



**BOARD OF TRUSTEES MINUTES**  
**Montgomery Community College, Rockville, Maryland**  
**November 19, 2008**

**I. CALL TO ORDER**

The Board of Trustees of Montgomery Community College met in public session on November 19, 2008, in room 2059, Goldenrod Building, Germantown Campus. The Chair of the Board called the regular public meeting to order at 8:30p.m.

**II. ROLL CALL**

Present: Trustees Roberta Shulman, Chair, Michael C. Lin, 1<sup>st</sup> Vice Chair, Gene Counihan, Reggie Felton, Owen Nichols, and Gabriel Spiro

Present Ex-Officio: President and Secretary/Treasurer Brian K. Johnson

Absent: Trustees Steve Kaufman, 2<sup>nd</sup> Vice Chair, Gigi Godwin, and Sylvia Crowder

**III. APPROVAL OF THE AGENDA**

Trustee Nichols moved to approve the agenda; Trustee Counihan seconded. The motion passed and the agenda was approved by the Board.

**IV. MINUTES**

Trustee Nichols moved to approve the minutes of the October 13, 2008 public meeting; Trustee Felton seconded. The motion passed and the minutes were approved by the Board.

**V. COMMENTS PERIOD**

Mr. Kevin Polite, Student Senate president of the Germantown Campus spoke briefly to the Board about student life and his presidency. He talked about his personal life and the students at the Campus and how they serve. He indicated that they have accomplished a lot of things.

Dr. Johnson indicated that his experience with Mr. Polite has been very good and he has done an excellent job. Mr. Polite introduced his vice president.

Community members Mr. Josh Wright, councilmember of the City of Takoma Park; Dr. Frances Phipps, chair of the Montgomery College Neighbors Advisory Committee, Ms. Lorraine Parsall, Montgomery Preservation; Ms. Sabrina Baron, Historic Takoma, Inc; and Dr. Martin Lowery, a Takoma Park resident; expressed their concerns about the Takoma Park/Silver Spring Campus expansion. Ms. Parsall invited Trustee Counihan to come talk with her group.

## **VI. RECOGNITIONS**

Trustee Felton moved to approve agenda item VI, the Recognition. Trustee Nichols seconded. The motion passed and the recognition was approved by the Board.

### **BR# 08-11-127 Retirement Recognition of Ms. Louise Kay Dyer**

Dean Tony Hawkins and Ms. Cindy Ray provided brief remarks on the life and service of Ms. Louise Kay Dyer at Montgomery College. Ms. Dyer provided brief comments and accepted her retirement gifts and thanked the Board for the recognition.

## **VII. REPORTS**

### **A. President's Report to the Board**

Dr. Johnson provided highlights of his report. He commented on Lieutenant Governor Anthony Brown's visit to present a check for \$30 million for the Rockville Campus Science Center, the opening of the Goldenrod Building, Secretary James E. Lyons' visit, and the \$100,000 grant received from the Wal-Mart Foundation to assist returning Iraqi war veterans in their educational goals.

Dr. Johnson thanked everyone for a stellar semester and introduced the appointment of Mr. Bruce Berman as vice president of Institutional Advancement, and thanked Dr. Brian Baker for his work for the past four months. He thanked the Board for its support and the good spirit of the College employees.

Trustee Shulman congratulated Dr. Johnson and the College for these wonderful things.

### **B. Germantown Campus Annual Report**

Dr. Hercules Pinkney, vice president and provost of the Germantown Campus, presented the Campus annual report. Dr. Pinkney welcomed the Board to the Goldenrod Building. He indicated that all the efforts to open this building were to expand the diverse needs of the student population. He discussed student accomplishments and participation in different Campus programs.

Dr. Pinkney discussed the Bioscience Education Project which will include the Bioscience Center, the incubator, and the Bioscience Park. He indicated that the Governor has launched the 20-20 initiative and the Germantown Bioscience Center is mentioned as a priority.

Dr. Pinkney reported on the instructional programs and indicated that the deans were experiencing continuing growth in programs, but the challenge was space needs with the instructional programs.

Dr. Pinkney reported on student development and indicated that the Campus was serving an increased number of students, highlighted the winning athletic teams, and he shared how eight students spent their spring break in Louisiana to help victims of Katrina. He indicated that he was pleased with the efforts of the deans for enhanced courses and distance learning.

Trustee Coughlin thanked Dr. Pinkney for hosting the Board and for providing a comprehensive report and for working with the Planning Board. He commented on two programs. He indicated that the work in the Gulf Coast was invaluable and he commended the students and the College for this endeavor. He commented on the International Office. He was involved in taking some Russian leaders around in Rockville for a week and was assisted by two Russian students and at Russian embassy in Washington, D.C., the two students met each other for the first time and found out that they were from the same hometown.

### **C. Trustee Information Reports**

- 1. Fiscal Year GPA at MC – Mr. Sherman Helberg**
- 2. Auxiliary Services, FY2008 – Dr. Kathi Carey-Fletcher**
- 3. Capital Budget – Mr. David Capp**
- 4. Grants – Ms. Nancy Nuell**
- 5. Selected Financial Information, FY2008 – Mr. Tom Sheeran**
- 6. Board of Trustees Scholarships, Fall 2008 – Ms. Melissa Gregory / Mr. Helberg**
- 7. Actual and Projected Enrollment, Fall 2008 – Dr. Robert Lynch**
- 8. Selected Student Characteristics, Fall 2008 – Dr. Robert Lynch**

Trustee Felton commented on the student grade point average and asked what was the students' reaction to the report and do the students focus more. Mr. Sherman Helberg indicated that the students have not seen the report, but perhaps it can be placed on the College website.

Trustee Spiro asked how the College compares with other schools. Mr. Helberg indicated that he did not know, but eight years ago when he had this information, Montgomery College students were doing better.

### **D. Facilities Master Plan Update**

Mr. David Capp provided an update on the Facilities Master Plan. He went through the handouts for each campus. He discussed new buildings and the renovations on the Rockville Campus for the next five years. He highlighted the Takoma Park/Silver Spring new buildings and renovations, and discussed the Germantown Campus developments. He indicated that he would come back to the Board with a request in the future. Dr. Johnson indicated that the College would need an academic master plan to guide the building plans.

### **E. Report on the ACCT 29<sup>th</sup> Annual Leadership Congress**

Trustee Shulman reported on the Leadership Congress and indicated that she traveled to the Congress with Dr. Johnson and Mr. Tom Tucker. She indicated that the Congress was very interesting and the theme focused on poverty. She indicated that she had materials on the topic and would make them available to the Board in the next packet. She attended a workshop on the high cost of textbooks and indicated that there would be a textbook summit at College Park next week. She reported that there would be a briefing on The Higher Education Act at MACC on January 26. Trustee Shulman expressed her interest in ACCT and her desire to run for the open seat for next year. She reported that Maryland had not been represented in a number of years.

Dr. Johnson and Mr. Tucker will put her packet together for her nomination and she needs help in increasing Montgomery College's visibility. Trustee Shulman encouraged Trustees to attend the AACCC/ACCT Legislative Summit in February and the AGB fall meeting in San Francisco. Each college gets two votes and she wants to see Montgomery College people and programs acknowledged and awarded at these conferences. Trustee Counihan encouraged the Trustees to attend the Legislative Summit, and Dr. Johnson thanked Trustee Shulman for representing the Board on the national level.

## **VIII. CONSENT CALENDAR**

**BR# 08-11-128 Personnel Actions Confirmation Report**

**BR# 08-11-129 National Awareness Month Celebrations 2009**

**BR# 08-11-130 Graduates Receiving the Associate Degree and the One-Year Program Certificate in Spring, 2008**

On motion by Trustee Nichols, seconded by Trustee Felton, the motion passed and the Board approved and adopted the Consent Calendar.

**IX. BR# 08-11-131 Sole Source Award of Contract, Collegewide Purchase of Updated Longman English Interactive Grammar Software Products**

**X. BR# 08-11-132 Award of Contract, Construction of Rockville Science Center, Rockville Campus**

On motion by Trustee Nichols, seconded by Trustee Lin, the motion passed and the Board approved resolutions IX and X.

**XI. BR# 08-11-133 Adoption of FY2010 Capital Budget**

On motion by Trustee Nichols, seconded by Trustee Felton, the motion passed and the Board approved resolution XI.

## **XII. New Business**

There was no new business to come before the Board.

## **XIII. Adjournment**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session November 19, 2008 when one site matter (subsection 3) – Germantown Campus, Holy Cross, Rockville Campus, and Takoma Park/Silver Spring Campus updates were discussed.

Motion was made to adjourn at 10:21pm.

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Roberta F. Shulman  
Chair, Board of Trustees

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Brian K. Johnson  
President and Secretary-Treasurer,  
Board of Trustees

Recorder: Arlean B. Graham