



BOARD OF TRUSTEES MINUTES
Montgomery Community College, Rockville, Maryland
October 13, 2008

I. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in public session on October 13, 2008, in room 209, Cafritz Arts Center, Takoma Park/Silver Spring Campus. The Chair of the Board called the regular public meeting to order at 8:50p.m.

II. ROLL CALL

Present: Trustees Roberta Shulman, Chair, Michael C. Lin, 1st Vice Chair, Steve Kaufman, 2nd Vice Chair, Gene Counihan, Sylvia Crowder, Jong-on Hahm, Owen Nichols, and Gabriel Spiro

Present Ex-Officio: President and Secretary/Treasurer Brian K. Johnson

Absent: Trustees Gigi Godwin and Reginald Felton

III. APPROVAL OF THE AGENDA

Trustee Nichols moved to approve the agenda; Trustee Crowder seconded. The motion passed and the agenda was approved by the Board.

IV. MINUTES

Trustee Counihan moved to approve the minutes of the September 15, 2008 public meeting; Trustee Nichols seconded. The motion passed and the minutes were approved by the Board.

V. COMMENTS PERIOD

Mr. Aman Abdisse, newly elected Senate president of the Takoma Park/Silver Spring Campus spoke briefly to the Board about student life and his new presidency.

VI. RECOGNITIONS

Trustee Nichols moved to approve agenda item VI, the Recognitions. Trustee Crowder seconded. The motion passed and the recognitions were approved by the Board.

BR# 08-10-104 Tribute to Ms. Anita Groover

Dean Angie Pickwick provided remarks on behalf of Ms. Anita Groover. Mr. and Mrs. Clarence Groover accepted the tribute and thanked Dr. Johnson and the Board for the recognition of their daughter.

**BR# 08-10-105 Tribute and Posthumous Award of Silver Medallion to
Mr. Gary Hong**

Ms. Dorothy Umans provided remarks on behalf of Mr. Gary Hong. Trustee Counihan commented on his relationship with Mr. Hong. Mr. Hong's family accepted the tribute and thanked the Dr. Johnson and the Board for the tribute.

**BR# 08-10-106 Retirement Recognition of Professor Trudy Cohen
BR# 08-10-107 Retirement Recognition of Dr. Peter C. Nair**

Professors Cohen and Nair were not present.

BR# 08-10-108 Retirement Recognition of Professor Sandra Schuler

Ms. Barbara Nubile provided brief remarks on the life and service of Professor Sandra Schuler at Montgomery College. Professor Schuler provided brief comments and accepted her retirement gifts and thanked the Board for the recognition.

BR# 08-10-109 Retirement Recognition of Mr. Rudolph Sydnor

Mr. Sydnor was not present.

**BR# 08-10-110 Retirement Recognition and Award of Silver Medallion to
Dr. O. Robert Brown, Jr.**

Dr. Brad Stewart, vice president and provost, Takoma Park/Silver Spring Campus, provided remarks on behalf of Dr. O. Robert Brown, Jr. Dr. Brown provided comments and accepted his retirement gifts and thanked the Board and Dr. Johnson for the recognition.

**BR# 08-10-111 Retirement Recognition and Award of Bronze Medallion to
Mr. George Kelso**

Mr. Dick Leurig, chief information technology officer, provided remarks on behalf of Mr. George Kelso. Mr. Kelso provided brief comments and accepted his retirement gifts and thanked the Board and Dr. Johnson for the recognition.

VII. REPORTS

A. President's Report to the Board

Dr. Johnson provided highlights of his report. He commented on the Lt. Governor's visit to the Rockville Campus on October 16, the opening of the Goldenrod Building, and his three initiatives aimed at strengthening workforce training and educational opportunities for students, increasing social responsibility within the College community, and enhancing external and internal communications. Dr. Johnson congratulated the Rockville Campus on the \$600,000 grant from the National Science Foundation.

B. Takoma Park/Silver Spring Annual Report

Dr. Brad Stewart, vice president and provost of the Takoma Park/Silver Spring Campus, presented the Campus annual report. He indicated that enrollment was up substantially, the health sciences programs are running at capacity, additional space is needed, and 600 students have enrolled in the arts program. He indicated that no new buildings will be opened this year, but some will be opening next year. Dr. Stewart commented on the partnership that the Campus has with Blair High School and Takoma Park Middle School.

Trustee Lin thanked Dr. Stewart for the report and indicated that he had conveyed the excitement on the Campus and in the report. Trustee Lin asked about the increase in evening students. Dr. Stewart indicated that the increase was due to parking, as the garage is full from 8:30 a.m. until 1:00 p.m. It is difficult for students to get to Takoma Park/Silver Spring and the Campus is deliberately driving students to the Campus in the afternoon and evening and is trying to attract more adult students. He indicated that 12 percent of classes will be offered in the evening next year. Dr. Stewart stated that the Takoma Park/Silver Spring Campus is realizing its potential.

Trustee Kaufman indicated that Dr. Stewart, faculty, administrators, and staff should be congratulated on what they have done at the Takoma Park/Silver Spring Campus.

Trustee Counihan asked about security on the Campus. Dr. Stewart indicated that the Campus has created an escort service from 8:00 a.m. – 10:30pm to transport individuals to the parking garage. Dr. Johnson commented on the security issue and noted that a newly established crisis management team has been formed and Mr. David Capp and team have been working on this for a couple of months.

VIII. CONSENT CALENDAR

BR# 08-10-112 Personnel Actions Confirmation Report

BR# 08-10-113 Approval of Change Order, Schedule Acceleration, Rockville Campus Sidewalk Replacement and Related Work

BR# 08-10-114 Approval of Change Order, Chilled and Hot Water Distribution System Repairs, Rockville Campus Sidewalk Replacement and Related Work

BR# 08-10-115 Approval of Change Order, Structural Modifications for IT Network Operations Center, Takoma Park/Silver Spring Campus

On motion by Trustee Crowder, seconded by Trustee Nichols, the motion passed and the Board approved and adopted the Consent Calendar.

IX. BR# 08-10-116 Award of Contract, Employee Benefit Dental Program

BR# 08-10-117 Award of Contract, Commercial Drivers License Training Program

BR# 08-10-118 Award of Contract, Collegewide Website Redesign Services

X. SOLE SOURCE AWARDS OF CONTRACT

**BR# 08-10-119 Sole Source Award of Contract, Parilla Performing Arts Center
Guest Artist Series, Bill Cosby**

**BR# 08-10-120 Sole Source Award of Contract, Parilla Performing Arts Center
Guest Artist Series, Sergio Mendez**

**BR# 08-10-121 Sole Source Award of Contract, Upgrade of Web Content Management
System Licensing**

**BR# 08-10-122 Sole Source Award of Contract, Parilla Performing Arts Center
Guest Artist Series, Branford Marsalis**

**BR# 08-10-123 Sole Source Award of Contract, Professional Consulting Services to
the Board of Trustees**

**XI. BR# 08-10-124 Authorization of Use of Transportation Fees, Parking Fees and
Other Revenues for Leasing of a Parking Facility and Related
Projects on the Takoma Park/Silver Spring Campus**

XII. BR# 08-10-125 FY2008 Operating Fund Functional Transfer

**XIII. BR# 08-10-126 Affirmation of Poll, Use of Emergency Plant Maintenance and
Repair Fund (EPMRF), Repair of Exterior Wall Leaks, Robert E.
Parilla Performing Arts Center**

On motion by Trustee Nichols, seconded by Trustee Crowder, the motion passed and the Board approved agenda items IX-XIII.

Trustee Kaufman commented on agenda item #X, the guest artists awards, and indicated that the College has a great arts program this year and may need to give great consideration to the contracts for next season.

Mr. Moore agreed with Trustee Kaufman. He indicated that the College obtains revenue from grants and ticket sales, but will take a look at this for next year.

XIV. Proposed FY2010 Capital Budget

Mr. David Capp reviewed the handouts for the Proposed FY2010 Capital Budget Appropriation Request. The request included college-wide projects, information technology, and campus projects. He reviewed the changes from last year's budget also.

Trustee Kaufman asked about the Bioscience Education Center and its chances for surviving the budget. Mr. Capp noted that there are no indications that it is in trouble at this time.

XV. New Business

There was no new business to come before the Board.

XVI. Adjournment

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session October 13, 2008 when one site matter (subsection 3) – Germantown Campus, Holy Cross, Rockville Campus, and Takoma Park/Silver Spring Campus updates were discussed.

Motion was made to adjourn at 9:55pm.

Roberta F. Shulman
Chair, Board of Trustees

Brian K. Johnson
President and Secretary-Treasurer,
Board of Trustees

Recorder: Arlean B. Graham

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