

CA106 Term Paper Requirements – Fall 2008

Topic: If and when Montgomery College should change the standard operating system from Windows XP to Vista for students and staff.

Basic Information:

- Due – December 8, 2008 by 5:00 p.m.
- Format –
 - typed,
 - double spaced,
 - 12 point font (your choice of font – but keep it readable),
 - .75” – 1.25” margins, and
 - headings no larger than 16 point.
- Length –
 - 5-7 pages which include:
 - a cover page,
 - a table of references, and
 - 3-5 pages of text
- Citations (sources)
 - include at least three of the guest speakers,
 - a web site (wikipedia or Microsoft are recommended), and
 - a magazine or journal article (the library electronic journals are suggested).

Expectations:

I am expecting you to bring together information from several sources (live interviews and electronic and/or print) to help you make up your own mind. There is no right or wrong answer for this paper, but I do expect you to support your answer with information provided by our speakers and your own research. You should start by answering the question (should we switch) in the first paragraph, and then spend the rest of the paper supporting your answer. The support should be based on general themes that you heard or found as you did your research (such as cost versus benefit, or ease of installation). Please do not staple together the individual reports you have already done and call that a term paper. Each of the individual reports represents the guest speaker’s opinion, now I want YOUR opinion. You will probably want to summarize some of what the speakers said – which can be drawn from your position papers – but those papers should not be copied directly into the term paper.

I will demonstrate how to place an in-person interview, journal citation, and web citation into a research paper using Word 2007. You do not have to use Word 2007 to type your paper, but I expect the citations to be correctly formatted so you may want to use it to insure consistency in formatting (and it makes the task so much easier).