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## MONTGOMERY COLLEGE GOVERNANCE

College Council

May 9, 2017

MKE 115

2:30 p.m.–4:30 p.m.

### Attendees

- Members present: David Anthony, \* Amy Crowley, Maria Adams Davidson, Cathy Giovannetti,\* Linda Griffin, Nancy Lineman, Ben Nicholson, Ed Riggs,\* Steve Taylor, Page Whittenburg,\* Laurie Williams, Norma Winffel
- Proxies present: Annick Tentchou for Christian Gbewardo, Dorothy Umans for Nancy Lineman (for part of meeting)
- Members absent: Rick Penn
- New 2017–2018 members present: Tonya Baker, Ernest Cartledge, Shane Michael Doyle, Marcella Karp, Joel Martinez, Tilandra Rhyne, Annick Tentchou
- Proxies for 2017–2018 members present: Dorothy Umans for Sharon Fechter, Victoria Lees for Richard Cerkovnik
- Guests: DeRionne Pollard, Genesis Powers, Carl Young

*\* Denotes current members who are also members of the 2017–2018 council*

### Call to Order

Chair Ed Riggs called the regular meeting to order at 2:31 p.m. The agenda was approved by unanimous consent.

### Constituent Comments

There were no constituent comments.

### Approval of Minutes

Amy Crowley made a motion to approve the minutes from the April 25, 2017, meeting. The motion was seconded and passed unanimously.

### FMLA Proposals

Amy Crowley and Genesis Powers asked the College Council to consider and approve four Employee Services Council proposals related to expanding family leave and providing easier access to information about College family leave policy. (See attached.) The Employee Services Council examined the College's current family leave policy as well as the policies of other institutions in making its recommendations.

After a discussion of the proposals, Norma Winffel made a motion that the College Council requests that the College provide clear, online documentation of MC's family leave policy including the following: a summary of the policy; flow charts detailing the paid and unpaid options available; FAQs; checklists for the procedural steps to follow; relevant forms and who to contact. The motion was seconded and passed unanimously.

Nancy Lineman made a motion that the College Council recommend that the administration conduct a comprehensive review on all College leave policies and make recommendations for improvements, noting that the College Council recognizes that this issue may intersect with collective bargaining agreements. The motion was seconded and failed by a vote of 3 in favor (Lineman, Whittenburg, Nicholson), 9 opposed (Anthony, Crowley, Davidson, Giovannetti, Griffin, Taylor, Tentchou, Williams, Winffel).

David Anthony made a motion that the College Council requests that the College create an assured family leave policy as outlined by the Employee Services Council. The motion was seconded and passed by a

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vote of 8 in favor (Anthony, Crowley, Davidson, Giovannetti, Griffin, Whittenburg, Winffel), 3 opposed (Lineman, Nicholson, Taylor), 2 abstentions (Tentchou, Williams).

### **Welcome to New Members, Progress on Council Recommendations**

Dr. Pollard welcomed new College Council members and thanked current members for their service. She updated the council on the status of 18 recommendations that have been forwarded to leadership for consideration to date in 2016–2017. In response to questions, she said she has been excited by the number of recommendations from governance this year, noting that each is reviewed thoroughly. She said the director of governance has developed a tool to track recommendations, and Dr. Pollard has agreed to update the chart monthly as a way of providing more information to councils about the status of recommendations once they have been forwarded. She said a challenge for the College Council is to figure out how to help the College community understand the work of governance. In response to other questions, she indicated that financial sustainability will be a significant issue going forward and she encouraged councils to do more in the area of student success.

### **Travel Reimbursement Clarification**

Carl Young informed the council about plans to streamline the travel reimbursement process with the implementation of Workday. He said the College is looking to implement per diem reimbursement for long-term travel, travel advances, and a new international travel policy.

### **Proposed Constitutional Amendment**

Amy Crowley presented a proposed amendment to the governance constitution to increase part-time faculty representation from one to two members on each of the functional councils. A handout was shared with data pertaining to the significant contribution of pt instructors at 45% of the esh.

David Anthony made a motion to suspend the rules to allow Dr. Rai to speak. It was seconded and passed unanimously.

Sanjay Rai suggested the data presented needs to be reviewed. Accurate data can be obtained from Academic Affairs.

### **Constitutional Amendments**

#### *Terms of Part-Time Faculty Members Not Rehired*

An amendment to Article IV, Section B: Nominations, Elections and Appointments has been proposed and sent to the College community for comment:

*5. Part-time faculty members who are in good standing, and employed by Montgomery College during the election period, shall be allowed to be nominated and elected to serve on any council requiring a part-time faculty member. If elected part-time faculty members are not rehired, through no fault of their own, those faculty members shall be allowed to complete their elected terms.*

Ben Nicholson made a motion that the College Council vote on the advertised constitutional amendment to allow part-time faculty members to remain in governance. The motion was seconded and discussed.

Ben Nicholson made a motion to amend, striking “through no fault of their own” and replacing it with “who have good faith consideration.” The motion to amend was seconded and passed by a vote of 11 in favor (Crowley, Davidson, Giovannetti, Griffin, Nicholson, Taylor, Riggs, Tentchou, Whittenburg, Williams, Winffel), 2 opposed (Anthony, Umans).

*5. Part-time faculty members who are in good standing, and employed by Montgomery College during the election period, shall be allowed to be nominated and elected to serve on*

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*any council requiring a part-time faculty member. If elected part-time faculty members are not rehired, **who have good faith consideration**, those faculty members shall be allowed to complete their elected terms.*

The amended motion passed by a vote of 10 in favor (Crowley, Davidson, Giovannetti, Griffin, Nicholson, Riggs, Tentchou, Whittenburg, Williams, Winffel), 2 opposed (Anthony, Umans), 1 abstention (Taylor).

#### *Governance Term Limits for College Council Chairs*

An amendment to Article IV, Section B: Nominations, Elections and Appointments has been proposed and sent to the College community for comment:

*4. A member who has served as College Council chair and has completed two terms on a governance council, must take a one (1) year break in service from governance.*

David Anthony made a motion to adopt the amendment. The motion was seconded and discussed.

Cathy Giovannetti made a motion to extend the meeting by five minutes. The motion was seconded and passed unanimously.

Cathy Giovannetti made a motion to amend, adding the word “consecutive.” The motion was seconded and passed unanimously.

*4. A member who has served as College Council chair and has completed two **consecutive** terms on a governance council, must take a one (1) year break in service from governance.*

The amended motion passed by a vote of 10 in favor Anthony, Crowley, Giovannetti, Griffin, Nicholson, Riggs, Tentchou, Umans, Whittenburg, Williams, Winffel, 1 opposed (Taylor), 1 abstention (Davidson).

#### **College Council Elections**

Cathy Giovannetti was elected vice chair of the College Council for 2017–2018, and Tonya Baker was elected secretary.

#### **Announcements & Council Member Concerns**

Meeting adjourned at 4:53 p.m.

Cathy Giovannetti  
College Council Secretary

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Minutes approved by 8 council members via email in May2017 (Anthony, Riggs, Giovannetti, Crowley, Griffin, Nicholson, Williams, Taylor)