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## MONTGOMERY COLLEGE GOVERNANCE

College Council  
December 13, 2016  
MKE 115  
2:30 p.m.–4:30 p.m.

### Attendees

- Members present: David Anthony, Amy Crowley, Maria Adams Davidson, Christian Gbewordo, Linda Griffin, Nancy Lineman, Ben Nicholson, Ed Riggs, Steve Taylor, Page Whittenburg, Laurie Williams, Norma Winffel
- Proxies present: Kevin Long for Cathy Giovannetti
- Members absent: Rick Penn
- Guests: Linda Hickey, Helen Dong, Mark Carmody, Vicki Duggan

### Call to Order

Chair Ed Riggs called the regular meeting to order at 2:40 p.m. The agenda was approved as amended by unanimous consent.

### Constituent Concerns

No constituents presented concerns.

### Approval of Minutes

The minutes from the November 22, 2016, meeting were approved as written by unanimous consent.

### Enhancing Budget Literacy

Linda Hickey gave a budget literacy presentation, including an overview of the types of budgets at the College, operating fund revenue sources and expenditures, and the annual budget development process. She also reviewed the president's FY18 budget initiatives, FY18 budget revenue and expenditure assumptions, and the projected structural gap, as well as challenges both the College and county are facing and recommended actions. Budget literacy presentations are being planned on each campus beginning in February.

### Rockville Parking Garage Updates

Mark Carmody provided details about the North Parking Garage on the Rockville Campus, scheduled to open on January 23, 2017. He distributed a handout with complete information.

### Compliance Updates

Vicki Duggan described the role and responsibilities of the Office of Compliance and gave an overview of specific areas the office oversees, including ADA compliance, Title IX compliance, Protection of Minors, Internal Audit, and Maryland State Ethics Commission Reporting. She also noted that the proposed Code of Ethics and Employee Conduct Policy and Procedure currently being considered by the President's Executive Cabinet would also fall within the scope of the office.

### Student Council Recommendations

#### *WMATA University Pass*

Christian Gbewordo asked the council to consider how participating in the WMATA University Pass program could contribute to student success by providing students with more economical transportation options for school, internships, field trips, and class assignments. Christian Gbewordo made the following motion: *The Student Council respectfully requests that the College administration explore the options for MC students to be enrolled in the WMATA University Pass program where students could ride unlimited times both Metro bus and train during the semester for a token fee. We further request that the College explore how it could use students' transportation fees to defray or subsidize the WMATA University Pass token fee.* The motion was seconded, discussed, and passed unanimously.

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### *24-Hour Access to One Building on Each Campus*

Christian Gbewordo told the council that it is critical for students to have a place where there is Wi-Fi to do their assignments, noting that some students do not have access to Wi-Fi or computers at home. He made the following motion: *The Student Council recommends that the College examine the feasibility of opening one building on each campus that will have Wi-Fi and computer access 24 hours a day.* The motion was seconded, discussed, and passed unanimously.

### **Prevention of Bullying and Workplace Violence (11/17/16 Revisions)**

David Anthony presented proposed revisions to the College policy on the prevention of workplace violence, which includes language to define bullying and address situations when it occurs. The language was developed by an ad hoc committee of the Staff Council, formed in response to a constituent concern, working with Kevin Long and the ombuds. David Anthony made a motion that the College Council accept and move forward revisions to Policy 31011 and 31011CP. The motion was seconded, discussed, and passed by a vote of 10 in favor (Anthony, Crowley, Adams, Griffin, Long, Nicholson, Taylor, Whittenburg, Williams, Anthony for Winffel), 0 opposed, 1 abstention (Lineman).

### **Council Discussion on Governance Protocol**

Governance protocol was discussed during the College Council executive committee meeting. It will be on the agenda of the next meeting.

### **EEAG Recommendations**

Amy Crowley reviewed the Employee Engagement Advisory Group's 2015 recommendations, noting items the College Council will need to act upon during the spring semester. A primary task will be to populate the Employee Engagement Advisory Group standing committee. Amy Crowley also said Kathy Wessman is looking for an external instrument for the next employee engagement survey in 2017.

### **Announcements & Council Member Concerns and Input**

Ed Riggs announced that Dr. Pollard has approved the College Council recommendation for reinstatement of a post-graduation celebration. She has also approved the council recommendation for an independent governance icon on My MC.

Laurie Williams asked the College Council to consider a recommendation from the Takoma Park/Silver Spring Campus Council to amend the governance constitution to add a council seat for a WD&CE representative. She asked that this be included in the agenda for the next meeting.

Ed Riggs has volunteered to be on the final advisory group for the MC website. Council members are encouraged to let him know if they have any input.

Meeting adjourned at 4:35 p.m.

Cathy Giovannetti  
College Council Secretary