



**BOARD OF TRUSTEES MINUTES**  
**Montgomery Community College, Rockville, Maryland**  
**September 22, 2009**

**I. CALL TO ORDER**

The Board of Trustees of Montgomery Community College met in public session on September 22, 2009, in the Trustee Board Room, Central Administration. The regular public meeting was called to order by the Chair at 8:10pm.

**II. ROLL CALL**

Present: Trustees Michael C. Lin, Chair, Steve Kaufman, 1<sup>st</sup> Vice Chair, Gigi Godwin, 2<sup>nd</sup> Vice Chair, Roberta Shulman, Gene Counihan, Owen Nichols, Marsha Suggs Smith, Gloria Aparicio Blackwell, Reggie Felton, and Kenneth Massada

Present Ex-Officio: Interim President and Secretary/Treasurer Hercules Pinkney

**III. APPROVAL OF THE AGENDA**

Trustee Felton moved to approve the agenda; Trustee Kaufman seconded. The motion passed and the agenda was approved by the Board.

**IV. MINUTES**

Trustee Kaufman moved to approve the minutes of the June 15, 2009 public meeting; Trustee Felton seconded. The motion passed and the minutes were approved by the Board.

**V. COMMENTS PERIOD**

There were five speakers to come before the Board. Mr. Ken Hoffman, Mr. Rob Ciapetta, Ms. Shelli Block, and Ms. Elyse Gussow spoke for three minutes each as neighbors at Princeton Place requesting the reestablishment of access to the Rockville Campus by opening the fence. Ms. Sue Payne, president of Citizens Above Party, spoke for five minutes on behalf of Dr. Brian K. Johnson.

**VI. TRIBUTE AND RECOGNITIONS**

- A. BR# 09-09-077 Tribute to Mr. Charles Offutt**
- B. BR# 09-09-078 Retirement Resolution of Ms. Wanda Ricciardelli**
- C. BR# 09-09-079 Retirement Resolution and Emerita Status to Professor Zdanna Skalsky**
- D. BR# 09-09-080 Award of Bronze Medallion and Emerita Status to Dr. Nancy B. Higgins**
- E. BR# 09-09-081 Award of Bronze Medallion to Mr. J. Kenneth Mullinix**
- F. BR# 09-09-082 Award of Silver Medallion and Emerita Status to Dr. Mary Kay Shartle-Galotto**

On motion by Trustee Shulman, seconded by Trustee Felton, the motion passed and the Board approved and adopted agenda item #VI.

Dr. Rob Brenneman provided comments on behalf of Professor Zdanna Skalsky. Chairman Lin and Dr. Pinkney presented Professor Skalsky with her framed resolution and retirement gift. Professor Skalsky provided comments and thanked the Board for the recognition.

Dr. Bruce McGee provided comments on behalf of Dr. Nancy B. Higgins. Chairman Lin and Dr. Pinkney presented Dr. Higgins with her framed resolution, retirement gift, and bronze medallion. Dr. Higgins provided comments and thanked the Board for the recognition.

Professor Rose Sachs provided comments on behalf of Dr. Mary Kay Shartle-Galotto. Chairman Lin and Dr. Pinkney presented Dr. Shartle-Galotto with her framed resolution, retirement gift, and silver medallion.

Trustee Kaufman provided comments and noted that Dr. Shartle-Galotto was the best professional person he has known and served with. He noted that she and Mr. Bill Campbell worked wonderfully as a team at the College and he wished her the best in her retirement.

## **VII. REPORTS**

### **President's Report to the Board**

Dr. Pinkney presented his report to the Board. He thanked the Board for the opportunity to serve as the interim president. He indicated he is working to help heal the institution, rebuild confidence in the College and its leadership, and is working with senior staff to develop new controls and financial processes. Dr. Pinkney indicated that Montgomery College is strong, Montgomery College is family, and Montgomery College is one.

Chairman Lin noted the urgent matters for the Board are to revisit governance oversight and the presidential search process.

## **VIII. CONSENT CALENDAR**

- A. BR# 09-09-083 Personnel Actions Confirmation Report**
- B. BR# 09-09-084 Graduates Receiving the Associate Degree and the One-Year Program Certificate in Spring, 2009**
- C. BR# 09-09-085 Affirmation of Award of Contract, Aretha Franklin, Takoma Park/ Silver Spring Performing Arts Center Guest Artists Series**

- IX. BR# 09-09-086 Award of Contract, Employment and Case Management Services, Montgomery County Refugee Training Center**

- X. A. **BR# 09-09-087 Sole Source Award of Contract, Purchase of IBM Server, Peripheral Equipment, and Maintenance for the Bookstore Operations at the Network Operations Center, Takoma Park/Silver Spring Campus**
  - B. **BR# 09-09-088 Sole Source Award of Contract Data Center Management Software For the Network Operations Center, Takoma Park/Silver Spring Campus**
  - C. **BR# 09-09-089 Sole Source Award of Contract, Purchase of Simbaby Patient Simulators, Accessories and Related Services, Health Sciences Institute, Takoma Park/Silver Spring Campus**
  - D. **BR# 09-09-090 Sole Source Award of Contract, Extended Warranty and Maintenance Service Contract for Diagnostic Medical Sonography Equipment**
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- XI. A. **BR# 09-09-091 Add the Corporate and Travel Card Programs to the Award of Contract, Purchasing Card Program**
  - B. **BR#09-09-092 Extension of Lease Agreement for Workforce Development and Continuing Education at 12 South Summit Avenue, Gaithersburg, Maryland**
  - C. **BR#09-09-093 Amend and Extend the Award of Contract, Web-Based Recruitment Management and Applicant Tracking System**
  - D. **BR# 09-09-094 Extension of Task Order Contract Award for Collegewide Landscape Architectural Design, Engineering and Related Services Under Bid No. 606-008**
  - E. **BR# 09-09-095 Extension of Task Order Contract Award for Collegewide Structural Engineering Design and Related Services Under Bid No. 606-009**
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- XII. **BR# 09-09-096 Request for Supplemental Appropriation, FY2010 Capital Budget, Science and Technology Park Infrastructure Project**
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- XIII. **BR# 09-09-097 Acceptance of the Maryland Higher Education Commission Performance Accountability Report**

On motion by Trustee Nichols, seconded by Trustee Felton, the motion passed and the Board approved and adopted agenda items #VIII – XIII.

- XIV. **BR# 09-09-098 Amended Authorization of Execution of Ground Lease Agreement for Holy Cross Development on the Science and Technology Park for the Germantown Campus**

On motion by Trustee Nichols, seconded by Trustee Shulman, the motion passed and the Board approved and adopted agenda item #XIV. Trustee Counihan abstained from the vote.

Trustee Smith thanked Board members and staff for providing answers to all of the questions on this matter. The Board is looking to the future of the College.

**XV. A. BR# 09-09-099 Modification of Board Policy, Determination of Residency for Base Realignment and Closure Employees and their Dependents**  
**B. BR# 09-09-100 Modification of Board Policy on Continuing Education**

On motion by Trustee Nichols, seconded by Trustee Felton, the motion passed and the Board approved and adopted agenda item #XV.

Trustee Felton noted that the Base Realignment and Closure policy was approved by the State and that the College is complying with the law.

**XVI. New Business**

There was no new business to come before the Board.

**XVII. Adjournment**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session September 22, 2009, when one site matter (subsection 3) – Germantown Campus, Rockville Campus, and Takoma Park/Silver Spring Campus updates were discussed; two personnel matters (subsection 1); and one collective bargaining matter (subsection 9) were discussed.

Additionally, the Board met in closed sessions on August 25, 2009, to discuss a personnel matter (subsection 1); September 3 and 14, 2009, to discuss a personnel and legal matter (subsections 1 and 7); and on September 18, 2009, to discuss a site matter (subsection 3) – the Germantown Science and Technology Park.

The Board reconvened after the public session meeting tonight to discuss a personnel and legal matter (subsections 1 and 7).

Motion was made to adjourn at 9:05 p.m.

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Michael C. Lin  
Chair, Board of Trustees

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Hercules Pinkney  
Interim President and Secretary-Treasurer,  
Board of Trustees

Recorder: Arlean B. Graham