



BOARD OF TRUSTEES MINUTES
Montgomery Community College, Rockville, Maryland
June 15, 2009

I. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in public session on June 15, 2009, in the Trustee Board Room, Central Administration. The regular public meeting was called to order by the Chair at 7:30pm.

II. ROLL CALL

Present: Trustees Roberta F. Shulman, Michael C. Lin, 1st Vice Chair, Steve Kaufman, 2nd Vice Chair, Gigi Godwin, Gene Counihan, Reggie Felton, and Gabriel Spiro
Absent: Trustee Owen Nichols
Present Ex-Officio: President and Secretary/Treasurer Brian K. Johnson

III. APPROVAL OF THE AGENDA

Trustee Felton moved to approve the agenda; Trustee Kaufman seconded. The motion passed and the agenda was approved by the Board.

IV. MINUTES

Trustee Kaufman moved to approve the minutes of the May 18, 2009 public meeting; Trustee Felton seconded. The motion passed and the minutes were approved by the Board.

V. COMMENTS PERIOD

There was one speaker to come before the Board. Ms. Elyse Gussow spoke for five minutes on behalf of Plymouth Woods Condominium Association to request the reestablishment of access to the Rockville Campus for pedestrians and cyclists.

VI. TRIBUTE AND RECOGNITIONS

A. BR# 09-06-053 Tribute and Posthumous Award of Silver Medallion and Emerita Status to Dr. Susan F. Thornton

Dr. Steve Cain provided comments on the life of service of Dr. Susan F. Thornton at the College. Mr. Robert Thornton, her son, was here to accept the recognition. He provided brief comments and thanked the Board for the recognition.

B. BR# 09-06-054 Retirement Resolution for Ms. Lesley Kamenshine

C. BR# 09-06-055 Retirement Resolution for Ms. Eleanor Ringgold

D. BR# 09-06-056 Retirement Resolution for Ms. Denise Fitzgerald

Ms. Kamenshine, Ms. Ringgold, and Ms. Fitzgerald were not in attendance.

E. BR# 09-06-057 Award of Bronze Medallion to Trustee Gabriel J. Spiro

Trustee Kaufman noted that Trustee Spiro's maturity was beyond his years. We have learned a lot from him and he is a special young man. We are proud of him.

Trustee Felton thanked Trustee Spiro for this wonderful year and it is great to have a young person on the Board and they get down to issues. He had a relentless capacity to place students first.

Trustee Lin noted that Trustee Spiro never hesitated to speak his mind and he had a voice for the students.

Trustee Counihan noted that Trustee Spiro always had insightful comments and was present at many activities and programs. He provided great advocacy for students and was a very valuable member of the Board.

Trustee Godwin noted that it has been a pleasure getting to know Trustee Spiro this year. He brought great topics to the Board for discussion.

Trustee Spiro thanked the Board members for their comments and recognized and thanked his mother for her support.

**F. BR# 09-06-058 Award of Silver Medallion and Emeritus Status to
The Honorable Gene W. Counihan**

Trustee Felton congratulated Trustee Counihan for his many years of service to Montgomery College. He indicated that he was glad to serve with him and personally thanked him for his support.

Trustee Godwin thanked Trustee Counihan for his many years of service and noted that she has known him for more than 20 years. He helped her to find her way to Montgomery College. He is a dear friend and a colleague.

Trustee Lin thanked Trustee Counihan for the learning experience.

Trustee Kaufman noted that there was only one Gene Counihan. In this county, Trustee Counihan is the man to see if you have an issue. It has been a pleasure to serve with him.

Trustee Spiro noted that he always liked to seat near Trustee Nichols or Trustee Counihan. He noted that he shared a ride to Howard Community College with Trustee Counihan and he learned so much on that one road trip.

Trustee Shulman provided remarks and read some provisions of the resolution and thanked Trustee Counihan for his many years of service.

Trustee Counihan thanked the Board for the recognition and noted that this has been a wonderful experience

Trustee Felton moved to approve agenda item #VI. Trustee Kaufman seconded. The motion passed and the resolution was approved by the Board.

VII. REPORTS

President's Report to the Board

Dr. Johnson highlighted his report and commented on the service of Trustees Counihan and Spiro. He noted that Trustee Counihan always pointed him in the correct direction for the mission of the College. He noted that Trustee Counihan helped to develop him in many ways. Dr. Johnson noted that Trustee Spiro was his date for the night after his inauguration. He thanked both of them for their amazing service to the College.

Dr. Johnson noted that the College focused on faculty at commencement as Dr. Don Day and his wife were recognized. He commented on the budget and the top three priorities for the next fiscal year: provide affordable access to higher education, meet the increasing costs for energy and employee benefits, and fund new facilities.

Dr. Johnson thanked Councilmember Michael Knapp for supporting the Workforce Investment Scholarship Bill.

Dr. Johnson mentioned several meetings that he had attended in his report. He discussed the need to focus on reallocation of resources. The College is looking closely at the budget and aligning it with the mission of the College. Dr. Johnson noted that there was a modest restructuring of the administrative team. In the interim, Ms. Paula Matuskey will serve in the capacity of Senior Vice President for Educational Services, and Dr. Sanjay Rai will serve as Vice President and Provost of the Germantown Campus. National searches will be conducted for these positions. He thanked them for their willingness to serve.

Dr. Johnson thanked the Board for attending the spring retreat.

VIII. CONSENT CALENDAR

A. BR# 09-06-059 Personnel Actions Confirmation Report

B1. BR# 09-06-060 Request for Approval, American Sign Language Associate of Arts (A.A.) Degree and Deletion of the American Sign Language Associate of Applied Science (A.A.S.) Degree

B2. BR# 09-06-061 Request for Approval, Communications Associate of Arts (A.A.) Degree

B3. BR# 09-06-062 Request for Approval, Statewide Designation for the Emergency Preparedness Management Associate of Applied Science (A.A.S.) Degree and Emergency Preparedness Management Certificate

On motion by Trustee Lin, seconded by Trustee Kaufman, the motion passed and the Board approved and adopted agenda item #VIII.

IX. BR# 09-06-063 Award of Contract, Organizational Assessment Services of the Office of Business Services Unit

- X. A. **BR# 09-06-064 Sole Source Award of Contract, Pedestrian Bridge Inspection Services, Takoma Park/Silver Spring Campus**
- B. **BR#09-06-065 Sole Source Award of Contract Computerized Maintenance Management System Upgrade**
- XI. A. **BR# 09-06-066 Amendment to Award of Contract, Document Imaging Software Upgrade and Support**
- B. **BR#09-06-067 Amendment to Award of Contract, Sole Source Award of Contract, PIN-less Debit Payment Program**
- XII. A. **BR# 09-06-068 Formal Acceptance and Approval, Additional Credit Card Service Provider**
- B. **BR# 09-06-069 Formal Acceptance and Approval, College Diversity Plan**
- C. **BR# 09-06-070 Formal Acceptance and Approval, Performing Arts Center, Takoma Park/Silver Spring Campus**

On motion by Trustee Lin, seconded by Trustee Felton, the motion passed and the Board approved and adopted agenda items #IX - XII.

Trustee Felton commended the College on the College Diversity Plan. It is a very comprehensive plan. Dr. Scott thanked the Board and the steering committee. Trustee Shulman thanked Dr. Scott for a great report. It is put together very well.

Trustee Kaufman noted that the new Performing Arts Center is a jewel and he thanked Mr. David Capp and Ms. Chahnaz McRae for the tour that they conducted during the Board's retreat at Takoma Park/Silver Spring.

- XIII. A. **BR# 09-06-071 Final Adoption of the FY2010 Capital Budget**
- B. **BR# 09-06-072 Final Adoption of the FY2010 Current Fund and Special Funds Budgets**

On motion by Trustee Counihan seconded by Trustee Felton, the motion passed and the Board approved and adopted agenda item #XIII.

Ms. Donna Dimon noted that 99 percent of the budget was funded. The hard work is not over. She thanked the Board for its advocacy efforts. Next year will be tough. Trustee Counihan thanked Ms. Donna Dimon, Mr. John McLean, and Mr. David Capp for their hard work on the budgets, instructions, guidance, and advice.

XIV. BR# 09-06-073 Petitions for State Funding

On motion by Trustee Felton seconded by Trustee Lin, the motion passed and the Board approved and adopted agenda item #XIV.

XV. BR# 09-06-074 Determination of Residency for Military Personnel

On motion by Trustee Spiro seconded by Trustee Counihan, the motion passed and the Board approved and adopted agenda item #XV.

Trustee Kaufman noted that it was wonderful to offer this for military personnel. It is an honor to comply with this mandate.

XVI. BR# 09-06-075 Board of Trustees Schedule of Meetings for FY2010

On motion by Trustee Felton seconded by Trustee Spiro, the motion passed and the Board approved and adopted agenda item #XVI.

XVII. Board Organization

Trustee Shulman thanked all Board members, senior administrative staff, Mr. Tucker, Ms. Lee, Ms. Graham, and Dr. Johnson for all of their support during her tenure as chair of the Board. She noted that she will miss Dr. Mary Kay Shartle-Galotto and Dr. Hercules Pinkney as they go into retirement and wished them much happiness and success.

Trustee Counihan opened the floor for nominations of Board officers for FY2010. Trustee Counihan placed into nomination for Board officers Trustee Michael Lin to be chair; Trustee Steve Kaufman to be first vice chair; and Trustee Gigi Godwin to be second vice chair. Trustee Counihan moved that the mentioned Board members be elected officers for FY2010. Trustee Felton seconded. The motion was approved and adopted by the Board.

Trustee Counihan thanked Trustee Shulman for her contributions and wise counsel. He expressed much gratitude and appreciation to her.

Trustee Lin thanked his fellow Board members for their support and trust as he assumes the role as chair of the Board.

XVIII. New Business

There was no new business to come before the Board.

XVIII. Adjournment

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session June 15, 2009, when one site matter (subsection 3) – Germantown Campus, Rockville Campus, and Takoma Park/Silver Spring Campus updates were discussed; two personnel matters (subsection 1); and one collective bargaining matter (subsection 9) were discussed.

Motion was made to adjourn at 8:40 p.m.

Michael C. Lin
Chair, Board of Trustees

Hercules Pinkney
Interim President and Secretary-Treasurer,
Board of Trustees

Recorder: Arlean B. Graham