



BOARD OF TRUSTEES MINUTES
Montgomery Community College, Rockville, Maryland
December 15, 2008

I. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in public session on December 15, 2008, in the Trustee Board Room, Central Administration. The Chair of the Board called the regular public meeting to order at 8:45p.m.

II. ROLL CALL

Present: Trustees Roberta Shulman, Chair, Michael C. Lin, 1st Vice Chair, Trustees Steve Kaufman, 2nd Vice Chair, Gigi Godwin, Sylvia Crowder, Gene Counihan, Reggie Felton, Owen Nichols, and Gabriel Spiro
Present Ex-Officio: President and Secretary/Treasurer Brian K. Johnson

III. APPROVAL OF THE AGENDA

Trustee Lin moved to approve the agenda; Trustee Crowder seconded. The motion passed and the agenda was approved by the Board.

IV. MINUTES

Trustee Nichols moved to approve the minutes of the November 19, 2008 public meeting; Trustee Felton seconded. The motion passed and the minutes were approved by the Board.

V. COMMENTS PERIOD

There were no speakers to come before the Board.

VI. RECOGNITIONS

Trustee Nichols moved to approve agenda item #VI, the Recognitions. Trustee Spiro seconded. The motion passed and the recognitions were approved by the Board.

BR# 08-12-134 Retirement Recognition of Ms. Gloria J. Burriss

BR# 08-12-135 Retirement Recognition of Ms. Rita Shumaker

BR# 08-12-136 Retirement Recognition of Mr. Prince Taylor

Ms. Burriss, Ms. Shumaker, and Mr. Taylor were not present.

**BR# 08-12-137 Retirement Recognition and Award of Emeritus Status to
Dr. A. Scott Leiper**

Dr. Sanjay Rai and Dr. Barbara Hoberman provided comments on the life and service of Dr. Leiper at Montgomery College. Dr. Leiper provided comments and thanked the Board and Dr. Johnson for the recognition.

BR# 08-12-138 Retirement Recognition and Award of Silver Medallion to Dr. Mary Gallagher

Dr. Gail Montgomery and Professor Nathan Starr provided comments on the life and service of Dr. Mary Gallagher at Montgomery College. Dr. Gallagher provided comments and thanked the Board and Dr. Johnson for the recognition.

VII. REPORTS

A. President's Report to the Board

Dr. Johnson highlighted his report and commented on a successful 2008. He mentioned the appearances of Dr. Bill Cosby and Senator Ben Cardin. During Senator Cardin's visit, the highlight was a report from Professor Rose Sachs on the Combat2College program, and Senator Cardin held a town hall meeting also. Receptions were held in honor of Ms. Suzan Jenkins the new chief executive officer of the Montgomery County Arts and Humanities Council, and the Montgomery Community Foundation.

Dr. Johnson recognized and congratulated Trustee Lin on receiving the lifetime achievement award from the Organization of Chinese Americans. He also noted the resignation of Dr. Jong-on Hahm from the Board of Trustees and thanked her for her many years of service to the College.

Dr. Johnson announced the appointment of Mr. Brett Eaton as the director of communications for the College.

Dr. Johnson commented on the meeting with the Takoma Park/Silver Spring District 20 delegation and Takoma Park elected officials. He thanked Trustee Shulman for her efforts with the legislative priorities, and thanked Mr. Moore and Ms. Dimon for their outstanding presentations throughout the College on budget shortfalls.

Dr. Johnson introduced Mr. Bruce Berman, vice president of institutional advancement. He noted that Mr. Berman's major strength was in forming alumni groups.

B. PRESENTATION OF THE PROPOSED FY2010 COLLEGE OPERATING BUDGET

Ms. Donna Dimon, chief budget and management studies officer, presented the FY10 Operating Budget. She introduced AFSCME and AAUP bargaining group members and thanked them for their input and assistance. Ms. Dimon reminded the Board of what happened in FY09 and reviewed the handouts. She reviewed enrollment projections and noted that enrollment was the basis for tuition revenue and state aid. Priority items are to keep tuition and fees as low as possible, serve the needs of the students, look out for employees, and continue with committed projects.

Ms. Dimon noted that the FY10 Operating Budget is a same service budget; there is nothing there. It includes full bargaining agreements. She reviewed updates on new buildings and noted that no positions would be funded.

The budget request is for \$226.1 million, a 6.9% increase. She indicated that this may not be possible and there are no revenue scenarios.

Ms. Dimon reviewed Auxiliary Services highlights, Workforce Development and Continuing Education initiatives, and other funds. She asked the Board to consider adoption of the budget in February instead of January and staff will still have time to work with this budget.

The next steps are that the College needs to partner with the County and the public schools to come up with a strategy to get through these difficult budget years and identify short-term and long-term savings. The total budget is \$236.7 million.

Trustee Shulman asked the Board to consider the February extension and there were no objections to adopting the FY10 budget at the February Board meeting.

Trustee Counihan complimented Ms. Dimon, the labor organizations, and the administration on all of their diligent work.

In response to a question, Mr. Dick Leurig, chief information officer, noted that the Network Operations Center has been planned for a number of years as it will be moving from the Rockville Campus to the Cafritz Building. This is a much more secure area and the Rockville space will return to classrooms and faculty office spaces. He discussed funding from the County also.

Trustee Felton thanked Ms. Dimon and her team for their efforts. He asked what the collaboration would bring about. She noted that for example, if other County agencies aren't paying COLA, then the College should not.

Trustee Kaufman commended Ms. Dimon on a thorough and complete report. He noted that the College would be going through a difficult journey ahead. He assured the College community that the Board would look at everything and the adopted budget would allow the College to continue with the quality of service that it is known for and the mission of the College.

VIII. BR# 08-12-139 Personnel Action Report

On motion by Trustee Felton, seconded by Trustee Nichols, the motion passed and the Board approved agenda item #VIII.

IX. BR# 08-12-140 Amendment to Award of Contract, E-Learning Courseware License

On motion by Trustee Nichols, seconded by Trustee Crowder, the motion passed and the Board approved agenda item #IX.

Trustee Spiro asked how this program was different from Blackboard. Mr. Dick Leurig spoke for the faculty who use this product. He noted that it was interactive and scheduled as a class. There are unlimited licenses that will allow more users.

X. BR# 08-12-141 Request for Supplemental Appropriation FY2009 Capital Budget – Goldenrod Building Renovation Project

On motion by Trustee Nichols, seconded by Trustee Counihan, the motion passed and the Board approved agenda item #X.

XI. BR# 08-12-142 Authorization for Execution of Lease with Foulgar-Pratt for Sublease with Holy Cross Hospital

On motion by Trustee Nichols, seconded by Trustee Crowder, the motion passed and the Board approved agenda item #XI. Trustee Nichols asked for a show of hands on the vote. Trustees Shulman, Crowder, Nichols, Spiro, Lin, and Felton voted in the affirmative; Trustees Counihan and Godwin abstained; and Trustee Kaufman recused himself from the vote.

Trustee Shulman introduced Mr. Doug Firstenberg and Mr. Bill Hard from the Montgomery College Foundation who have worked diligently on this project.

Trustee Counihan disclosed his membership in an advisory board at Shady Grove Hospital and explained that he had evaluated the matter and there was no conflict of interest and that he would do what was in the best interest of the College; however, he would not vote in the affirmative. He abstained from the vote.

Trustee Godwin announced that this was a helpful discussion and expressed her interest and concerns and passion for education, Montgomery College, and economic development. She indicated that she would abstain from the vote tonight.

Trustee Felton commented that this was a unique opportunity for the Board and it reflects the vision of the Board and the president. He noted that there are some areas of concern that he personally have with the matter, but there are risks to be gained and he is willing to take them.

Trustee Lin thanked Mr. Hard and Mr. Firstenberg for bringing this to the Board for its consideration. He indicated that a real estate deal of this magnitude would bring some uncertainties. One of the most significant things is to bring in a hospital and perhaps a teaching hospital that would bring tremendous support to the College. He indicated that Holy Cross has the resources to complete this project.

Trustee Crowder commended Mr. Hard, Dr. Pinkney, and Mr. Firstenberg for their work. She noted that it is not a venture without risk and that the rewards will outweigh the risks.

Trustee Shulman commented and noted that the College was moving in new territory and the Board looks forward to continuing to working with the Foundation.

Dr. Johnson thanked Mr. Firstenberg, Mr. Hard, and Dr. Pinkney and the team at the College that had the strength and foresight to provide enough information to bring this to the Board to vote on this matter. He noted that the Board looks forward to the next steps.

XII. BR# 08-12-143 Part-Time Faculty Pay Structures and Rates for FY2009

On motion by Trustee Spiro, seconded by Trustee Crowder, the motion passed and the Board approved agenda item #XII.

XIII. New Business

There was no new business to come before the Board.

XIV. Adjournment

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session December 15, 2008 when one site matter (subsection 3) – Germantown Campus, Holy Cross, Rockville Campus, and Takoma Park/Silver Spring Campus updates were discussed.

Motion was made to adjourn at 9:50 pm.

Roberta F. Shulman
Chair, Board of Trustees

Brian K. Johnson
President and Secretary-Treasurer,
Board of Trustees

Recorder: Arlean B. Graham