



BOARD OF TRUSTEES MINUTES
Montgomery Community College, Rockville, Maryland
September 27, 2010

1. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in public session on September 27, 2010, in the Trustee Board Room, Mannakee Building. The regular public meeting was called to order by the Chair at 7:15 p.m.

2. ROLL CALL

Present: Trustees Michael C. Lin, Chair, Steve Kaufman, 1st Vice Chair, Gigi Godwin, 2nd Vice Chair, Gloria Aparicio Blackwell, Roberta Shulman, Leslie Levine, Kenneth Hoffman, and Reginald Felton

Absent: Trustees Marsha Suggs Smith and Christina Cieplak

Present Ex-Officio: President and Secretary/Treasurer DeRionne Pollard

Chairman Lin recognized and introduced Dr. Pollard's guests who were present for the investiture ceremony, Ms. Robyn Jones and Mr. Myles Pollard-Jones.

3. INVESTITURE OF DR. DERIONNE POLLARD

Dr. DeRionne P. Pollard was invested as the ninth president of Montgomery College by Dr. Michael Lin, Chair of the Board, and with the assistance of Mr. Steve Kaufman, First Vice Chair.

Dr. Pollard thanked Dr. Lin and the Board.

4. APPROVAL OF THE REVISED AGENDA

Trustee Kaufman moved to approve the revised agenda; Trustee Levine seconded. The motion passed and the revised agenda was approved by the Board.

5. MINUTES

Trustee Felton moved to approve the minutes of the June 21, 2010 public meeting; Trustee Godwin seconded. The motion passed and the minutes were approved by the Board.

6. COMMENTS PERIOD

There were four speakers to come before the Board. Rockville citizens, Ms. Elyse Gussow spoke as a member of the Plymouth Woods Coop Board of Directors; Mr. Tom Miner spoke as the President of the College Gardens Civic Association; and Professor Robert Ciapetta spoke in favor of reopening the pedestrian and bicycle path on the Rockville Campus. Dr. Christine Borger, a Rockville citizen, spoke for maintaining the closure of the pedestrian and bicycle path.

7. REPORTS

A. President's Report to the Board

Dr. Pollard provided her report to the Board. She introduced her new format to the Board where she will have a theme each month and propose a couple of questions to Trustees and solicit their responses. This month the focus is on President's Obama's Completion Agenda. The questions for discussion were:

- (1) What are the guiding principles that should inform a collegewide approach to the Completion Agenda?
- (2) What are the policy implications associated with the Completion Agenda and student success issues (*i.e.*, What directives from the Board currently influence institutional practice?)

Dr. Pollard indicated that this topic can be very difficult for community colleges because of issues such as transferring, workforce development and continuing education goals, developmental and remedial education, and adult education. Institutions must begin to have dialogue about this issue. Dr. Pollard indicated that she wanted to see how Montgomery College is looking at this issue as there will be some serious questions in the future.

Trustee Levine indicated that the College must be careful in what it counts. People come to Montgomery College for many different reasons. Many come to satisfy personal goals or career needs. Montgomery College needs to look for different ways to measure completion and it may be different from federal and state ways.

Trustee Felton indicated that the College must be focused on who it counts when students arrive and have a sense of when they want to finish. How does the College track students who want a two-year degree? Students come to Montgomery College to complete a degree and we define our mission on this goal. The College needs to commit to complete and ask students what their goals are for enrolling in college.

Trustee Godwin indicated that this was a wonderful start and the College has an opportunity to look at other institutions and best practices.

Trustee Blackwell indicated that the College needs resources to help students to complete and need to look at students in need. The College must help students to succeed.

Trustee Hoffman indicated that the College needs to look at the progress of students and see them through employment. What happens to students when they leave the College and what barriers prevent them from completing college?

Trustee Kaufman asked what did President Obama mean by completion. Did he mean degrees? The College needs to look at its partners and see where students transfer. If students leave Montgomery College before getting a degree, the College needs to track them to their four-year degree institution. There are different levels of completion.

Trustee Shulman indicated that the Board was talking about the historical dilemma of community colleges and workforce development and continuing education as the nation desires to increase graduation rates. Organizations are working on a framework for accountability. Trustee Shulman reported that she will be attending the ACCT Congress in October and will be participating in a discussion on this topic.

B. Chair's Report

Chairman Lin recounted briefly some events since the last Board meeting to include Dr. Pollard's arrival and beginning her work as president. She has met with many internal and external groups. He reported that the Presidential Transition Advisory Committee and the Presidential Inauguration Committee are busy working.

C. Report on the Universities at Shady Grove

Trustee Shulman provided a report on the College's partnership with the Universities at Shady Grove (USG). She reported that she serves as the Board's liaison to the advisory board of the USG and they are celebrating their 10th anniversary this year. The USG was created because there was a need for upper level courses in Montgomery County and now, 75% of the USG students come from Montgomery College. There are more than 60 programs for career and degree programs with 3,600 undergraduate students and 36 graduate students. The first community day was held last Saturday and Montgomery College was well represented. Montgomery College has a strong partnership with the USG where students can benefit from higher education opportunities, articulation agreements, scholarship conferences, and Kendall scholarships are provided for students to go to the USG.

D. Campus Updates

Mr. David Capp, chief facilities officer, provided the Board with a written report on the Germantown, Rockville, Takoma Park/Silver Spring Campuses and Workforce Development and Continuing Education facilities update for the month. He reviewed the memo sent to the Board and reported that the West Garage was complete.

8. CONSENT CALENDAR

- A. BR# 10-09-063 Personnel Actions Confirmation Report**
- B. BR# 10-09-064 Graduates Receiving the Associate Degree and the One-Year Program Certificate in Spring, 2010**
- C. BR# 10-09-065 Retirement Recognition of Mr. Leroy Harris**
- D. BR# 10-09-066 Retirement Recognition and Award of Bronze Medallion to Mr. Fredrick Pevey**

On motion by Trustee Kaufman, seconded by Trustee Levine, the motion passed and the Board approved and adopted agenda item #8A-D.

9. AFFIRMATION OF POLL ITEMS

- A. BR# 10-08-057 Capital Budget Fund Transfer, Planned Lifecycle Asset Replacement Project to Commons Renovation Project**
- B. BR#10-08-058 Approval of Change Order for Final Construction Contract Mediation Agreement**
- C. BR#10-08-059 Approval of Change Order for West Campus Parking Garage, Takoma Park/Silver Spring Campus**
- D. BR#10-08-060 Sole Source Award of Contract for the Play "The Happy Elf"**
- E. BR# 10-08-061 Award of Silver Medallion and Emeritus Status to Dr. Hercules Pinkney**

F. BR#10-08-062 Retirement Recognition and Award of Gold Medallion and Emeritus Status to Dr. Hercules Pinkney

On motion by Trustee Kaufman, seconded by Trustee Hoffman, the motion passed and the Board approved and adopted agenda items #9A-F.

10. BR# 10-09-067 Award of Contract, Event and Room Management System

11. Sole Source Award of Contracts

A. BR# 10-09-068 Multi-Platform Advertising Services, Television & Online Advertising Services

B. BR# 10-09-069 Adobe Education Enterprise License Agreement

On motion by Trustee Shulman, seconded by Trustee Godwin, the motion passed and the Board approved and adopted agenda items #10 and #11A & B.

Trustee Felton asked about the cost savings for the new room management system. Ms. Paula Matuskey, interim senior executive vice president for academic and student services, noted that there will be increased room utilization – everything is being done by hand now using flow charts. Dr. Pollard noted that there is no data currently for obtaining a quantifiable value. The new system will provide efficiencies right now.

Trustee Blackwell asked about other media outlets for advertising. Dr. Pollard noted that the College will have more diversified media. This multi-platform advertising service will allow the College to be more visible because the county is very transient.

12. BR# 10-09-070 Acceptance of the Maryland Higher Education Commission Performance Accountability Report

13. BR# 10-09-071 Modification of Board Policy 32103, Part-Time Faculty

14. BR# 10-09-072 Approval of 2006-2016 Collegewide Facilities Master Plan

15. BR# 10-09-073 Board of Trustees Schedule of Meetings for FY2011

16. BR# 10-09-074 Award of Contract, Inauguration Equipment and Event Services

On motion by Trustee Felton, seconded by Trustee Kaufman, the motion passed and the Board approved and adopted agenda items #13-16.

Trustee Felton noted the low benchmarks for the College and the higher benchmarks that were established. Dr. Pollard indicated that these specific areas will be taken up with work groups and committees to work with and review.

Ms. Vivian Lawyer, chief human resources officer, explained the modification to the Part-Time Faculty policy.

Trustee Levine noted the significant space deficiency facing the College now and into the future as outlined in the executive summary of the Collegewide Facilities Master Plan. Trust Kaufman noted that there has been significant discussion on these issues. Trustee Felton noted that the reality is that the College will not be acquiring all of these buildings. What will the College do with on-line courses and extending class hours? Dr. Pollard indicated that there would be trade-offs for this consideration also.

17. New business

There was no new business to come before the Board.

18. Adjournment

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session on September 20, 2010, when one site matter (subsection 3) – Campus Updates was discussed; one collective bargaining matter (subsection 9) was discussed; one legal matter (subsection 7) and five personnel matters (subsection 1) were discussed.

Additionally, the Board voted to hold an Executive Session on September 27, 2010, when one personnel matter (subsection 1) was discussed and one collective bargaining matter (subsection 9) was discussed.

A motion was made to adjourn at 8:30 p.m.

Michael C. Lin
Chair, Board of Trustees

DeRionne P. Pollard
President and Secretary-Treasurer,
Board of Trustees

Recorder: Arlean B. Graham