

Spring 2008 Calendar

November

- 1 **Prospective May graduates:** Students who plan to graduate in May 2008 should apply for graduation by this date; students who are missing any degree requirements will have time to try to register in the needed classes before the spring semester begins.
- 1 To assure evaluation prior to the start of the spring semester, official transcripts must be received in the Office of Admissions and Records by this date.
- 5 **Online registration begins at midnight for winter 2008 session. In-person registration begins at 8:30 a.m. for winter 2008 session. For the best selection of classes, register early <http://www.montgomerycollege.edu>.**
- 19 **Online registration begins at midnight for spring 2008 session. For the best selection of classes, register early, <http://www.montgomerycollege.edu>**
- 21 No classes; non-instructional duty day. Offices close at 5 p.m.
- 22-25 Thanksgiving holiday
- 26 **In-person registration begins at 8:30 a.m. for spring 2008 semester. For the best selection of classes, register early <http://www.montgomerycollege.edu>.**

December

- 1 Last date to complete transfer I-20 applications for the spring 2008 semester. (Forms are required for international students who need F-1 immigration status.)
- 11 Deadline to request Disability Support Services. Failure to meet the deadline may delay services, possibly until the next semester.
- 15-21 Exam week fall 2007. Grades will be available online.
- 19 Payment due. See Payment Schedule below.
- 24- Winter holidays; College closed
- Jan. 1

January

<p>New Student Orientation Germantown – Jan. 17, 5:30-8:30 p.m. Rockville – Jan. 9, 10 a.m., Jan. 10, 12 p.m., Jan. 10, 6 p.m. Takoma Park/Silver Spring – Jan. 15, 9 a.m., Jan. 16, noon, Jan. 17, 6 p.m.</p>

- 2 **College reopens.**
- 2 **Winter session classes begin.**
- 3 **Application Target Date for New Students.** Admission applications submitted by this date will give new students sufficient time to take assessment tests, attend a MAP or IMAP session, meet with a counselor or faculty advisor, and register for classes before the spring 2008 semester begins.
- 5 Advising, Cashier, Financial Aid, and Admissions and Records offices open, ALL CAMPUSES, 9 a.m. – 1 p.m. Payment is due at the time of registration.
- 7 Payment due. See Payment Schedule below.
- 14 Payment due. See Payment Schedule below.
- 16 Registration with tuition waiver for senior citizens begins at midnight online. In-person registration begins at 8:30 a.m. **Senior Citizens who register prior to these dates will be charged full tuition and fees.**
- 17 Winter session classes end.
- 21 Martin Luther King, Jr. Day; College closed.
- 22 **Spring classes begin.***

- 26 Assistance for Saturday students. The Office of Admissions and Records will be open various morning hours.
- 28 **Last date to drop most classes with a refund.** (based on 6 percent of scheduled class meetings.) Refund deadline information for individual classes is available in two places: online via MyMC, Quick-Links - Students, Register for Classes, View Drop Deadline Dates; or on the print Student Schedule/Bill available at the Office of Admissions and Records. Students who drop a class after the deadline will not receive a refund. Students who add a class after the deadline will be responsible for the additional tuition and fees. ** ^
- 28 **Last day to register for classes that may be covered by a Pell Grant already estimated by Montgomery College. See the Student Services section of this schedule for more information.**
- 29 Change of Schedule fee begins; \$10 fee.
- 31 Registration payment is due by this date in order to avoid a \$50 Late Payment Fee.

February

- 2 \$50 Late Payment Fee charged for registration not paid by this date.
- 11 **Last date to drop most classes without a grade or change from credit to audit or audit to credit.** Audit to credit and credit to audit changes require instructor's signed approval. (Based on 20% of the total number of scheduled class meetings.) ** ^

March

- 3-9 Midterm exams.
- 10-16 Spring recess for students and faculty. Most offices will close at 5 p.m. each day.
- 14 Spring break; College closed.
- 28 Midterm grades are due from faculty.

April

- 1 To assure evaluation prior to the start of the summer sessions, official transcripts must be received in the Office of Admissions and Records by this date.
- 1 **Last date to apply for summer graduation.**
- 2 **Online registration begins at midnight for summer 2008. For the best selection of classes, register early <http://www.montgomerycollege.edu>.**
- 7 **In-person registration begins at 8:30 a.m. for summer 2008. For the best selection of classes, register early <http://www.montgomerycollege.edu>.**
- 15 **Last date to drop most classes with a grade of W.** (Based on 73% of the total number of scheduled class meetings.) ** ^
- 21 **Online registration begins at midnight for fall 2008. For the best selection of classes, register early <http://www.montgomerycollege.edu>.**
- 24 **In-person registration begins at 8:30 a.m. for fall 2008. For the best selection of classes, register early <http://www.montgomerycollege.edu>.**

May

- 6-12 Exam week. See Final Exam page Spring 2008 for information.
- 15 Final grades are due from faculty. (Graduates' grades are due earlier.)
- 16 Commencement. Admissions and Records, Counseling, and Financial Aid offices will be closed 8:30 a.m. – 2 p.m.
- 26 Memorial Day; College closed.
- 27 **First day of classes, Summer Session I.**

Weekday Classes begin January 22 • Saturday and Sunday Classes begin January 26-27
 (See Also Late-Starting Classes page) *

Bring your Official Student Schedule with you to class.

* Students may register online until midnight prior to the first scheduled class. Students who register the first day a class meets (or later) must do so in person and must pay a Late Registration Fee of \$35.

** General refund and drop deadlines. Check your specific deadlines online at MyMC Registration.

^ **Caution:** Your financial aid, health insurance, international student status, or veterans' benefits may be affected. If unsure, see an advisor before you drop a class.

Payment Schedule for Spring 2008

This payment schedule only applies to credit courses. (Continuing Education courses must be paid in full at the time of registration.)

Registrations On or Before	FACTS Plan Deadline*	Payment Due**	Delete Process***
December 19	December 19 (midnight)	December 19 (midnight)	January 8, 7:00 a.m.
January 7	January 7 (midnight)	January 7 (midnight)	January 8, 7:00 a.m.
January 14	January 14 (midnight)	January 14 (midnight)	January 15, 7:00 a.m.

After January 15 7 a.m., all registration is considered **binding**. If you register for classes, **you are responsible for all charges.**

Payment or payment arrangements (FACTS, financial aid, sponsor documents) are expected the day you register. **In order to avoid financial responsibility, you must officially drop** your classes if you decide not to attend. **DO NOT** assume you will be dropped automatically. Failure to pay, failure to officially withdraw or failure to attend will not relieve you of the responsibility for these charges.

Please note: Some students who have NOT paid by these dates will NOT be deleted for non-payment. Examples include: students who have been awarded financial aid, students who have signed a form with the Financial Aid Office holding their place in classes, students with an active FACTS plan (completed by midnight) and students with third-party (sponsor) payment arrangements (with paperwork on file). These students will not have their registrations deleted.

System Unavailable: The student system will be unavailable for payment or registration for approximately 1 hour while the delete process is running.

Late Payment Fee: Payment or payment arrangements (FACTS, financial aid, sponsor documents) must be completed by January 31. Students who do not pay by that date will be charged a \$50 Late Payment Fee on February 1.

*FACTS Plans - You must enroll with FACTS by midnight before a delete to have your schedule held. FACTS enrollment after midnight will not hold your classes through the delete process.

**In-person deadlines: Before 5:00 p.m., December 19, January 7, and January 14.

***Unpaid registrations will be deleted at 7:00 a.m. on January 8 and 15.