

---

## MONTGOMERY COLLEGE GOVERNANCE

College Council

April 25, 2017

MKE 115

2:30 p.m.–4:30 p.m.

### Attendees

- Members present: David Anthony, Maria Adams Davidson, Christian Gbewordo, Cathy Giovannetti, Linda Griffin, Nancy Lineman, Rick Penn, Ed Riggs, Laurie Williams
- Proxies present: Victoria Lees for Amy Crowley, Liz Greaney for Nancy Lineman (until 3:15), Bo Chan for Ben Nicholson, Tonya Baker for Norma Winffel
- Members absent: Steve Taylor, Page Whittenburg
- Guests: Kevin Long, Monica Brown, Melissa Gregory, Tacy Holliday

### Call to Order

Chair Ed Riggs called the regular meeting to order at 2:32 p.m. The agenda was approved by unanimous consent.

### Constituent Comments

There were no constituent comments.

### Approval of Minutes

Rick Penn made a motion to approve the minutes from the April 11, 2017, meeting as amended. The motion was seconded and passed unanimously.

### Policies and Procedures Update

Kevin Long informed the council that the Policies and Procedures website will undergo a complete redesign this summer, with an expected launch in the fall. He reported that two items are currently open for public comment: the new Code of Ethics and Employee Conduct Policy and Procedure and the Reimbursement for Travel and Related Expenses Policy. Procedure modifications for travel will be forthcoming.

Kevin Long provided an update on revisions to the Prevention of Workplace Violence Policy and Procedure, which is expected to include a tighter definition of bullying than had been originally proposed, and a governance-recommended modification regarding mass e-mails to the communications policy. Both will be on the June agenda of the President's Executive Cabinet. He also noted several upcoming proposed modifications to P&P.

He said with the help of governance and public feedback, 16 policies and 19 procedures were updated during this calendar year.

### Student Affairs Master Plan

Monica Brown and Melissa Gregory provided the history and process involved in the development of the draft Student Affairs Master Plan, which was guided by the Seven Truths for a Common Student Experience and aligned with themes in the *Montgomery College 2020 Strategic Plan*. Council members were e-mailed a copy of the draft prior to the meeting and asked to provide feedback via stamp@montgomerycollege.edu. The draft will also be presented to the Student Services and Success Council and the Student Council, and governance feedback will be incorporated before a draft is shared with the College community. It was suggested that the draft also be shared with the Faculty Council prior to the College community since faculty would be involved in a number of the initiatives.

### College Council Recommendations Update

---

Tacy Holliday reported on the status of College Council recommendations that have been forwarded to College leadership for consideration. She discussed the need to work with next year's council leadership to determine the best way to communicate with the College after decisions are made on some items.

**Announcements & Council Member Concerns and Input**

Ed Riggs explained the intent of the proposed amendment to Article IV: Section B of the governance constitution regarding the terms of part-time faculty members. Both proposed changes to Article IV: Section B will be discussed at the next College Council meeting.

David Anthony made a motion to adjourn at 3:53 p.m. The motion was seconded and passed unanimously.

Meeting adjourned at 3:53 p.m.

Cathy Giovannetti  
College Council Secretary