

MONTGOMERY COLLEGE GOVERNANCE
Administrator Council Opening Meeting Notes
Thursday 24 August 2023
Via Zoom
10:45am to 11:30am

Attendance:

- Members present: Akima Rogers (Chair), Shinta Hernandez (Vice Chair), Fiona Glade (Secretary), Terrence Evelyn, Tarlouh Gasque, Chevelle Glymph, Cassandra Jones, Alice Santoro, Dorothy Umans
- Members absent: Brandy Naughton

Call to Order:

- The meeting was called to order at 10:45am by Chair Akima Rogers.

Discussion:

- Members introduced themselves and shared a good or bad first-day memory.
- Meetings: This AY, meetings will be held on the second Thursday of each month from 1pm to 3pm in zoom, except for December and May which will be held in person; Outlook invitations have been sent.
- Communication: All members will be added to the Administrator Council Teams site.
- Ongoing business:
 - review outcomes of annual report and discussion of outstanding items.
 - next steps for New Administrator Survey.
 - follow-up on Administrator Awards—this will be addressed at the first meeting, as discussion is needed before requesting any further action from HRSTM.
 - another requested agenda item is whether MC needs a Grievance procedure for administrators; Chair may invite Carmen and Kristen Rowe to a meeting to discuss this.
- Governance theme for this AY is “cultivating connections across the College community to empower everyone’s voice.” Members discussed how this reflects the Council’s work, and how this theme can help us set goals for our work this AY. Suggestions included:
 - employee exhaustion, self-care, and work-life balance.
 - post-covid telework policies.
 - how can the Council not only advocate for administrators but also foster collaborations across the college? How can we take the lead in breaking down barriers and reducing silos?
 - how can the Council leverage the new Strategic Plan to connect to the broader administrator constituency? How can we encourage participation and encourage voices to be heard? Consider inviting a guest to each meeting to speak about one specific area of the plan, and then the Council can address specific ways to integrate the plan into our work.

- Seeking recognition of and input by Administrator Council in All-Administrator Meetings.

Adjourned:

- Meeting was adjourned at 11:30am.

Submitted by:

Fiona Glade, Administrator Council Secretary.