



BOARD OF TRUSTEES MINUTES
Montgomery Community College, Rockville, Maryland
June 21, 2010

1. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in public session on June 21, 2010, in the Trustee Board Room, Mannakee Building. The regular public meeting was called to order by the Chair at 8:43 p.m.

2. ROLL CALL

Present: Trustees Michael C. Lin, Chair, Steve Kaufman, 1st Vice Chair, Gigi Godwin, 2nd Vice Chair, Gloria Aparicio Blackwell, Roberta Shulman, Leslie Levine, Kenneth Hoffman, Marsha Suggs Smith, Reginald Felton, and Kenneth Massada
Present Ex-Officio: Interim President and Secretary/Treasurer Hercules Pinkney

3. APPROVAL OF THE REVISED AGENDA

Trustee Kaufman moved to approve the revised agenda with the removal of item #17, Board of Trustees Schedule of Meetings for FY2011; Trustee Levine seconded. The motion passed and the revised agenda was approved by the Board.

4. MINUTES

Trustee Felton moved to approve the minutes of the May 17, 2010 public meeting; Trustee Godwin seconded. The motion passed and the minutes were approved by the Board.

5. COMMENTS PERIOD

There were no speakers to come before the Board.

6. REPORTS

A. President's Report to the Board

Dr. Pinkney provided his final report to the Board. He thanked the Board, faculty, staff, and administrators in helping to move the College forward over the past academic year.

B. Chair's Report

Chairman Lin expressed the Board's appreciation to Dr. Pinkney for coming out of retirement and serving the College, for nearly a year, as the interim president. He indicated that Dr. Pollard, the new president, will begin her presidency on August 2, 2010.

C. Trustee Information Reports

1. Selected Financial Report
2. Capital Budget
3. Montgomery College Graduates and Awards and Transfer Activity to Maryland Four-Year Public Colleges

Mr. Tom Sheeran, chief business officer, provided an overview of the Financial Report. He indicated that the College was under spending the budget, a hiring freeze has been implemented, and restrictions have been placed on travel, conferences, and the purchase of furniture.

D. Campus Updates

Mr. David Capp, chief facilities officer, provided the Board with a written report on the Germantown, Rockville, and Takoma Park/Silver Spring Campus facilities updates for the month. He indicated that everything was good and that change orders have been kept to a minimum.

7. CONSENT CALENDAR

- A. BR# 10-06-041 Personnel Actions Confirmation Report**
- B. BR# 10-06-042 Award of Bronze Medallion to Ms. Lornelle Blankenship**
- C. BR# 10-06-043 Award of Bronze Medallion to Ms. Linda Griffin**
- D. BR# 10-06-044 Award of Silver Medallion and Emeriti Status to Dr. James T. O'Brien**

On motion by Trustee Kaufman, seconded by Trustee Shulman, the motion passed and the Board approved and adopted agenda item #7.

8. BR# 10-06-045 Presentation of Bronze Medallion to Mr. Kenneth Massada

On motion by Trustee Felton, seconded by Trustee Shulman, the motion passed and the Board approved and adopted agenda item #8.

Trustee Blackwell noted that Trustee Massada fought for the students. Trustee Kaufman indicated that all student trustees are special, but Trustee Massada was especially special because he came to his trusteeship at a difficult time. Trustee Smith noted that Trustee Massada has a wonderful personality, he is dedicated, and uses wise decision making.

9. Award of Contracts

- A. BR# 10-06-046 Establishment of Consultant list for Collegewide Task-Order Structural Design, Engineering,
- B. BR# 10-06-047 Novell Academic License Software and Services

10. Final Adoption of Budgets

- A. BR# 10-06-048 FY2011 College Capital Budget
- B. BR# 10-06-049 FY2011 Current Fund and Special Funds Budgets

- 11. BR# 10-06-050 Petitions for State Funding**
- 12. BR# 10-06-051 Modification of Lease Agreement for Workforce Development and Continuing Education Programs, Wheaton Plaza South Building, Wheaton, Maryland**
- 13. BR# 10-06-052 Germantown Campus Forest Conservation Easements**
- 15. BR# 10-06-054a-c Compensation in FY2011 for Administrative, Associate and Support Staff**

On motion by Trustee Felton, seconded by Trustee Kaufman, the motion passed and the Board approved and adopted agenda items #9-13 and #15.

14. BR# 10-06-053 Approval of Montgomery College Programs of Cultural Diversity Annual Progress Report

On motion by Trustee Shulman, seconded by Trustee Hoffman, the motion passed and the Board approved and adopted agenda item #14.

16. BR# 10-06-055 Approval of Memorandum of Settlement – Collective Bargaining Agreement

On motion by Trustee Felton, seconded by Trustee Smith, the motion passed and the Board approved and adopted agenda item #16.

Trustee Kaufman congratulated the bargaining team on successful negotiations. A report on this agreement was provided to the Board in Executive Session. The Board is very pleased that the relationship is very good between AAUP and the College.

17. Board of Trustees Schedule of Meetings for FY2011

This item was removed from the agenda.

18. Board Organization

Trustee Shulman placed into nomination for Board officers Trustee Michael Lin to be chair; Trustee Steve Kaufman to be first vice chair; and Trustee Gigi Godwin to be second vice chair. Trustee Shulman moved that the mentioned Board members be elected officers for FY2011. Trustee Hoffman seconded. The motion was approved and adopted by the Board.

Trustee Shulman congratulated the new officers.

19. Facilities Master Plan Update

Mr. David Capp, associate vice president for facilities, provided a brief overview and introduced Mr. John McLean, director of planning and design. Mr. Capp noted that the Maryland Higher Education Commission provides to the College its enrollment growth for ten years. In reference to Trustee Blackwell's question about deferred maintenance, Mr. Capp explained that it includes building new buildings, reprogramming old building, and doing capital renewal which has a \$78 million backlog.

Trustee Felton noted that the College needs to look at on-line learning to see to what extent it plays in the formula. The Board needs to understand that impact.

Trustee Kaufman asked about the College's land assets and does it plan for additional land acquisition in the next ten years. Mr. Capp indicated that the College will need garages and will look at the Carver Center.

Dr. Pinkney indicated that there is a hotel in Germantown and a building next to the Goldenrod Building under consideration for acquisition.

20. BR# 10-06-056 Sole Source Award of Contract, Screenvision Movie Theater Advertising

On motion by Trustee Smith, seconded by Trustee Hoffman, the motion passed and the Board approved and adopted agenda item #20.

Mr. David Sears, vice president of Institutional Advancement, explained the resolution to the Board.

21. New business

There was no new business to come before the Board.

22. Adjournment

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session on June 16, 2010, when one personnel matter was discussed. Additionally, the Board voted to hold an Executive Session on June 21, 2010, when one site matter/legal matter (subsections 3 & 7) – Germantown Reforestation Action of the Planning Board was discussed; two personnel matters (subsection 1) – Board Office administrative assignment and medallion recommendations were discussed; and one collective bargaining matter update (subsection 9) was discussed.

A motion was made to adjourn at 10:09 p.m.

Michael C. Lin
Chair, Board of Trustees

DeRionne P. Pollard
President and Secretary-Treasurer,
Board of Trustees

Recorder: Arlean B. Graham