



BOARD OF TRUSTEES MINUTES
Montgomery Community College, Rockville, Maryland
September 15, 2008

I. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in public session on September 15, 2008, in the Trustee Board Room, Central Administration. The Chair of the Board called the regular public meeting to order at 8:35 p.m.

II. ROLL CALL

Present: Trustees Roberta Shulman, Chair, Michael C. Lin, 1st Vice Chair, Gene Counihan, Sylvia Crowder, Jong-on Hahm, Gigi Godwin, Reginald Felton, Owen Nichols, and Gabriel Spiro

Present Ex-Officio: President and Secretary/Treasurer Brian K. Johnson

Absent: Trustee Steve Kaufman, 2nd Vice Chair

III. APPROVAL OF THE AGENDA

Trustee Felton moved to approve the revised agenda; Trustee Nichols seconded. The motion passed and the revised agenda was approved by the Board.

IV. MINUTES

Trustee Counihan moved to approve the minutes of the June 16, 2008 public meeting; Trustee Nichols seconded. The motion passed and the minutes were approved by the Board.

V. COMMENTS PERIOD

There were no speakers to come before the Board.

VI. RECOGNITIONS

Trustee Nichols moved to approve agenda item XI, the Recognitions. Trustee Crowder seconded. The motion passed and the recognitions were approved by the Board.

BR# 08-09-81 Tribute to Mr. Laval S. (Scott) McRae

Ms. Vivian Lawyer, chief human resources officer, provided comments and read an e-mail from the McRae family.

**BR# 08-09-82 Tribute and Posthumous Award of Bronze Medallion to
Mr. Douglas M. Williams**

Ms. Pat Mehok, Information Technology, provided remarks on behalf of Mr. Williams and shared a story from a student whose life was changed by Mr. Williams.

BR# 08-09-83 Retirement Recognition of Dr. Paul Birzneiks

Dr. Birzneiks was not present.

BR# 08-09-84 Retirement Recognition of Mr. Stephen M. Campanella

Dean Deborah Preston provided comments along with Professor Susan Hoffman.

BR# 08-09-85 Retirement Recognition of Ms. Shirley C. Henry

BR# 08-09-86 Retirement Recognition of Mr. Michahel T. Howard, Sr.

Ms. Henry and Mr. Howard were not present.

BR# 08-09-87 Retirement Recognition of Professor Harold A. (Hal) Hultman

Dr. Judy Ackerman, vice president and provost, Rockville Campus, provided remarks on behalf of Professor Hultman.

BR# 08-09-88 Retirement Recognition of Ms. Donna W. Kinsey

BR# 08-09-89 Retirement Recognition of Professor P. Gail Schmitt

Ms. Kinsey and Professor Schmitt were not present.

BR# 08-09-90 Retirement Recognition of Ms. Julie A. Shackelford

Ms. Kathy Wessman, interim vice president for Planning and Institutional Effectiveness, provided comments on behalf of Ms. Shackelford.

BR# 08-09-91 Retirement Recognition of Ms. Cheryl A. Starke

Dr. Ackerman provided comments on behalf of Ms. Starke.

**BR# 08-09-92 Award of Silver Medallion and Retirement Recognition of Professor
Antoinette M. (Dedee) Aleccia**

Dean Carolyn Terry provided comments on behalf of Professor Aleccia who was not present.

**BR# 08-09-93 Award of Silver Medallion and Retirement Recognition of
Dr. Kenneth S. Weiner**

Dr. Ackerman provided comments on behalf of Dr. Weiner.

VII. REPORTS

A. President's Report to the Board

Dr. Johnson welcomed everyone to a new academic year and provided brief highlights of his report. He updated the Board on accomplishments that happened over the summer and welcomed Trustee Gabriel Spiro to the Board as the new student trustee.

B. Rockville Campus Annual Report

Dr. Judy Ackerman, vice president and provost of the Rockville Campus provided the report. She indicated that Board members met with students, faculty, staff, and leaders from the campus prior to the public meeting. She asked everyone to keep Professor Sam Blake in their thoughts and prayers. Dr. Ackermann commented on the fall opening, the newly implemented smoking policy, provided comments on the campus renovations, and the campus green buildings. With the renovations, hopefully the Rockville Campus can expand across the street one day. She noted that the Rockville Campus is the only campus that offers a winter session.

Trustee Counihan indicated that he was surprised at the campus registration for the winter session. Dr. Ackerman noted that in 2007 all enrollees were MC students, but this winter session, approximately 10 percent were from other schools.

Trustee Felton asked about acquiring the equipment from the National Institutes of Health. Dr. Ackerman noted that this would always be done. Program technicians are responsible for acquiring the equipment and researching the need for the equipment.

Dr. Johnson recognized Ms. Sonya Chiles as the new chief of staff.

C. TIP Reports

The reports were presented as received and there were no comments.

VIII. CONSENT CALENDAR

BR# 08-09-95 Award of Contract, a Collegewide Classification and Compensation System Study

BR# 08-09-96 Approval of Change Order, Security Camera System Installation for IT Network Operations Center, Takoma Park/Silver Spring Campus

BR# 08-09-97 Graduates Receiving the Associate Degree and the One-Year Program Certificate in Spring, 2008

On motion by Trustee Hahm, seconded by Trustee Felton, the motion passed and the Board approved and adopted the Consent Calendar.

IX. BR# 08-09-98 Award of Contract, Elevator Modernization Phase II, Rockville and Germantown Campuses

X. SOLE SOURCE AWARDS OF CONTRACT

BR# 08-09-99 Sole Source Award of Contract, Point of Sale Mobile Units, Related Software and IBM Peripheral Equipment for Bookstore Operations, Rockville Campus

BR# 08-09-100 Sole Source Award of Contract, Document Imaging Software Upgrade and Support, Rockville Campus

BR# 08-09-101 Sole Source Award of Contract, Advertising Services for Montgomery County Ride On Buses

XI. BR# 08-09-102 Acceptance of MHEC Performance Accountability Report

XII. BR# 08-09-103 Affirmation of Poll, Amendment to Employment Contract, Retirement Benefits

On motion by Trustee Nichols, seconded by Trustee Crowder, the motion passed and the Board approved agenda items IX-XII.

Trustee Spiro asked about the benefit of the advertising services on the Montgomery County Ride On buses. Ms. Beth Homan, acting director of communications, noted that it was more economical to advertise on the Ride On buses and advertising can be interior and exterior as opposed to exterior only. Additionally, the Ride On buses go further into the County.

XIII. New Business

There was no new business to come before the Board.

XIV. Adjournment

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session September 15, 2008 when one personnel matter (subsection 1) – medallion recommendations were discussed; four site matters (subsection 3) – Germantown Campus, Holy Cross, Rockville Campus, and Takoma Park/Silver Spring Campus updates were discussed; and one collective bargaining matter (subsection 9) was discussed.

Motion was made to adjourn at 9:35pm.

Roberta F. Shulman
Chair, Board of Trustees

Brian K. Johnson
President and Secretary-Treasurer,
Board of Trustees

Recorder: Arlean B. Graham