

Montgomery College  
Governance, Academic  
Services Council  
13 December 2018  
CF 143, TP/SS  
2:00 p.m. -- 3:30 p.m.

**Provisional Minutes—No quorum to approve November's Minutes**

**Attendees**

**Members Present:** Joel Levine, Kim Murphy, Nancy Nyland, Elizabeth Schlackman, Adora Nwigwe,

**Guests Present:** Jose Medrano, ACES Academic Coach; Hamrawit Tesfa, Community Engagement Specialist; Brad Pabian, Governance Liaison; Gloria Brewer, Staff Senate Liaison

**Members Absent:** Carol Burbage, Debra Bright, Arthur Katz, Samantha Streamer Veneruso, Greg Wahl, Amivi Atsu, Monique Davis, Benjamin Davis

**Call to Order**

Chair, Joel Levine, called the meeting to order at 2:12pm

**Introductions**

Jose Medrano, ACES Academic Coach; Hamrawit Tesfa, Community Engagement Specialist

**Chair Report**

- No quorum at this meeting: Cannot vote on any modifications of agenda or of minutes from last meeting.
- ASC goals were approved with provision of liaison concept
- Governance tracking system—handout provided
- Liaison assignments—handout provided
- January 12, 2019, Conference Day for all PT faculty members—Fliers distributed throughout the college community
- MC Board of Trustees are having “Constituent Conversations” with various Councils
- Required Ethics Training for all College employees
- Governance Website has been updated
- Staff council resolution recommendation sent to College Council passed to include part-time, permanent employee eligibility for “Staff Member of the Year”
- Dr. Kane’s presentation on newly-elected County official’s transition
  - County executives announced a 1.5% “savings plan” for MC
- Part of the college will be closed off on March 12<sup>th</sup> for staff enrichment day
- MC Governance Constitution was changed to include two part time faculty on each functional council
- HR is working on the process and protocols for hiring noncredit students as student assistants
- Telework process will be updated by Spring, 2019
- We will have a speaker from the Assessment Center for the ASC January meeting

**Constituent Concerns**

Previous constituent concern: Meeting the needs of Amharic-speaking students. Hamrawit Tsfa and Jose Medrano presented recommendations to the ASC to address the

concerns.

Handout summarizing the recommendations provided to the ASC

**Discussion of Constituent Concerns:**

Comments and clarifying questions from committee to find out what needs to be addressed—data collection

**ASC Members' questions and concerns:**

- Is this the only group of language speakers we should be concerned about? What is the justification for singling out the Amharic? Why not help students who speak other languages, such as French?
- Are the students taking advantage of the free ALG classes? Have the parents worked with other agencies in the county?
- Asked for clarification about what we are trying to do with this discussion.
- Why does it seem like there is only two majors to choose from?
- How many Amharic-speaking students are in the college?
- Should we combine the constituent concerns?
- We should address the constituent concerns as one

The Chair suggested that we form an ad hoc committee to find out the answers to the questions we have and then present a report with the background information which would clarify our concerns.

**Student Council Referral—Counseling Issues**

The new Student Council Chair, Ms. Dini Khiagte, has formally referred the constituent concern presented by Jose Fabian (see handout from November meeting) for action by the ASC.

**Discussion:**

- It would be helpful to have the student answer questions—what information did he provide to the counselors to get the advice he did?
- The concern is one-sided and we can't do anything unless we know both sides.
- The College is making good efforts to correct the problems with counseling. Students need to take more responsibility for their own schedules.
- The student hasn't given us anything actionable.
- Communicate with the student once more to ask him to meet with us or to give us an actionable item.
- Just reply and say that in order to consider this, we need to have an actionable item.
- Denise Simmons-Graves mentioned that this is one-sided and that we don't know what actually happened.

**Open Comment Time**

**Approval of November 8, 2018 Minutes**

Corrections: Nancy Nyland left off of list of members present

The minutes could not be voted on because there was no quorum present

### **New Business**

New constituent concern:

From Andrew Krieger, PT Faculty. Frustrated with Blackboard on-line “certification” testing requirements. Mr. Krieger was invited to express his concerns in person to the committee, but he declined.

### **Discussion:**

- If Mr. Krieger were to ask any of the ELITE faculty, they would be happy to meet with him one-on-one. Are we the right council for this? Can we ask ELITE to explain the process of BB training to us?
- Give Mr. Krieger the names of the ELITE trainers who can help him. Are we allowed to take the tutorials?
- We are required to respond to him. If a constituent isn't willing to talk to us, it's hard to figure out what his/her needs are because we end up assuming a lot of information.
- The Chair can arrange for someone for ELITE to present to us on BB requirements to be certified to teach an online course.
- It doesn't sound like he has time to devote to the training. It seems like he needs to change his schedule to do the training. Give him the names of the people who can help him.

### **100<sup>th</sup> Anniversary of the Women's Right to Vote Celebration**

ASC member, Nancy Nyland, expressed the need to make sure that the 100<sup>th</sup> anniversary of the women's right to vote does not go unnoticed. She suggested the need for a college-wide committee dedicated to celebrating the anniversary of the Women's Right to Vote. Nancy suggested having it as a topic that faculty can infuse into their lessons about the women's vote.

The Chair reminded members that the Next meeting, January 24<sup>th</sup> will be held in Rockville, Room SC151, from 2-3:30 PM.

**Meeting adjourned at 3:19pm**