

Mr. Stephen Z. Kaufman, **Chair**  
Mr. Reginald Felton, **First Vice Chair**  
Ms. Gloria Aparicio Blackwell  
Mr. Jonathan Jayes-Green, **Student Member**  
Dr. Kenneth Hoffman  
Dr. Leslie S. Levine  
Dr. Michael C. Lin  
Mr. Michael Priddy  
Ms. Marsha Suggs Smith  
Dr. DeRionne Pollard, **Secretary-Treasurer  
& President**



## BOARD OF TRUSTEES AGENDA

Trustee Board Room, MKE 115  
900 Hungerford Drive,  
Rockville, MD 20850

**Monday, September 19, 2011  
7:30 p.m.**

(A) Action  
(D) Agenda  
(I) Information  
(PA) Possible Action  
(R) Report

*We empower our students to change their lives, and we enrich the life of our community.  
We are accountable for our results.*

1. Call to Order
2. Roll Call
3. Approval of Agenda (A)
4. APPROVAL OF MINUTES (A)
  - A. June 20, 2011 Open Meeting
  - B. August 4, 2011 Closed Meeting
5. COMMENTS PERIOD
6. REPORTS (R&D)
  - A. [President's Report to the Board – Dr. DeRionne Pollard](#)
  - B. [Chair's Report – Mr. Steve Kaufman, Guest – Mr. Fred Evans, Chair of Board Nominating Committee](#) (R)
7. CONSENT CALENDAR (A)
  - A. [Personnel Actions Confirmation Report](#)
  - B. [Graduates Receiving the Associate Degree and The One-Year Program Certificate in Spring 2011](#)
  - C. [Tribute to Ms. Deborah Brodey](#)
  - D. [Recognition of Mr. Chuck Sherer, Budget Analyst, Montgomery County Council](#)
  - E. Retirement Recognitions
    - i. [Mr. Humphrey Carter](#)
    - ii. [Ms. Betty Harrell](#)
    - iii. [Mr. Irwin Steve Seigel](#)
    - iv. [Professor Kathleen McCrohan](#)
  - F. Awards of Medallions
    - i. [Bronze Medallion to Mr. Robert C. Wirth](#)
    - ii. [Bronze Medallion to Professor Tonya Pitzer](#)
    - iii. [Bronze Medallion to Professor Joyce Riseberg](#)
    - iv. [Silver Medallion to Mr. Louis Richard Leurig](#)
8. AWARDS OF CONTRACTS (COMPETITIVE) (A)  
[Web Based Group Insurance Benefits Services](#)

9. AWARDS OF CONTRACTS (SOLE SOURCE)
  - A. Sole Source Award of Contract, Inspection and Calibration of Heating, Ventilation and Air Conditioning Controls Services for the Rockville and Takoma Park/Silver Spring Campuses (A)
  - B. Sole Source Award of Contract, Energy Management Systems Maintenance, Rockville and Germantown Campuses (A)
  - C. Sole Source Award of Contract, Collegewide Maintenance and Inspection Program for Frick Ammonia Chillers (A)
  
10. AWARDS OF CONTRACTS (POLL)  
Affirmation of Poll, Emergency Award of Contract, Paul Peck Art Building Roof Replacement, Rockville Campus (A)
  
11. LEASE MATTERS  
Authorization of Execution of Lease Agreement for Additional Administrative Office Space at 40 West Gude Drive, Rockville, Maryland (A)
  
12. BUDGET MATTERS  
FY2011 Operating Fund Functional Transfer (A)
  
13. ACADEMIC AND REGULATORY MATTERS  
Acceptance of the Maryland Higher Education Commission Performance Accountability Report (A)
  
14. APPOINTMENTS  
Nomination of Members to Montgomery County Consolidated Retiree Health Benefits Trust Board (A)
  
15. COLLEGE SUPPORT FUNCTIONS  
Science & Technology Park-Germantown (A)
  
16. New Business
  
17. Adjournment

The agenda is available in an alternative format upon request, under the American with Disabilities Act, by contacting the Board Office at 240-567-5272 at least two weeks prior to the meeting. Individuals who need special accommodations in communicating with the Board should call also.

*Procedures for Comments to the Board:* A person representing an organization will be allowed five minutes; each person speaking as an individual will be allowed three minutes. A total of 16 minutes are allowed for the "Comments Period". This time may be extended for an additional specified period of time by request of the Chair and agreement by two-thirds of Board members present and will be scheduled just before adjournment. Persons wishing to speak may sign up with the Board of Trustees Office at 240-567-5272 or at [Trustees@montgomerycollege.edu](mailto:Trustees@montgomerycollege.edu) no less than 7 days before the public session. Eighteen copies of any written testimony must be provided to the Board of Trustees at least 30 minutes prior to the start of the public meeting.

## NOTICE OF THE MONTGOMERY COLLEGE BOARD OF TRUSTEES MEETINGS

The Board of Trustees invites you to attend its public meetings each month and to visit its [website](#) to learn about the Board and its responsibility for governance at Montgomery College.

Pursuant to §10-506 of the Open Meetings Act of Maryland, the Board of Trustees of Montgomery College, a public body, shall give reasonable advance notice of the open session meetings. Whenever reasonable, a notice under this section shall be in writing, include the date, time, and place of the sessions; and if appropriate, include a statement that a part or all of a meeting may be conducted in closed session. For further information or questions, please contact the Board of Trustees Office at 240-567-5272.

A copy of the current notice is located below.

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### NOTICE OF CLOSED MEETINGS AND OPEN MEETINGS OF THE MONTGOMERY COLLEGE BOARD OF TRUSTEES

PURSUANT TO §10-506 OF THE OPEN MEETINGS ACT OF MARYLAND, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT:

THE BOARD OF TRUSTEES OF MONTGOMERY COLLEGE ***HELD THE FOLLOWING MEETING:***

- **August 4, 2011, 12 noon-Closed Meeting** (conference call)  
Agenda Item: – Legal Matter (*subsection 7, legal advice*)

THE BOARD OF TRUSTEES OF MONTGOMERY COLLEGE ***WILL HOLD THE FOLLOWING MEETINGS:***

- **September 12, 2011**  
**7:15pm-Closed Meeting** (Mannakee Building Room 318, 900 Hungerford Dr., Rockville, MD)  
**8:00pm-Open Meeting** (Mannakee Building Room 115, 900 Hungerford Dr., Rockville, MD)
- **September 16, 2011, 12noon & September 17, 2011, 8:00am-Open Meeting, Board Retreat** (Harbourtowne Golf Resort & Conference Center Prospect Bay Ballroom, 9784 Martingham Circle, St. Michaels, MD)
- **September 19, 2011, 6:30 – 7:30 P.M. –Closed Meeting** (Mannakee Building Room 318, 900 Hungerford Dr., Rockville, MD)
- **September 19, 2011, 7:30pm-Open Meeting** (Mannakee Building Room 115, 900 Hungerford Dr., Rockville, MD)  
Public Agenda: Please visit the [website](#) at least five days prior to meeting to obtain the agenda.

BY: ARLEAN B. GRAHAM | ADMINISTRATIVE MANAGER, BOARD OPERATIONS | September 7, 2011