

**MONTGOMERY COLLEGE
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS
November 16, 2009**

INDEX OF BOARD RESOLUTIONS

| <u>Board Resolution#</u> | | <u>Pages</u> |
|-------------------------------------|---|---------------------|
| 09-11-111 | Retirement Recognition and Award of Bronze Medallion to Professor Martin Brodey | 2-3 |
| 09-11-112 | Personnel Actions | 4-7 |
| 09-11-113 | Graduates Receiving the Associate Degree and the One-Year Program Certificate in Summer 2009 | 8-9 |
| 09-11-114 | National Awareness Month Celebrations 2010 | 10-11 |
| 09-11-115 | Adoption of the FY2011 Capital Budget | 12-13 |

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-11-111**
Adopted on: **11/16/09**

Agenda Item Number: 6
November 16, 2009

**Subject: Retirement Recognition and Award of Emeritus Status and Bronze Medallion to
Professor Martin Brodey**

WHEREAS, Professor Martin Brodey has served Montgomery College as a full-time faculty member for 42 years in the Department of Speech, Dance, and Theatre at the Rockville Campus and retired as of June 30, 2009; and

WHEREAS, Professor Brodey was consistently held in high regard for his dedication to students and service to his department and the College in his varied roles as teacher, director, designer, and chair; and

WHEREAS, Professor Brodey provided superb leadership during his tenure, serving as department chair for three separate terms, as chair of chairs for the Rockville Campus, as coordinator for the speech area, and as search committee chair for eight departmental searches; and

WHEREAS, he successfully advocated for an addition to the Theatre Arts building at the Rockville Campus in the late 1960s, which is still in use today; and

WHEREAS, he produced, designed, and staged Montgomery College's first summer theatre production, *Carousel*, which laid the groundwork for the perennially successful Summer Dinner Theatre series, and he directed several more theatrical productions and one opera; and

WHEREAS, Professor Brodey has served for nearly three decades as the departmental liaison to the College Bookstore and Registrar's Office, and for over ten years as the box office manager for most major theatrical productions on the Rockville Campus; and

WHEREAS, he was a pioneer in teaching College speech classes off-campus at Bethesda Naval Hospital, National Institutes of Health, and Walter Johnson High School; and

WHEREAS, he has been the author of several articles for scholarly journals in communication, as well as the designer of a multimedia program for a communications textbook; and

WHEREAS, Professor Brodey served for three years as a member of the Rockville Campus Faculty Council and for three years as the American Association of University Professors representative to the Benefits Office committee; and

WHEREAS, Professor Brodey's colleagues hold him in high regard for his expertise, dedicated service, devotion to students, and collegial manner; and

WHEREAS, the Board of Trustees' policy provides that "All faculty members and administrators holding faculty rank who retire with a minimum of ten years' service with Montgomery College

shall be designated faculty emeritus with appropriate rank or title, subject to approval of the Board of Trustees"; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Interim Senior Vice President for Educational Services , and the Interim President of the College recommend this public recognition of Professor Brodey on the occasion of his retirement; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Martin Brodey for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor Martin Brodey is awarded the Bronze Medallion in recognition of his distinguished service to the College, and as an expression of gratitude for his dedication and professional commitment to the College; and be it further

Resolved, That Professor Martin Brodey is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and Bronze Medallion be presented to Professor Martin Brodey.

HP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 8A
November 16, 2009

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by State Law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACK-UP INFORMATION

Board Resolution
Personnel Actions Confirmation Report

RESOURCE PERSON(S)

Ms. Lawyer
Ms. Bokor

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-11-112**
Adopted on: **11/16/09**

Agenda Item Number: 8A
November 16, 2009

Subject: Personnel Actions Confirmation

WHEREAS, by State Law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, the attached summary indicates related personnel actions taken by the College during the period from and including October 1, 2009, to and including October 31, 2009; and

WHEREAS, the Interim President of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, that the Board of Trustees accepts the attached report and confirms the action of the President.

Attachments

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From and Including October 1, 2009, to and Including October 31, 2009

STAFF

STAFF EMPLOYMENTS

Effective

| Date | Name | Position Title | Grade | Location |
|------------|---------------------|-----------------------------------|-------|----------------------------------|
| 10/26/2009 | Bangura, Daniel S | Building Equipment Mechanic | H | Facilities Operations - TP/SS |
| 10/26/2009 | Beckham, Darrell A | Building Service Worker | A | Facilities Operations - TP/SS |
| 10/12/2009 | Fountain, Charles H | Building Service Worker | A | Facilities Operations - TP/SS |
| 10/12/2009 | Garcia, Rosa M | Building Service Worker | A | Facilities Operations - TP/SS |
| 10/26/2009 | Kronziah, Rose | Instructional Associate | J | Health Sciences |
| 10/26/2009 | Mbulu, Patience J | Instructional Associate | J | Health Sciences |
| 10/12/2009 | Speight, Bobby R | Building Service Worker | A | Facilities Operations - TP/SS |
| 10/26/2009 | Taylor, Matthew S | Network Engineering Specialist | K | Office of Info Tech |
| 10/26/2009 | Todorova, Niya A | Instructional Assistant | G | Business/Science/Math/Tech GT |
| 10/26/2009 | Zhu, Yu | Purchasing Supervisor | K | Procurement Office |

STAFF SEPARATIONS

| | | | | |
|------------|--------------------------------|--------------------------------|---|-----------------------------------|
| 10/20/2009 | Akinsehinwa, Robert P | Media Technology Specialist | G | IT Learn Ctr Aud/Vis Ins TP/SS |
| 10/08/2009 | Birchum, Calvin ¹ | Instructional Asst | H | Academic Computing Team |
| 10/17/2009 | Huynh, Thanh T ¹ | Bldg Service Worker | A | Facilities Maintenance RV |
| 10/17/2009 | Oliver, Geraldine ² | Bldg Service Worker | A | Facilities Maintenance RV |
| 10/17/2009 | Sharpe, Cheryl J | Child Care Lead Teacher | F | Aux Services Child Care - RV |
| 10/09/2009 | Thompson, Muriel L | Child Care Ctr Manager | I | Aux Services Child Care - RV |

STAFF EMPLOYMENTS: Ethnicity and Gender

| | White | Black | Hispanic | Asian | American Indian | TOTAL |
|--------|-------|-------|----------|-------|-----------------|-------|
| Female | 1 | 2 | 1 | 1 | 0 | 5 |

¹ Deceased

² Retirement

| | | | | | | |
|-------|---|---|---|---|---|----------|
| Male | 1 | 4 | 0 | 0 | 0 | 5 |
| TOTAL | 2 | 6 | 1 | 1 | 0 | 10 |

STAFF SEPARATIONS: Ethnicity and Gender

| | White | Black | Hispanic | Asian | American Indian | TOTAL |
|--------|--------------|--------------|-----------------|--------------|------------------------|--------------|
| Female | 0 | 3 | 0 | 0 | 0 | 3 |
| Male | 0 | 1 | 0 | 1 | 1 | 3 |
| TOTAL | 0 | 4 | 0 | 1 | 1 | 6 |

FACULTY

FACULTY EMPLOYMENTS: None

FACULTY SEPARATIONS

| Effective Date | Name | Position Title | Location |
|----------------|-----------------|----------------|----------------------------|
| 10/17/2009 | Venkatesh, Usha | Professor | Reading, ESL & Linguistics |

FACULTY SEPARATIONS: Ethnicity and Gender

| | White | Black | Hispanic | Asian | American Indian | TOTAL |
|--------|--------------|--------------|-----------------|--------------|------------------------|--------------|
| Female | 0 | 0 | 0 | 1 | 0 | 1 |
| Male | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 0 | 0 | 0 | 1 | 0 | 1 |

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 8B
November 16, 2009

**GRADUATES RECEIVING THE ASSOCIATE DEGREE AND
THE ONE-YEAR PROGRAM CERTIFICATE IN SUMMER 2009**

BACKGROUND

It is customary for the Board of Trustees to ratify the list of Graduates each semester.

RECOMMENDATION

The Board of Trustees is asked to ratify the award of a certificate, diploma or degree that is conferred upon successful completion of the requirements of a program.

BACK UP INFORMATION

Attached Resolution and List of Graduates

RESOURCE PERSON

Ms. Hopkins

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-11-113**
Adopted on: **11/16/09**

Agenda Item Number: 8B
November 16, 2009

Subject: Graduates Receiving the Associate Degree and the One-Year Program Certificate in Summer, 2009

WHEREAS, it is necessary that the Board take action on the list of certified candidates attached herewith; and

WHEREAS, the students of Montgomery Community College, as listed on the attachments, have been certified by the Director of Admissions and Enrollment Management of the College to have completed the prescribed courses and curriculum, met all other requirements of the College, and received the degree or certificate for which he/she qualified; and

WHEREAS, the faculty has recognized the students of Montgomery Community College, as listed on the attachments, as having received their respective Associate Degree or One-Year Program Certificate; and

WHEREAS, the Interim President recommends that the Board approve the following resolution; now therefore be it

Resolved, That the Board of Trustees recognizes the students of Montgomery Community College, as listed on the attachments, as having received their respective Associate Degree or One-Year Certificate.

Attachment (Trustees only):

1. Germantown Campus Graduates
2. Rockville Campus Graduates
3. Takoma Park/Silver Spring Campus Graduates

HP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 8C
November 16, 2009

NATIONAL AWARENESS MONTH CELEBRATIONS 2010

BACKGROUND

The Office of the President of the United States has designated and proclaimed several months throughout the year as national awareness months to recognize and celebrate America's diversity. The national awareness months specifically provide an opportunity to honor women; individuals with a disability; Americans of African heritage, Asian Pacific heritage, Hispanic/Latino heritage, Arab heritage, and Native American heritage; and to celebrate their contributions to the world. Montgomery College is a multi-ethnic, multi-cultural, and international learning community that supports activities to foster an academic environment and campus community that acknowledges and celebrates the contributions of its diverse constituents. The designated national awareness months are opportunities to acknowledge and celebrate the world contributions of our diverse students, faculty, and staff.

RECOMMENDATION

It is recommended that the Board of Trustees support Montgomery College's activities in commemoration of national awareness months and the nation's diversity, and continue to encourage members of the College community to participate in campus and community activities. The Board is respectfully asked to adopt the attached resolution.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSON(S)

Dr. Scott

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-11-114**
Adopted on: **11/16/09**

Agenda Item Number: 8C
November 16, 2009

Subject: National Awareness Month Celebrations 2010

WHEREAS, The Office of the President of the United States has designated and proclaimed several days and months throughout the year for national awareness to recognize and celebrate America's ethnic diversity and cultural heritages; and

WHEREAS, The designated national awareness days and months specifically provide an opportunity to honor women; individuals with a disability; Americans of African heritage, Asian Pacific heritage, Hispanic/Latino heritage, Arab heritage, and Native American heritage; and to celebrate their contributions to the world; and

WHEREAS, Montgomery College is a multi-ethnic, multi-cultural, and international learning community that supports activities to foster an academic environment and campus community responsive to the needs of its diverse constituents; and

WHEREAS, Montgomery College supports activities that acknowledge and celebrate the world contributions of its diverse students, faculty, staff, and members of surrounding communities; and

WHEREAS, the Vice Presidents and Provosts shall establish campus-based committees to plan activities in commemoration of national awareness month celebrations; and

WHEREAS, the College will plan various events and host speakers for national awareness month celebrations; and

WHEREAS, the Interim President of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees hereby endorses national awareness month celebrations; and be it further

Resolved, That the Board of Trustees hereby supports the work of the College through campus-based committees, Center for Teaching and Learning, Disability Support Services, International Education Programs, Office of Equity and Diversity, Paul Peck Humanities Institute, Women's Studies, and other College departments in planning activities for national awareness month celebrations; and be it further

Resolved, That the Board of Trustees hereby encourages all members of the Montgomery College community to participate in observances of national awareness months by attending programs, ceremonies, and activities.

HP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 9
November 16, 2009

ADOPTION OF FY2011 CAPITAL BUDGET

BACKGROUND

The Proposed FY2011 Capital Budget and six-year FY2011-2016 Capital Improvement Program was presented and discussed at the October 19, 2009 Board of Trustees meeting. The request for FY2011 totals \$36,163,000 and includes recommendations made during the President's review held in September as well as updated estimates for several projects. A copy of the Proposed Capital Budget was distributed to the Board at the October meeting. Attached is a summary table which includes the proposed FY2011 request, as well as the FY2010 project appropriations.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the FY2011 Capital Budget which requests a total of \$36,163,000 in FY2011 and authorize the transmittal of the budget to the County.

BACK-UP INFORMATION

Board Resolution
FY 2011 Capital Budget Summary (Board members only)

RESOURCE PERSON(S)

Mr. Capp

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-11-115**
Adopted on: **11/16/09**

Agenda Item Number: 9
November 16, 2009

Subject: Adoption of the FY 2011 Capital Budget

WHEREAS, on the basis of the College's Facilities Master Plan and future enrollment projections, the Proposed FY2011 Capital Budget and Six-Year FY2011-2016 Capital Improvement Program has been developed by appropriate College personnel; and

WHEREAS, the Proposed FY 2011 Biennial Capital Budget and Six-Year FY2011-2016 Capital Improvement Program must be transmitted to the Montgomery County Government for inclusion in the County Executive's recommended Capital Improvements Program; and

WHEREAS, the Interim President of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees adopt the Proposed FY2011 Capital Budget and Six-Year FY2011-2016 Capital Improvement Program and authorize the Interim President of the College to transmit the Project Description Forms to the County Executive for review and recommendation to the Montgomery County Council.

HP:abg