations are ongoing and there are discussions with two potential tenants. The campus has been successful in getting the first year funding for the design of the Bioscience Center and with the acquisition of the Goldenrod Building, will get an eighteen month start on the incubator at the College.

Dr. Pinkney indicated that there is continued growth and accomplishments in the Honors

Program, Millennium Scholars Program, Chautauqua, the MC/Damascus High School Partnership, the NSF Grant, and many of the other programs that meet the needs of the students. The report also summarizes the accomplishments of each instructional area as well as the Student Development unit, and all of the programs that are administered college-wide from the Germantown Campus.

Trustee Lin asked about the decrease in the enrollment projection. Dr. Pinkney responded and explained the numbers. The drop occurred in contract training and other community and continuing education programs. Dr. Pinkney explained the copy machine challenge on the campus also.

Trustee Shoenberg asked about the difficulty in recruiting full-time faculty. Dean Hawkins commented on the long process for recruitment and efforts to recruit diverse faculty can take longer. Dean Michaelian commented on the difficulty of finding adjunct faculty for daytime classes. Additionally, there is some turnover with new faculty and the cost of living in Montgomery County can be a problem.

Trustee Hahm asked about truncating the hiring process and attracting candidates. Dr. Pinkney indicated that MC has a great reputation; however, there is competition for people and there is aging faculty all over and the College is in the same boat with other institutions of higher education.

Trustee Counihan commented on the inequity between the three campuses with the bus service. He indicated that the College needs to find a way to respond to this matter.

In response to Trustee Hahm's remarks about office and classroom space, Dean Michaelian discussed how space on the campus has been rearranged.

In response to Chair Crowder's question, Dr. Pinkney indicated that biotech per se is still relatively soft. Everyone is saying that in two to three years, there will be a turn around. The outlook in IT, in the industry, is that there is resurgence and a great deal of interest from the IT field for space. Dr. Pinkney indicated that Folger-Pratt is getting ready to prepare marketing materials and to place a lot of money into marketing the park.

Subject: Trustee Information Report

The Trustee Information Reports focused on academic activity, enrollment, financial aid, and Institutional Advancement. Dr. Nunley commented on each report.

Trustee Shoenberg commented on the growth of the College endowment and the hard work of the President and the Foundation staff. He asked about the number for Native Americans in the report. Dr. Lynch indicated that it was 65 for this fall.

<u>Resolution No.</u>	<u>Subject: Consent Calendar</u>
06-11-125	Personnel Actions Confirmation
06-11-126	National Awareness Month Celebrations 2007
06-11-127	Award of Contract, Architectural & Design Services, Germantown Campus, Bioscience Education Center

On motion by Trustee Hahm, seconded by Trustee Nichols, the Board approved and adopted the consent calendar. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 16-25).

**Subject: New Business, Announcements, and
Adjournment**

Chair Crowder announced that Trustees Godwin, Coleman, and Shulman were testifying at the Priorities Hearing this evening.

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session (closed session) on November 4 and 13, when one personnel matter (subsection 1) – the presidential search was discussed. Additionally, an Executive Session was held on November 20, when three site matters (subsection 3) – Takoma Park/Silver Spring Campus, Germantown Campus, and Rockville Campus Updates were discussed; one legal matter (subsection 7) – Attorney General’s Opinion on State Law Governing Community College Tuition Rates was discussed (subsection 7); and three personnel matters (subsection 1) – medallion recommendations and the presidential search were discussed.

The business on the agenda having been completed and with the consent of all Board members present, the Chair adjourned the meeting at 7:30pm.

Chair

Secretary-Treasurer

Recorder: Arlean B. Graham