



MONTGOMERY COLLEGE GOVERNANCE

Administrator Council Meeting #6 Minutes

Thursday, 20 March 2025

1:00pm to 3:00pm via Zoom

Attendance:

- Members present: Arlene Blaylock (Chair), Ali Fadl (Secretary), Tarlouh Gasque, Fiona Glade, Sophia Mason, Suzette Spencer (Vice-Chair), Frank Trezza
- Members Absent: Alice Santoro, Chantal Vilmar
- Proxies: Elizabeth Kirby for Alice Santoro, Ali Fadl for Chantal Vilmar
- Presenters: Dr. Jermain F. Williams, *President*
Nadine Porter, *Deputy Chief Analytics and Insights Officer*
Jeff McGill, *Associate Senior Vice President for Academic Affairs*
Sokol Mato, *Director of Auxiliary Enterprises*
- Governance Liaisons: Dr. Clevette Ridguard (Governance Director), Shakenna Adams-Gormley, Yvette Taylor
- Guests: Susan Watson, Melayna Laosebikan, Tommy Luginbill, Scott Poesse

Call to Order:

- The meeting was called to order by Chair Blaylock at 1:09PM.
- Chair Blaylock welcomed all guests, and reminded attendees of the governance meeting protocols.

Roll Call

- Secretary Ali Fadl conducted the roll call. Seven members and two proxies were present and a quorum was reached.

Agenda Approval:

- Chair Blaylock requested a motion to approve the March 20, 2025 meeting agenda.
- Hearing no comments or objections, Frank Trezza moved to approve the agenda, Fiona Glade seconded, and the agenda was approved.

Minutes Approval:

- Chair Blaylock requested a motion to approve the February 20, 2025 meeting minutes.
- Hearing no comments or objections, Suzette Spencer moved to approve the minutes, Tarlouh Gasque seconded, and the minutes were approved.

President's Report. Dr. Jermaine F. Williams

- Dr. Williams opened by thanking Administrators for their leadership, their involvement in Governance and for helping move the College towards achieving its Strategic Plan goals.



He shared that the state of MC is fantastic, that the College is thriving and that its trajectory and commitment to DEI is on track.

- Dr. Williams expressed his appreciation of everyone's support of the WoW initiative and how that brought us closer to achieving our transformational aspirations. He listed as examples of our success the East County Educational Center and the 300 high school students graduates this past year. Dr. Williams also highlighted some "points of pride" and recent accomplishments at the College, including Phi Beta Kappa and Jack Kent Cooke scholarships and other accomplishments. Dr. Williams took questions at the end of his report.

Guest Presentation 1- Data Asset Management Plan. *Nadine Porter*

- Nadine presented a PowerPoint highlighting changes to the current Data Asset Management Plan (DAMP). DAMP is being updated to align with Strategic Plan Goal 3 by the Data Trustees, with input from the MC Community. Nadine explained that Data helps with agility, flexibility and clarity and discussed the College's Data Hierarchy of Needs. Data being tracked includes: Admission Data, Transfer Data, Assessment and Strategic Plan Outcomes. DAMP includes four goals that align with the College's Strategic Plan. To close, Nadine discussed next steps, and re-iterated the importance of data in improving student recruiting and outcomes, as well as efficiency and cost containment.

Guest Presentation 2- Bookstore and Auxiliary Services Update. *Sokol Mato*

- Sokol explained that the bookstore is transitioning to Slingshot for managing the College bookstores. This will result in improved cost efficiencies, wider product selection and updated technologies that facilitate processes for students, faculty and staff. Sokol took questions at the end of his presentation.

Guest Presentation 3- Operational Effectiveness and Strategic Initiatives. *Jeff McGill*

- Jeff presented a PowerPoint highlighting some of Academic Affairs' initiatives. Those include improvements to the WDCE registration process, automating the space utilization process, textbook adoption process, grants, and the Academics Affairs budgeting model. Jeff took questions at the end of his presentation.

Chair's Report. *Arlene Blaylock*

- Arlene presented the Chair's Report. Highlights included information on wellness, the Innovation Grant, the Strategic Plan and Equity Week. Also mentioned were the AAWCC Conference, Irish American Heritage Month and Women's History Month, the Governance elections and constitution, and the Mobile Market. Arlene invited Scott Poese to present a demo of the MC Dashboard page and took questions at the end of the presentation.

Constituent Concerns. *Suzette Spencer*

- No constituent concerns were brought forth.

Old Business

- No old business was brought forth.

New Business

- Sophia Mason mentioned that the Facilitative Dialogue Training is preparing a cohort in conjunction with the Bridge program, and that it could be a potential initiative to which the Council can encourage Administrator participation. Arlene suggested that a smaller group of the Council can discuss the idea and bring it to the full Council in the April meeting. Fiona added that a call for applications to the Bridge program has been issued for 20 positions College-wide.

Announcements & Updates

- Arlene reminded everyone that Commencement is upcoming, and that regalia can be ordered via the Jostens website.
- Dr. Elizabeth Kirby informed the group about some Student Affairs re-organization.
- Fiona reminded everyone about an upcoming April 2 Atheneum event featuring LGBTQ activist Paula Stone Williams at the GT Globe Hall.

Adjourn

- Chair Blaylock requested a motion to adjourn the meeting. Suzette Spencer moved to adjourn and Fiona Glade seconded. The meeting was adjourned at 2:56PM.

Submitted by:

Ali Fadl, Administrator Council Secretary