

NAME : _____

TOTAL: _____ OUT OF _____

CHECKLIST FOR YOUR WRITING PROJECT

DIRECTIONS: Please attach this page to your writing assignment when you turn it in. This list will be used by your instructor to grade your assignment, and will be returned to you with comments. Keep a copy of your paper for your own reference.

Please use this checklist as a guide for yourself while writing this assignment.

| | |
|--|-------|
| DOES THIS PAPER: | |
| 1. clearly (re)state the problem to be solved? | _____ |
| 2. state the answer in a complete sentence which stands on its own? | _____ |
| 3. clearly state the assumptions which underlie the formulas? | _____ |
| 4. provide a paragraph which explains how the problem will be approached? | _____ |
| 5. clearly label diagrams, tables, graphs, or other other visual representations of the math (if these are indeed used)? | _____ |
| 6. define all variables used? | _____ |
| 7. explain how each formula is derived, or where it can be found? | _____ |
| 8. provide the right amount of mathematical detail? | _____ |
| 9. give acknowledgement where it is due? | _____ |
| IN THIS PAPER, | |
| 10. are the spelling, grammar, and punctuation correct? | _____ |
| 11. is the mathematics correct? | _____ |
| 12. did the writer solve the question that was originally asked? | _____ |

COMMENTS: