

## END OF SEMESTER INFORMATION – FALL, 2009

Joyce Riseberg  
Office: SW 30  
e-mail: joyce.riseberg@montgomerycollege.edu

Phone: 240-567-5215

**On SUNDAY, DECEMBER 13, the Math/Science Center will be open from 12 noon – 5 pm for studying, using texts and solution manuals, and using computers. Tutoring is not available. The center is also sponsoring review sessions for final exams. Review sessions for the courses I teach are:**

<b>MA 103</b>	12 – 2 pm (Facilitated Group Work)	Math/Science Center
	3 - 5 pm (Traditional Review)	SW 105

**My schedule during exam week will be:**

<b>Tuesday, Dec. 15</b>	<b>10 am – 11:50 am</b>	Office	SW 30
	<b>2:45 pm – 4:45 pm</b>	<b>MA 160 Exam (CRN 20759, TR 2 pm class)</b>	SE 209
<b>Wednesday, Dec. 16</b>	<b>7:30 am – 7:50 am</b>	Office	SW 30
	<b>8 am – 10 am</b>	<b>MA 103 Exam (CRN 22882, MWF 9 am class)</b>	SW 38
	<b>10:15 am – 12:15 pm</b>	<b>MA 103 Exam (CRN 23330, MWF 11 am class)</b>	SW 39
<b>Thursday, Dec. 17</b>	<b>7:30 am – 7:50 am</b>	Office	SW 30
	<b>8 am - 10 am</b>	<b>MA 160 Exam (CRN 22521, TR 9 am class)</b>	SE 224

**Any student who does not show up for his or her exam must**

- (1) Get in touch with me by telephone at 240-567-5215 or by e-mail at joyce.riseberg@montgomerycollege.edu on or before the day of the exam.**
- (2) Be able to prove that it was absolutely impossible to take the exam at the designated time.**
- (3) Make arrangements with me to take the exam as soon as possible.**

**If you are late for your exam, consult the above schedule and meet with me as soon as you are on campus to make arrangements to take the exam.**

**Please watch for messages on the college website in the event of an emergency closure during Finals Week.**