

## Montgomery College Governance

Academic Services Council

9 November, 2017

SC 151, Rockville

2:00 p.m. -- 3:30 p.m.

### **Attendees**

Members Present: Debra Bright, Carol Burbage, Monique Davis, Cathy Giovannetti, Cathy Henley, Jason Lee, Joel Levine, Julie Levinson, Ngan (Kim) Huynh [student], (Amanda Stroud (proxy for Elizabeth Schlackman), Greg Wahl.

Guests: None

### **Call to Order**

Chair Cathy Giovannetti called the meeting at order at 2:04 p.m.

### **Agenda and Minutes**

The agenda was approved by consensus.

The minutes from the meeting on 12 October 2017 were approved by consensus.

### **Announcements**

Joel Levine: On 13 January 2018, there will be a second conference for PT faculty. Approximately 100 PT faculty have indicated a desire to attend.

Cathy Henley: PCard use will end at the end of November.

### **Open Comments**

None

### **Continuing Business**

The goals of the Academic Services Council were finalized.

### *Liaisons*

We need to assign liaisons to various functional units that the Academic Services Council may wish to advise or receive information from.

Some examples of units that we are planning to liaise with

Advising and Counseling -- Julie Levinson

Welcome Center -- Debra Bright

Disability Support Services -- Monique Davis

Veterans Services -- Joel Levine and Cathy Henley

Assessment Center -- Greg Wahl

Technology -- Jason Lee

Information and Access (Libraries) -- Cathy Henley

Tutoring-related services -- Amanda Stroud and Carol Burbage

Our expected outcome is for outreach and sharing information, to see if this council needs to share something with other governance bodies,

## **Updates**

*Super Sunday update from Carol Burbage*

Cathy Giovannetti went to Student Council and College Council, and received unanimous approval to move forward with the Super Sunday expansion plan. The College Council received it very well. The recommendation is going forward to President Pollard.

Carol will be contacting various offices to see if they do anything that weekend, so that they can see about joining forces.

*Dean's Meetings (Monique Davis)*

We're getting deans to answer our survey. We'll look for another update next meeting.

*Communications*

Various surveys have gone out to college employees. College Council posted a photo of their council, Cathy Giovannetti proposes to get a group photo of the Academic Services Council at a future meeting, possibly on January 25, 2018.

## **New Business**

*WDCE Bridges -- Joel Levine*

There is a discussion document to set goals for pathways between non-credit and credit courses. This studied various colleges, some in Maryland. Joel has created some objectives -- create a steering committee for a sounding board for this goal, and discussing different models to use.

An example of a model that is coming to MC: The mathematics department is essentially eliminating developmental math classes, and replacing those classes with "just in time support" with the non-STEM terminal mathematics classes.

## **Chair Report**

Met with the Functional Committee Chairs. Some key points that were discussed:

Discussed outreach to other committees

FMLA recommendation status pending

PT faculty representation on councils

Standardization of processes across the institution

Workday launch

## **Actions**

None

## **Closing of the Meeting**

A motion to adjourn the meeting was made and accepted unanimously. The meeting was adjourned at 3:15 p.m.

**Next Meeting**

The next scheduled meeting of the Academic Services Council will be on Thursday, 14 December 2017 from 200p to 330p in SC 151 on the Rockville campus.