

May 1, 2001

Dr. Kenneth Weiner
President
Montgomery College Chapter
American Association of University Professors
Rockville, MD

Dear Dr. Weiner:

This confirms the understanding reached between the College and the Chapter regarding distance learning course offerings. After review and good faith discussion, the parties have concluded that participation by a faculty member in distance learning offerings may impact the workload of that faculty member. While the precise nature of the impact cannot reasonably be determined at this time, the parties have taken the opportunity to develop these provisions to address currently identifiable issues based on the best information available. It is the intent of the parties that these provisions shall be effective from July 1, 2001 until June 30, 2004 and can be modified or revised by mutual agreement. Thereafter, the provisions can be incorporated into the negotiated Agreement between the parties by mutual agreement.

1. For each course, up to a maximum of two courses, developed for delivery in a distance learning format, a faculty member will receive assigned time of 1 ESH per 1 course credit to support such development. Upon mutual agreement of the faculty member and the College, the college may assign a greater number of ESH for such development. Development of additional courses in a distance learning format, and assigned time ESH to support that development, will be by mutual agreement of the faculty member and dean.
2. In determining class size for courses offered in a distance learning format, strong consideration should be given to any unique features required of course delivery in this format that might significantly impact faculty workload and/or the educational experience of the students enrolled. When scheduling classes in a distance learning format, faculty members and the College will mutually consult to determine whether an exception, either greater or lesser, to typical class size should be made. A reduction in class size may be particularly appropriate when e-mail communication between the instructor and the students on an individual basis is expected to be a major and necessary component of the distance learning experience.

Please sign and return one original of this letter.

Sincerely,

Kenneth W. Barrett
Director of Employee and Labor Relations
Montgomery College

For the Chapter:

Printed Name: _____

Date: _____, 2001