
MONTGOMERY COLLEGE GOVERNANCE

Academic Services Council

September 8, 2016

SC 151

2:00 p.m.–3:30 p.m.

Attendees

- Members present: Gloria Brewer, Debra Bright, Jona Colson, Monique, Davis, Amanda Darshanie Gamage, Cathy Giovannetti, Lori Kaufman, James Findlay Kennedy, Julie Levinson, Kevin Long, Kathy Michaelian
- Members absent: Jason, Lee, Valerie Tanner
- Guests: Allyson Lima (for Valerie Tanner), Melissa Gregory, Tammy Peery, Alex Moyer, Tanner Wray

Call to Order

Chair Cathy Giovannetti called the regular meeting to order at 2:11 p.m. The agenda was reviewed and approved by unanimous consent.

Constituent Concerns

No constituents addressed the council.

Approval of Minutes

The minutes from the May 5, 2016, meeting were accepted without change by unanimous consent.

Continuing Business

Membership Introduction

Each council member introduced themselves and gave a brief description of their role at the College.

Review 2016-2017 Topic Proposals from 5/5/16 Meeting

Cathy Giovannetti shared a document showing a comparison between the 2016-2017 topic proposals from the last council meeting and the Presidents FY17 priorities. The council used the document to facilitate a discussion on the approach for each proposal. The council agreed to determine a focal question to be addressed and who best to address the question.

- *Campus sidewalks and student safety:* various collegewide lighting and walkway concerns and suggested possible need for more adequate lighting, the value of wearing of ID badges, and the possible need for additional security personnel were discussed. This proposal will be referred to the Operational Services Council.
- *Impact of loss MCPS parking:* the loss of RV campus parking was discussed. It was agreed that the opening of the new RV parking garage would address this concern. No further action required.
- *Student gym hours:* student requests for more access to campus gyms in support of wellness was discussed. The future Holy Cross partnership was identified as one possible solution. This proposal will be referred to the Student Services Council.

The review of all remaining proposal items will continue at the October 13 meeting.

Presentations

Middle States

Melissa Gregory and Tammy Peery provided an update on the College's Middle States Self-Study. They reviewed the Middle States study schedule, identified opportunities for College community participation, noted areas that were well represented as well as areas that will require further research and detail. They stressed that the study is focused on self-assessment and improvement in order to set College priorities and feed the College's strategic plan. They provided a schedule of Listening Tour sessions to council members and reiterated the importance of participation and feedback.

Copyright Policy

Tanner Wray and Alex Moyer provided a high-level review of the revised 68101 Use of Copyrighted Materials College policy and the new 68101CP procedure noting the need for the revision and new document, the schedule of review, and future education opportunities. They noted that the documents are available for public comment on the Policy and Procedures webpage until October 5, 2016. Members asked copyright questions and requested possible resources for copyright clarification. It was noted that copyright questions can be directed to Alex Moyer but policy/procedure questions should be directed to the website using the appropriate feedback form.

New Business

President's FY17 Goals

Cathy Giovannetti noted that this topic had been discussed during Continuing Business.

2016/2017 ASC Goal Plan

The council reviewed the goal plan from 2015 – 2016 and discussed each goal. The discussion noted the difference between evaluating strategies for communication and implementing strategies. The discussion's focus was placed on identifying the council's end goals, identifying the issues that the council should discuss within its mission, and suggesting ways to take action and communicate. The council officers agreed to prepare a draft goal plan based on the discussion and present it at the October 13 meeting.

Announcements & Adjournment

No additional announcements were made.

Meeting adjourned at 4:00 p.m.

Gloria Brewer

Academic Services Council Secretary