



**BOARD OF TRUSTEES OPEN MEETING MINUTES**  
**Montgomery Community College, Rockville, Maryland**  
**September 12, 2011**

The Board of Trustees of Montgomery Community College met in open session on September 12, 2011, in the Trustee Board Room #115, Mannakee Building. The open meeting session was called to order by the chair at 9:15 p.m.

Present: Trustees Steve Kaufman, chair, Reginald Felton, 1<sup>st</sup> vice chair, Marsha Suggs Smith, Kenneth Hoffman, Leslie Levine, Jonathan Jayes-Green, Gloria Aparicio Blackwell, Michael Priddy, and Michael Lin  
Present Ex-Officio: President and Secretary/Treasurer DeRionne Pollard

Resource Staff Present: Dr. Stephen Cain, chief of staff/chief strategy officer  
Ms. Arlean Graham, administrative manager, Board of Trustees  
Dr. Beverly Walker-Griffee, senior vice president for student services  
Ms. Paula Matuskey, interim senior vice president for academic affairs  
Ms. Cathy Jones, senior vice president for administrative and fiscal services  
Mr. Rocky Sorrell, general counsel

**Agenda Items:**

**1. Welcome and Introduction of New Senior Leadership**

Dr. Pollard introduced and welcomed Dr. Beverly Walker-Griffee, the new senior vice president for student services, to the Board and her first Board meeting. Dr. Walker-Griffee provided brief comments.

**2. Review of the Maryland Open Meetings Act**

Dr. Pollard and the General Counsel provided comments on this topic. It was noted that public meetings in Maryland are being looked at differently and the president is reviewing how the Board conducts its business. The key issues for the Attorney General are proper advance notice and the need to separate open and closed meetings. Retreats are considered open meetings.

**3. Campus Updates**

Mr. David Capp provided the Campus Update Report, which was provided to the Trustees.

**4. Board Retreat**

Dr. Pollard reviewed the retreat agenda and packet with the Trustees. The Board will be in St. Michaels, Maryland, on Friday, September 16, and Saturday, September 17, for the retreat.

## 5. A Discussion with the Board Nominating Committee

Dr. Pollard reported that Mr. Fred Evans, chair of the Board Nominating Committee, has been invited and will attend the September 19, 2011, public meeting to discuss the immediate and future needs of the Board in terms of the competencies and skills sets needed in new trustees. He will be invited to speak during the chair's report.

## 6. Executive Calendar

Dr. Pollard reviewed the calendar and requested a date change for the scheduled October 17<sup>th</sup> meetings. The Board agreed to change these meetings to October 10<sup>th</sup> to accommodate Dr. Pollard's business calendar.

## 7. Adjournment

The open meeting session adjourned at 9:40p.m.



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Stephen Z. Kaufman  
Chair, Board of Trustees



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DeRionne P. Pollard, Ph.D.  
President and Secretary-Treasurer,  
Board of Trustees

Recorder: Arlean B. Graham

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