MONTGOMERY COLLEGE • REGISTRATION FORM
WORKFORCE DEVELOPMENT & CONTINUING EDUCATION
SAT/ACT PREPARATION
www.montgomerycollege.edu/wdce

Please Print Clearly

All information is required. Incomplete forms will be returned to the student unprocessed.
For registration assistance and information on course content call 240-567-5188.

FAX completed registration form with credit card information to 240-567-5615.
Mail completed registration form with payment to Montgomery College, 51 Mannakee Street, CC 220, Rockville, MD 20850

College ID Number: M 2 _ _ _ _ _ _ _
(This is your Student ID Number. If you have taken courses at MC previously, you should have one. If not, the College will assign your MC Identification Number for you.)

Birthdate ____ - ____ - ________ (Month, Day, Year)

Sex ☐ Female ☐ Male

Name ______ Last ______ First ______ Middle

Address ______
House # and Street Name (Do NOT use P.O. Box or you will be charged Non-Md. resident fee.) Apt. #

______ City ______ State ______ Zip

Is this a new address? ☐ Yes ☐ No

Have you attended MC before? ☐ Yes ☐ No

Home Phone ______

Fax ______

Work Phone ______

E-Mail ______
(Provide e-mail address only if you wish to receive notification of future offerings.)

IF STUDENT IS UNDER 16 YEARS OF AGE: Parent's Name (Please Print): ______

ETHNICITY: Choose one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)
❏ Not Hispanic or Latino ❏ Hispanic or Latino ❏ None

RACE: Choose all that apply, you may choose more than one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)
❏ American Indian or Alaskan Native ❏ Asian ❏ Black or African American ❏ Native Hawaiian and other Pacific Islander ❏ White

STUDENTS WITH DISABILITIES
If you need support services due to a disability, call Workforce Development & Continuing Education at 240-567-7920 (TTY 240-567-7931) at least three weeks before class begins.

☐ U.S. Citizen ☐ Permanent Resident ☐ Other Immigration Status ______ (Citizen status used for tuition-setting purposes only.)
International Students: Are you planning to request an I-20 from Montgomery College? ☐ Yes ☐ No

____I have been a Maryland resident [as defined in the *Montgomery College Catalog*] for at least three months and live in ______ County.

____I consider Maryland to be my permanent place of abode, where my possessions are maintained and where I intend to remain indefinitely.

CRN #	Course #	Course Title	Begin Date	Tuition	Fee	Non-Md. Resid. Fee*	Total

Students registering for a course at least one week prior to the starting date will receive a mailed registration acknowledgement.

I certify that the information on this registration is correct and complete. I am aware of and will adhere to College policies as published in the Student Handbook.

______
Student's Signature Required Date

For students under 16, parent's signature required.

______
Parent signs here

Please indicate payment by:

_____Check (payable to Montgomery College)

_____MasterCard _____VISA _____Discover _____American Express

Exp. Date: __ __ / __ __

3 or 4 digit Security code on back of card: ______

Credit Card Information:

Name on Card ______

Card Number ______

Your Name ______
(If different from name on card)

Cardholder Signature Required ______

CODE: SA

Montgomery College is an Equal Opportunity Affirmative Action Title IX institution.

Important Notice: I understand that non-attendance and/or failure to file all registration changes in writing with the Admissions and Records Office does not relieve me of responsibility for tuition and fee charges incurred. I agree to abide by the policies and procedures of the College, including without limitation, the Student Code of Conduct. I hold the College harmless for any errors I have made that may affect a request for a subsequent refund or academic appeal.