



BOARD OF TRUSTEES MINUTES
Montgomery Community College, Rockville, Maryland
March 15, 2010

I. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in public session on March 15, 2010, in the Trustee Board Room, Mannakee Building. The regular public meeting was called to order by the Chair at 8:15 p.m.

II. ROLL CALL

Present: Trustees Michael C. Lin, Chair, Steve Kaufman, 1st Vice Chair, Gigi Godwin, 2nd Vice Chair, Roberta Shulman, Leslie Levine, Marsha Suggs Smith, Reginald Felton, and Kenneth Massada
Absent: Trustee Gloria Aparicio Blackwell
Present Ex-Officio: Interim President and Secretary/Treasurer Hercules Pinkney

III. APPROVAL OF THE REVISED AGENDA

Trustee Felton moved to approve the revised agenda; Trustee Kaufman seconded. The motion passed and the agenda was approved by the Board.

IV. MINUTES

Trustee Shulman moved to approve the minutes of the February 15, 2010 public meeting; Trustee Levine seconded. The motion passed and the minutes were approved by the Board.

V. COMMENTS PERIOD

There were three speakers to come before the Board. Ms. Elyse Gussow provided five minutes of testimony against the fence on the Rockville Campus; Dr. Christine Borger provided three minutes of testimony for having the fence on the Rockville Campus; and Mr. Gabriel Spiro provided three minutes of testimony regarding campus security.

VI. REPORTS

A. President's Report to the Board

Dr. Pinkney presented his monthly report to the Board and commented on the County Executive's proposed budget cuts for the College. The College has been requested to cut the budget by \$14 million and this will go very deep in the College. Dr. Pinkney commented on his participation in Staff Professional Day as the keynote speaker and the Israel Ballet performance.

Trustee Godwin thanked Dr. Pinkney for his report and noted that the College was very fortunate to have Dr. Pinkney as the lead advocate for the College. He has an incredible legislative, budget, and facilities team that help him.

B. Chair's Report

Chairman Lin provided his report to the Board and the College community. He commented on the very difficult fiscal challenges facing the College and the presidential search. He noted that Trustee Kaufman was aggressively moving forward and seeking to find the best applicants for the College presidency. The Board is on a fast track to get this task accomplished.

C. Trustee Information Report

The Trustee Information Report included two reports, one on *Personnel Profile* and the other on *Professional Development and Training*. Trustee Felton thanked staff for a very comprehensive report. He asked was there a benchmark for measuring outcomes and how has the College benefited. Mr. Krista Walker, director of professional & organizational development, responded and indicated that they look at the benefits to individuals. Ms. Vivian Lawyer, chief human resources officer, noted that she would provide a progress report for next year and provide some benchmarks in the future.

D. Campus Updates

Mr. David Capp, chief facilities officer, provided the Board with a written report on the Germantown, Rockville, and Takoma Park/Silver Spring Campus facilities updates for the month. He noted that the Science East and Science West buildings' renovations are on schedule; the Bioscience Center is at the Planning Board for mandatory referral; and the Childcare Center project has been pushed back for submission for mandatory referral.

VII. Sole Source Awards of Contract

- A. BR# 10-03-018 TV Online Advertising Services**
- B. BR# 10-03-019 Microsoft Premier Support Services**
- C. BR# 10-03-020 Banner Support Services**

On motion by Trustee Shulman, seconded by Trustee Godwin, the motion passed and the Board approved and adopted the resolutions in agenda item #VII.

Trustee Felton noted that as a trend, there is a perception that the College has used these vendors already at the \$25,000 level. If so, what is the general guideline? Mr. Marshall Moore, senior vice president for administrative and fiscal services, stated that he would investigate this matter and let the Board know.

VIII. A. BR# 10-03-021 Affirmation of Emergency Contract Award for Snow Removal

On motion by Trustee Felton, seconded by Trustee Godwin, the motion passed and the Board approved and adopted agenda item #VIII.A.

B. BR# 10-03-022 Personnel Actions Confirmation Report

On motion by Trustee Kaufman, seconded by Trustee Felton, the motion passed and the Board approved and adopted agenda item #VIII.B.

C. BR# 10-03-023 Honorary Degree Candidates

On motion by Trustee Smith, seconded by Trustee Shulman, the motion passed and the Board approved and adopted agenda item #VIII C.

Mr. David Sears, vice president of institutional advancement, provided comments on each of the candidates. Trustees Smith and Shulman noted that the College has a group of distinguished and great candidates to honor this year.

D. BR# 10-03-024 Capital Budget Fund Transfer, West Campus Garage Project to the Commons Renovation Project

On motion by Trustee Kaufman, seconded by Trustee Levine, the motion passed and the Board approved and adopted agenda item #VIII D.

Mr. David Capp explained the transfer of funds as outlined in the resolution. Trustee Kaufman commended Mr. Capp and his staff for bringing the project in under budget.

E. BR# 10-03-025 Approval of Amendment to the Germantown Campus Facilities Master Plan

On motion by Trustee Shulman, seconded by Trustee Smith, the motion passed and the Board approved and adopted agenda item #VIII E.

Mr. David Capp explained this recommendation to the Maryland Higher Education Commission (MHEC) and the amendment to the Germantown Campus Facilities Master Plan. MHEC will determine if it will support the Holy Cross Hospital land lease. Key changes to the Master Plan include enrollment increases; preservation of 51 acres of forest; relocation of the library and Student Services Center; the Goldenrod Building is now part of the Master Plan; and the County Transportation Department needs a four-lane highway to go through the campus from the Goldenrod and Bioscience Buildings. These items make the plan different from the 2002 Master Plan.

Trustee Kaufman recused himself and abstained from the vote. He noted that his law firm has an interest in the Bioscience Park.

IX. New Business

Mr. Marshall Moore introduced Dr. Mike Russell as the new information technology officer for the College.

Trustee Smith thanked Chairman Lin for allowing her to attend the ACCT National Legislative Summit held in Washington, D.C., March 10-12.

X. Adjournment

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session March 15, 2010, when one site matter/legal matter (subsections 3 & 7) – Germantown Campus, Rockville Campus, and Takoma Park/Silver Spring Campus updates were discussed; two personnel matters (subsection 1); and one collective bargaining matter (subsection 9) were discussed.

Motion was made to adjourn at 9:15 p.m.

Michael C. Lin
Chair, Board of Trustees

Hercules Pinkney
Interim President and Secretary-Treasurer,
Board of Trustees

Recorder: Arlean B. Graham

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